

Converse County School District #1  
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **August 10, 2021**.

Chairman Mark Horr called the Regular Board meeting to order at 7:35 p.m.

**ROLL CALL:** Chairman Mark Horr, Tom Holt, Shane Stinson, Ryan Igo via zoom, Amy Hughes, Terry Moss, Staci Hill, JC Forgey, Dax McCarty.

**ADMINISTRATORS**

**PRESENT:** Paige Fenton Hughes, Ryan Mackey, Justin Carr, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Tanya Seeds, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Eileen Bentley, Monty Gilbreath, Andrea Gilbert, Steve Walker.

**ALLEGIANCE TO THE AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Shane Stinson made a motion to approve the amended August 10, 2021 agenda replacing Joan Colby's job title from Food Service Worker 1 to Parttime Rec Monitor. Seconded by Tom Holt. Motion carried.

**APPROVAL OF MINUTES:** JC Forgey made a motion to approve the minutes from July 13, 2021, Budget Hearing and Regular Board meeting. Seconded by Terry Moss. Motion carried.

**FINANCIAL REPORT:** Dax McCarty made a motion to approve the August financial report for General Fund Auto checks #105966-#106106 totaling \$999,503.78; Federal Program checks #21151-#21184 totaling \$172,003.82; BOCES checks #3730-#3738 totaling \$38,709.43; Major Maint checks #4175-#4179 totaling \$31,762.98; Cap & Minor Cap checks #1381-#1383 totaling \$759,507.75; Dep. Reserve NONE; Bearcat Loyalty NONE; Hot Lunch checks #6728-#6734 totaling \$37,583.98; Daycare checks #1175 totaling \$12.14; Healthcare checks #1718-#1721 totaling \$480,819.99; Student Fund checks #21922-#21927 totaling \$3,007.12; Payroll Clearing checks #96481-#96518 totaling \$418,654.95; Direct Deposits # 1715632-#1716081 totaling \$417485.76. Seconded by JC Forgey. Motion carried.

**DATES FOR YOUR CALENDARS:**

Staff Welcome Back event will be on August 17, 2021. August 23, 2021, is the first day of school. WSBA Fall Roundup is scheduled for August 25, 2021. Board policy meeting will be on September 7, 2021, at 3:30 p.m. Board agenda meeting is scheduled on September 7, 2021, at 12:00 p.m. The next Rec and Regular Board Meetings will be September 14, 2021, at 7:15 p.m.

**AUDIENCE RECOGNIZED:** The board recognized and thanked Traci Curtis for her time as the Superintendent and Board of Trustees Secretary on her final board meeting before moving out of the district. Paige recognized Sarah Isner as Traci's replacement. Tom Strock had inquiries regarding masks being required this school year. Sybil Smith had inquiries regarding parents being allowed into their children's schools.

**COMMITTEE & BOARD REPORTS:** JC Forgey informed the board there were 2 donations from the CC Market thanks to Jay Butler. Mark Horr shared he, Paige and Penny attended the WSBA Law Conference. Penny did a great job in the mock trial they presented.

**POLICIES:** Tom Holt made a motion to approve the third and final reading for JEA – Compulsory Attendance Ages, JEB – Entrance Age, JH – Student Absences and Truancy, EBC – Emergencies, EBC-E – Building Crisis Management Plan, EBC-R – Crisis Management-Administrative Regulation, EBD – Pesticides/Herbicides, EBD-R - Pesticides/Herbicides Data Sheet, EBD-R – Pesticide/Herbicide Notification Form, ECA – Security, EEA – Student Transportation, EEAA-R – Isolation Payments, EEAB – Rural Schools, EEAB-R – Rural Schools – Regulation, EEAE – Bus Safety Program and School Bus Law

Compliance, EEAE-E – CCSD#1 Bus Video Request Form, EEAE-R – Audio/Video Recording on School Buses, EEAF – Special Use of School Buses, EEAEA-R – Transportation Personnel Mandatory Drug and Alcohol Testing. Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the second reading and call for written comments by 2:00 p.m. on August 25, 2021, on policies BB – School Board Legal Status, BBAA – Board Member Authority and Responsibilities, BBBE – Unexpired Term Fulfillment/Vacancies, BCB - Board Member Conflict of Interest, BCB-E - Board Member Conflict of Interest Statute, BDB – Board Officers, BDE – Board Committees, BDG – School Attorney/Legal Services, BDH – Board Consultants/Staff Assistants, BEA – Regular Board Meetings, BEB – Special School Board Meetings, BEC – Executive Sessions/Open Meetings, BEDC – Quorum, BK – School Board Memberships. Seconded by Staci Hill. Motion carried.

Paige Fenton Hughes shared information on first reading policies BEDG-Minutes, BEDH-Public Participation at Board Meetings, BEDH-E-CCSD1 Attendance Sheet, BGA-Policy Development System, BGD-Board Review of Regulations, BI-School Board Member Services, BHE-School Board Communication by Electronic Mail.

**CRISIS TEAM:**

The board reviewed the 2021-22 Crisis Team as presented.

**BOARD RETREAT:**

The Board chose to have a poll emailed out to find the best date possible for all to attend to hold their board retreat.

**CONSOLIDATED GRANT COORDINATOR:**

Shane Stinson made a motion to approve Penny Hawk as the Consolidated Grant Coordinator. Seconded by Amy Hughes. Motion carried.

**ISOLATION:**

Terry Moss made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Dax McCarty. Motion carried.

**N.E.W. BOCES:**

Tom Holt made a motion to approve the N.E.W. BOCES Services Agreement for FY22 - Early Childhood Development (FAST) in an amount not to exceed \$274,524.00. Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the N.E.W. BOCES Services Agreement for FY22 - Alternative Suspension (BASE) in an amount not to exceed \$219,996.00. Seconded by Amy Hughes. Motion carried.

**CITY OF DOUGLAS EASEMENTS:**

Shane Stinson made a motion to approve the City of Douglas Easements. Seconded by Staci Hill. Motion carried.

**USED EQUIPMENT:**

Tom Holt made a motion to approve the call for Used Equipment Bids with an opening on September 8, 2021, at 2:00 pm. Seconded by Shane Stinson. Motion carried

**EXECUTIVE SESSION:**

Chairman Mark Horr asked the board members if there was a need for executive session. The board declined.

**PERSONNEL REPORT:**

Shane Stinson made a motion to approve the new hires of Devon Logar – DHS/Rec Custodian, Stephanie Wujek – DMS Certified Tutor, Heidi Neuharth – Food Service Worker 1, Taylor Sandmeyer – DHS Paraprofessional, Deanna Byler – DHS ELL Paraprofessional, Tyler Miller – DHS Language Arts Teacher, Joan Colby – Rec Monitor Karely Caballero – DPS ELL Paraprofessional. Seconded by Dax McCarty. Motion carried.

Shane Stinson made a motion to approve the extra duty contracts for Molly Knowles – DHS Boys Assistant Swim Coach, Jennifer Brooks – DMS 7th Girls Basketball Coach,

Shanley Cross – DHS Assistant Cheer Coach, Molly Knowles – DHS Boys Assistant, Swim Coach, Jessica Ewing – DMS 7th Assistant Volleyball Coach. Seconded by Dax McCarty. Motion carried.

Shane Stinson made a motion to approve the resignations of Jennifer Hernandez – DPS Food Service worker, Aubree Nueman – DHS Assistant Cheer Coach and DUES SpEd Para, Zora Haefele – Crossing Guard, Traci Curtis – Superintendent/Board/HR Secretary, Sherry Watson – Food Service Worker 1, Felicia Perry – DIS Paraprofessional, Bridgette Hill – DIS/DUES Paraprofessional, Pam Dahl – Bus Driver. Seconded by Dax McCarty. Motion carried.

Mark Horr recognized the transfers of Dodi Kayser – DHS ISS Coordinator from DMS Secretary

**ADJOURNMENT:**

There being no further business, the Regular Meeting adjourned at 8:15 p.m. by Chairman Mark Horr.

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Mark Horr, Chairman

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Ryan Igo, Clerk