

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **June 8, 2021**, via Zoom.

Chairman Mark Horr called the Regular Board meeting to order at 7:31 p.m.

ROLL CALL: Chairman Mark Horr, Tom Holt, Shane Stinson, Amy Hughes, Staci Hill, JC Forgey, Terry Moss.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Eileen Bentley, Justin Carr; and with Brent Notman, Jessica McGuire, Haylei Butler, Penny Hawk, Monty Gilbreath, Andrea Gilbert, Dax McCarty via zoom.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Terry Moss made a motion to approve the June 8, 2021, agenda. Seconded by JC Forgey. Motion carried.

APPROVAL OF MINUTES:

Shane Stinson made a motion to approve the minutes from May 11, 2021, Mills Hearing and Regular Board meeting. Seconded by Amy Hughes. Motion carried.

FINANCIAL REPORT:

Tom Holt made a motion to approve the June financial report for General Fund direct deposits #191-#221 and checks #105632-#105805 totaling \$21,364,623.83; Federal Program direct deposit #102 and checks #21063-#21101 totaling \$1,141,320.71; BOCES checks #3717-#3722 totaling \$20,051.43; Major Maintenance NONE; Cap and Minor Cap check# 1373-1374 totaling \$10,578.00; Dep. Reserve NONE; Bearcat Loyalty check# 1038 totaling \$30.00; Hot Lunch checks #6694-#6709 totaling \$95,749.97; Student Fund checks #21869-#21903 totaling \$20,414.47; Daycare checks #1171-#1172 totaling \$8,490.89; Healthcare checks #1709-#1713 totaling \$949,202.44; Payroll Clearing checks #95947-#96375 totaling \$2,091,038.84; Direct Deposits # 1713355-#1714227 totaling \$1,178,557.08. Seconded by Staci Hill. Motion carried.

DATES FOR YOUR CALENDARS:

Board agenda meeting is scheduled on July 6, 2021, at 12:00 p.m. Board policy meeting will be on July 6, 2021, at 3:30 p.m. The next Rec and Regular Board Meetings will be July 13, 2021, at 7:15 pm.

AUDIENCE RECOGNIZED:

Shane Stinson presented the WHSAA Gold Card Lifetime Pass to Brad Reese for his contribution to Converse County School District #1 student activities.

COMMITTEE & BOARD REPORTS:

Tom Holt reported on the EWC BOCES meeting and budget discussion. Amy Hughes reported on the NW BOCES meeting and discussion of raising rates.

E-WASTE SURPLUS:

Terry Moss made a motion to approve the E-Waste Surplus bid from B&W Liquidations with a minimum amount of \$10,000, up to \$30,000; depending on the value of devices received. Seconded by Shane Stinson. Motion carried.

LUNCH TABLE REPLACEMENT:

Tom Holt made a motion to approve the CCSD1 Lunch Table replacement bid from Palmer Hamilton in an amount not to exceed \$50,980.24. Seconded by Amy Hughes. Motion carried.

POLICIES:

Staci Hill made a motion to approve the third and final reading for IHAD – Response to Intervention, IHAD-R – Response to Intervention (RTI), IHBB – Gifted and Talented Education, IHBB-R - Gifted and Talented Education/Guidelines, IHBEA – English

language Learners (ELL), IHBG – Home Schooling, IHCA – Summer School, IHD – Adult/Community Education. Seconded by JC Forgey. Motion carried.

Shane Stinson made a motion to approve the second reading and call for written comments by 2:00 p.m. on June 23, 2021, on policies IJ – Instructional Resources and Materials, IJI – Supplementary Materials Selection and Adoption, IJJ – Textbook Selection and Adoption, IJOB – Community Resource Persons/Speakers, IKAB – Report Cards/Progress Reports, IKEE – Retention of Students, IKEE-R – Retention of Students, IKF-R – Graduation Requirements Guidelines, IMB – Teacher About Controversial/Sensitive Issues, GCOA-R – Certified Staff Evaluation Procedures, GCC-R – Staff Leaves and Absences Guidelines. Seconded by Tom Holt. Motion carried.

Paige Fenton Hughes shared information on first reading policies JEA – Compulsory Attendance Ages, JEB – Entrance Age, JH – Student Absences and Truancy, EBC – Emergencies, EBC-E – Building Crisis Management Plan, EBC-R – Crisis Management-Administrative Regulation, EBD – Pesticides/Herbicides, EBD-R - Pesticides/Herbicides Data Sheet, EBD-R – Pesticide/Herbicide Notification Form, ECA – Security, EEA – Student Transportation, EEAA-R – Isolation Payments, EEAB – Rural Schools, EEAB-R – Rural Schools – Regulation, EEAE – Bus Safety Program and School Bus Law Compliance, EEAE-E – CCSD#1 Bus Video Request Form, EEAE-R – Audio/Video Recording on School Buses, EEAF – Special Use of School Buses, EEAEA-R – Transportation Personnel Mandatory Drug and Alcohol Testing. Policy committee appreciated the input received from John Bartling and Mitch Johnson.

STUDENT INSURANCE: Paige shared information on the catastrophic student insurance through WHSAA.

BUDGET STUDY SESSION: The Board set the date for Budget Study Session and Budget Hearing on July 13, 2021, at 7:00 pm.

BUDGET PAGE PRESENTATION: Tom Holt made a motion to approve the budget page as presented. Seconded by Amy Hughes. Motion carried.

DISTRICT INSURANCE: Shane Stinson made a motion to approve the District Liability Insurance and Property and Casualty Insurance renewal. Seconded by Staci Hill. Motion carried.

WC&F LEASE AGREEMENT: Terry Moss made a motion to approve the WC&F building lease agreement. Second by Tom Holt. Motion carried.

WHSAA MEMBERSHIP AND ACTIVITY ENROLLMENT: Terry Moss made a motion to approve the WHSAA membership and activity enrollment as presented. Seconded by Shane Stinson. Motion carried.

HOT LUNCH PRICES: JC Forgey made a motion to approve the lunch prices as presented. Seconded by Shane Stinson. Motion carried.

MILK/BREAD BID: Tom Holt made a motion to approve the call for bids for Milk and Bread, with a bid opening on July 8, 2021 at 2:00pm. Seconded by Shane Stinson. Motion carried.

SSS RENEWAL CONTRACT: Terry Moss made a motion to approve the Student Support Services renewal contract for an amount not to exceed \$143,655.00 from July 1, 2021, through June 30, 2022. Seconded by Shane Stinson. Motion carried.

SSS INITIAL PLACEMENT CONTRACT: Shane Stinson made a motion to approve the Student Support Services Initial Placement contract for ESY services an amount not to exceed \$17,995.00 from July 8, 2020, through June 30, 2020. Seconded by Tom Holt. Motion carried.

SSS INITIAL

PLACEMENT CONTRACT: Shane Stinson made a motion to approve the Student Support Services Initial Placement contract for an amount not to exceed \$35,360.78 from May 3, 2021, through June 30, 2021. Seconded by Tom Holt. Motion carried.

SSS CONTINUING

CONTRACT: Amy Hughes made a motion to approve the Student Support Services continuing contract for Virtual Sign Language Interpreter in an amount not to exceed \$65/hour, minimum 23 hours/week, from August 23, 2021 – June 30, 2022. Seconded by Staci Hill. Motion carried with Tom Holt abstaining.

CCSD1 PLAYGROUND:

Shane Stinson made a motion to approve the call for bids for CCSD1 DPS Playground surface with a bid opening on July 6, 2021 at 2:00 pm. Seconded by Terry Moss. Motion carried.

PERSONNEL REPORT:

Shane Stinson made a motion to approve the new hires of Amanda Yentes – DIS teacher (3rd grade, 2021-22), Kobey Simpson – DIS teacher (3rd grade, 2021-22), Jessie Underberg – DRS Specials teacher-STEM/PE (White School, 2021-22), Melissa Holkan – DUES teacher (5th grade, 2021-22), Bailey Miller – DUES teacher (5th grade, 2021-22), Jennifer Ewing – DHS Nurse, Kaylee Glanz – DPS teacher (Kindergarten, 2021-22), Hannah Brown – DPS teacher (1st grade, 2021-22), Abby Hoopman – Summer Maintenance, Beth Goodell – Summer Maintenance, Jennifer Hernandez - Summer Maintenance, Craig Thiel - Summer Maintenance, Keni Underwood – DPS Secretary, Tanner Gamble – DUES Paraprofessional, Sharyl Norman - Rec Center Building Monitor (PT), Collin Barker – DHS teacher (Social Studies, 2021-22), Brooke Lovejoy – DUES Secretary, Payton Vigil – DHS FFA Aide, Tracey Sea – PT Rec Monitor, Kate Anfinson – DUES Counselor. Seconded by Tom Holt. Motion carried.

Tom Holt made a motion to approve the Jumpstart hires of Certified: Wendy Gamble, Macki Kilgore, Becky Soske, Tyler Igo, Jen Barker, Kaylee Glanz, Rebecca Moser, Brie Redfern, Chyann Brandemuehl; Coordinators: Tanya Seeds, Corey Davidson; Classified: Carrie Hamik, Lorri Plumb, Dawn Rittel, Allyson Cook, Keni Underwood. Seconded by Shane Stinson. Motion carried.

Amy Hughes made a motion to approve the Summer School/ESY recommendations of Sarah Polich - Summer School (certified), Melina Foster – Summer School (certified), Rebecca Moser – ESY (certified), Jessica Lamm – Summer School (certified), Baylee Kerkvliet – Summer School (certified), Dusty Toppenberg – Summer School (certified), Patricia Harmon – ESY (classified), Zachary Olivarez – ESY(certified). Seconded by Shane Stinson. Motion carried.

JC Forgey made a motion to approve the extra duty contracts for Dusty Toppenberg – DHS Student Council advisor, Payten Gilmore – Summer Weight Room supervisor, Cody Helenbolt – DMS 8th Head Football Coach, Kobey Simpson – DMS Assistant Basketball Coach (8th boys), Kobey Simpson – DMS Assistant Football Coach (8th boys), Jeffrey Williams – DMS Assistant Football Coach (7th boys), Jessica Ewing – DMS Assistant Volleyball Coach (7th girls). Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the Spring and Academic Extra Duty contracts as presented. Seconded by Staci Hill. Motion carried.

JC Forgey made a motion to approve the resignations of Melissa Deming – Special Olympics Head Coach, Abby Harris – DUES Secretary, Karen Perez – DHS Teacher, DMS Assistant Volleyball Coach, April Petty – DIS/DUES Counselor, Linda Shearer – DMS Head Track Coach, Anita Carpenter – DHS Assistant Girls Soccer Coach, Jennifer Brooks – Special Olympics Assistant Coach, Brianna Wass – ESY (certified), Ashley O’Neal – DMS Paraprofessional, Wendy Gamble – DHS Assistant Track Coach, Rhonda Akin – DHS Attendance Secretary, Courtney Munger – DIS teacher, DMS

Assistant Soccer Coach, Brianna Wass – ESY (certified). Seconded by Amy Hughes. Motion carried.

Mark Horr recognized the transfers of Rebecca Goddard from DPS/DRS Music/Art teacher to DRS (Moss Agate) teacher (2021-22), Randy Wright from DRS PE/STEM to DRS (Walker Creek) teacher (2021-22), Brianna Wass from DMS IRR teacher to DIS SpEd Resource teacher (2021-22), Randy Wright from DMS 8th Assistant Football coach to DMS 7th Head Football coach (2021-22), Becky Favinger from DMS Assistant Track Coach to DMS Head Track Coach (2021-22), Robyn Wilkinson from DHS ELA Teacher to DHS Instructional Coach.

EXECUTIVE SESSION:

Chairman Mark Horr asked the board members if there was a need for executive session. Shane Stinson made a motion for the board to move into executive session for the purpose of discussing the superintendent’s evaluation and contract at 8:04 pm. Seconded by Amy Hughes. Motion carried. Shane Stinson made a motion to reconvene into regular session after executive session at 10:29 pm. Seconded by JC Forgey. Motion carried.

PERSONNEL REPORT:

Shane Stinson made a motion to amend the personnel report to include the termination of Ray Haley effective June 30, 2021. Seconded by Amy Hughes. Motion carried.

SUPERINTENDENT CONTRACT:

Shane Stinson made a motion to approve extending the contract for Superintendent Paige Fenton Hughes for one year with a 4.5 percent increase. Seconded by Amy Hughes. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 10:35 p.m. by Chairman Mark Horr.

Mark Horr, Chairman

Shane Stinson, Treasurer
for Ryan Igo, Clerk