

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **May 11, 2021**, via Zoom.

Chairman Mark Horr called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL: Chairman Mark Horr, Tom Holt, Shane Stinson, Ryan Igo, Amy Hughes, Staci Hill, JC Forgey, Terry Moss, Dax McCarty.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Steve Walker, Andrea Gilbert, Eileen Bentley; with Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, via zoom.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Shane Stinson made a motion to approve the May 11, 2021, agenda. Seconded by Tom Holt. Motion carried.

APPROVAL OF MINUTES:

Tom Holt made a motion to approve the minutes from April 13, Regular Board meeting. Seconded by Shane Stinson. Motion carried.

FINANCIAL REPORT:

Ryan Igo made a motion to approve the May financial report for General Fund direct deposits #160-#190 (with Dax McCarty abstaining from deposit #181) and checks #105432-#105631 totaling \$2,743,896.29; Federal Program direct deposit #101 and checks #21031-#21062 totaling \$291,019.02; BOCES checks #3710-#3716 totaling \$23,545.52; Major Maintenance none; Cap and Minor Cap check# 1371-1372 totaling \$17,007.50; Dep. Reserve check# 1104 totaling \$3507.50; Bearcat Loyalty none; Hot Lunch direct deposits #8-10 and checks #6674-#6693; totaling \$128,160.22; Student Fund checks #21829-#21868 totaling \$52,488.47; Daycare checks #1169-#1170 totaling \$6,826.05; Healthcare checks #1705-#1708 totaling \$489,443.34; Payroll Clearing checks #95762-#95946 totaling \$1,453,275.94; Direct Deposits # 1712505-#1713354 totaling \$1,104,870.31. Seconded by Terry Moss. Motion carried.

**DATES FOR YOUR
CALENDARS:**

DHS Graduation will be held at 2:00 pm, May 16, 2021. Board agenda meeting is scheduled on June 1, 2021, at 12:00 p.m. Board policy meeting will be on June 1, 2021, at 3:30 p.m. The next Rec and Regular Board Meetings will be June 8, 2021, at 7:15 pm.

SPOTLIGHT EMPLOYEE:

Ryan Igo presented the Staff Spotlight Recognition Award to Kathleen Larsen for her work for the transportation department.

**CLASSIFIED EMPLOYEE
OF THE YEAR:**

Steve Walker recognized the Classified Staff Member of the Year, Carol Sheetz, for her work as Douglas Middle School Head Custodian.

AUDIENCE RECOGNIZED:

Nikki Lally shared comments on the IBN process.

**COMMITTEE & BOARD
REPORTS:**

Ryan Igo shared ideas and information from the Maintenance and Facilities Committee. Amy Hughes and Shane Stinson recognized the positive process for IBN.

MILL APPROVAL:

Shane Stinson made a motion to approve allocation of: ½ mill for EWC BOCES, 1/10 mill to NW BOCES, 4/10 mill for NE BOCES, and 1 mill for Recreation. Seconded by Terry Moss. Motion carried.

POLICIES:

Tom Holt made a motion to approve the third and final reading for IA – Instructional Goals and Learning Objectives, ID – School Day, IG – Curriculum Revision, Adoption,

and Review, IGA – Curriculum Articulation and Staff Utilization, JKA-R – Discipline and Conduct. Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the second reading and call for written comments by 2:00 p.m. on May 26, 2021, on policies IHAD – Response to Intervention, IHAD-R – Response to Intervention (RTI), IHBB – Gifted and Talented Education, IHBB-R - Gifted and Talented Education/Guidelines, IHBEA – English language Learners (ELL), IHBG – Home Schooling, IHCA – Summer School, IHD – Adult/Community Education. Seconded by Staci Hill. Motion carried.

Paige Fenton Hughes shared information on first reading policies IJ – Instructional Resources and Materials, IJI – Supplementary Materials Selection and Adoption, IJJ – Textbook Selection and Adoption, IJOB – Community Resource Persons/Speakers, IKAB – Report Cards/Progress Reports, IKEE – Retention of Students, IKEE-R – Retention of Students, IKF-R – Graduation Requirements Guidelines, IMB – Teacher About Controversial/Sensitive Issues, GCOA-R – Certified Staff Evaluation Procedures, GCC-R – Staff Leaves and Absences Guidelines.

2021-22 PRELIMINARY BUDGET:

Eileen Bentley presented the 2021-22 preliminary budget as an informational item.

EXPENDITURE BUDGET TRANSFERS:

Amy Hughes made a motion to Call for Hearing on Expenditure Budget Transfers on June 8, 2021, at 7:00 pm. Seconded by Shane Stinson. Motion carried.

SRRP REPRESENTATIVE:

JC Forgey made a motion to appoint and approve Eileen Bentley as the SRRP Representative. Seconded by Dax McCarty. Motion carried.

WC&F MOU:

Shane Stinson made a motion to approve the MOU with Wyoming Child & Family Development, Inc. for the purpose of transition of preschool children into the public school program. Seconded by Staci Hill. Motion carried.

IBN:

Amy Hughes made a motion to ratify the IBN Compensation Package as presented. Seconded by Ryan Igo. Motion carried.

SSS INITIAL PLACEMENT CONTRACT:

Terry Moss made a motion to approve the Student Support Services Initial Placement contract for an amount not to exceed \$26,628.00 from April 29, 2021, through June 30, 2021. Seconded by Shane Stinson. Motion carried.

SSS INITIAL PLACEMENT CONTRACT:

Shane Stinson made a motion to approve the Student Support Services Initial Placement contract for an amount not to exceed \$22,540.54 from April 13, 2021, through June 30, 2021. Seconded by Dax McCarty. Motion carried.

SSS INITIAL PLACEMENT CONTRACT:

Dax McCarty made a motion to approve the Student Support Services Initial Placement contract for an amount not to exceed \$16,012.59 from May 3, 2021, through June 30, 2021. Seconded by Shane Stinson. Motion carried.

E-WASTE SURPLUS:

JC Forgey made a motion to approve the e-waste surplus call for bids with a bid opening on June 1, 2021, at 2:15 pm. Seconded by Staci Hill. Motion carried.

COVID STIPEND:

Ryan Igo made a motion to approve the COVID stipends as presented. Seconded by Amy Hughes. Ryan Igo made an amended motion adding not to exceed \$1,027,044.30. Seconded by Amy Hughes. JC Forgey and Dax McCarty abstained. Motion carried.

DIS TABLES:

Shane Stinson made a motion to approve the call for bids for Douglas Intermediate School Table replacement with a bid opening on June 1, 2021, at 2:00 pm. Seconded by Tom Holt. Motion carried.

EXECUTIVE SESSION:

Chairman Mark Horr asked the board members if there was a need for executive session. All members declined the need for executive session.

PERSONNEL REPORT:

Dax McCarty made a motion to approve the new hires of Nikki Dahl – DMS Soccer Activities Aide, Jeff Kitterman – Summer Tech, Mark Steward – Summer Tech, Kassie Clements – DPS Counselor (2021-22), Kassidy Johnson – DHS SpEd teacher, Celine Hall – DPS/DRS Music teacher (2021-22), Jeremy Settelmeyer – Summer Maintenance, Christian Johnson – Summer Maintenance, Dawson Curtis – Summer Maintenance, Daniel Harmon – Summer Maintenance. Seconded by Tom Holt. Motion carried.

Tom Holt made a motion to approve the STEAM camp hires of Jim Cobb, Troy Brown, LeJae Seipel, Laura Peasley, Melody Bergquist, Jeff Kitterman. Seconded by Shane Stinson. Motion carried.

Amy Hughes made a motion to approve the ESY recommendations as presented. Seconded by Tom Holt. Motion carried.

Shane Stinson made a motion to approve the extra duty contracts of Stacy Wood – DHS Boys Swim Head Coach, Kelsi Gilmore – DHS Assistant Volleyball Coach, Kassidy Johnson – DHS Head Volleyball Coach, Erin Allington – DMS 8th Assistant Volleyball Coach. Seconded by Tom Holt. Motion carried.

Shane Stinson made a motion to approve the resignations of Baxter Heinert – DIS Teacher, DHS Boys Head Swim Coach, DHS FFA activities aide, Lora Underberg – Special Education Department Head, Rhonda Gibb – DPS Secretary, Tyler Walker – DUES Teacher, DMS 8th Football Coach, DMS 8th Assistant Boys Basketball Coach, Holly Chapman – Rec Center Custodian, Sklar Hatanelas – DPS Teacher, Sean Geer – DMS 7th Assistant Football Coach, Rebecca Favinger – DMS 7th Girls Assistant Basketball Coach, Jenna Anderson – DIS Teacher, DHS Freshman Volleyball Coach. Seconded by Dax McCarty. Motion carried.

Tom Holt made a motion to approve the termination of Audreanne Lewallen - FS worker (PT). Seconded by Ryan Igo. Motion carried.

Mark Horr recognized the transfers of Tate Carney from DPS Kindergarten teacher to DPS 1st grade teacher (2021-22), Wes Gamble from DIS/DUES Assistant Principal to DIS Principal (2021-22), Lana Wortham from DMS Behavior teacher to DRS SpEd teacher (2021-22), Jennifer Hernandez from (PT) FS Worker 1 to (FT) FS Worker 1, Alix Igo from DHS JV2 volleyball coach to DHS Freshman volleyball Coach.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:21 p.m. by Chairman Mark Horr.

Mark Horr, Chairman

Ryan Igo, Clerk