

Converse County School District #1  
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **April 13, 2021**, via Zoom.

Chairman Mark Horr called the Regular Board meeting to order at 7:34 p.m.

**ROLL CALL:** Chairman Mark Horr, Tom Holt, Shane Stinson, Ryan Igo, Amy Hughes, Staci Hill, JC Forgey, Terry Moss, and Dax McCarty via zoom.

**ADMINISTRATORS**

**PRESENT:** Paige Fenton Hughes, Steve Walker, Andrea Gilbert; with Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, Eileen Bentley via zoom.

**ALLEGIANCE TO THE AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Shane Stinson made a motion to approve the amended April 13, 2021, agenda to include unfinished business action item D, DHS Irrigation project. Seconded by Tom Holt. Motion carried.

**APPROVAL OF MINUTES:**

Tom Holt made a motion to approve the minutes from March 9, 2021, Regular Board meeting and the April 8, 2021, Special Board meeting. Seconded by Amy Hughes. Motion carried.

**FINANCIAL REPORT:**

Shane Stinson made a motion to approve the April financial report for General Fund direct deposits #128-#159 and checks #105246-#105431; totaling \$2,320,794.82; with Ryan Igo abstaining from ck#105349; Federal Program checks #20992-#21030; totaling \$534,207.76; with Ryan Igo abstaining from ck#21009; BOCES checks #3703-#3709; totaling \$139,752.80; Major Maintenance none; Cap and Minor Cap check#1370; totaling \$10,125.00; Depreciation Reserve none; Bearcat Loyalty checks #1035-#1037; totaling \$506.00; Hot Lunch direct deposits #4-#7 and checks #6655-#6673; totaling \$101,275.62; Student Fund direct deposit #101-#102 and checks #21792-#21828; totaling \$40,624.76; with Ryan Igo abstaining from ck#21797, ck#21810; Daycare checks #1167-#1168; totaling \$5,057.20; Healthcare checks #1701-#1704; totaling \$490,011.54; Payroll Clearing checks #95744-#95761; totaling \$1,118,689.43; Direct Deposits # 1711692-#1712504; totaling \$1,051,781.50. Seconded by JC Forgey. Motion carried.

**DATES FOR YOUR CALENDARS:**

The board IBN committee will meet on April 19<sup>th</sup> for IBN discussion. IBN will take place on April 22-23, 2021. Board agenda meeting is scheduled on May 3, 2021, at 12:00 p.m. Board policy meeting will be on May 3, 2021, at 3:30 p.m. TABS will meet on May 4, 2021. The next Rec and Regular Board Meetings will be May 11, 2021, at 7:15 pm. DHS Graduation will be May 16, 2021.

**SPOTLIGHT EMPLOYEE:**

Ryan Igo presented The Staff Spotlight Recognition Award to Haley Clark for her work with the Recreation Department as the Youth Program manager.

**AUDIENCE RECOGNIZED:**

Terry Moss recognized the SkillsUSA team for recently placing 1<sup>st</sup> at regionals and wished them luck at the state competition next week.

**COMMITTEE & BOARD REPORTS:**

Tom Holt and Terry Moss shared that they attended the NSBA Annual Conference.

**CROW'S NEST BID:**

Tom Holt made a motion to approve the Crow's Nest bid from Caspar Building Systems for an amount not to exceed \$188,377.00. Seconded by Shane Stinson. Motion carried 6-3.

- DHS HVAC:** Shane Stinson made a motion to approve the DHS HVAC commissioning RFP. Seconded by Amy Hughes. Motion carried.
- POLICIES:** Tom Holt made a motion to approve the third and final reading for DG – Banking Services, DGB – Check-Writing Services, DI – Fiscal Accounting and Reporting, DIB – Types of Funds/Revolving Funds, DID – Inventories, DIE – Audits, DJA – Purchasing Authority, DK – Payment Procedures, DKA – Payroll, Procedures/Schedules, DN – School Properties Disposition. Seconded by Staci Hill. Motion carried.
- Amy Hughes made a motion to approve the second reading and call for written comments by 2:00 p.m. on April 28, 2021, on policies IA – Instructional Goals and Learning Objectives, ID – School Day, IG – Curriculum Revision, Adoption, and Review, IGA – Curriculum Articulation and Staff Utilization, JKA-R – Discipline and Conduct. Seconded by Ryan Igo. Motion carried.
- Paige Fenton Hughes shared information on first reading policies IHAD – Response to Intervention, IHAD-R – Response to Intervention (RTI), IHBB – Gifted and Talented Education, IHBB-R - Gifted and Talented Education/Guidelines, IHBEA – English language Learners (ELL), IHBG – Home Schooling, IHCA – Summer School, IHD – Adult/Community Education.
- DHS IRRIGATION:** Ryan Igo made a motion to approve the DHS Track/Irrigation Reno bid from Chalk Buttes Landscaping in an amount not to exceed \$966,881.82 subject to agreement with the bond company, approval by the superintendent and legal counsel of any modifications required by the bond company, and review by the school board facilities committee. Seconded by Tom Holt. Motion carried.
- MILLS HEARING:** Shane Stinson made a motion to Call for Hearing on Mills on May 11, 2021, at 7:00 pm. Seconded by JC Forgey. Motion carried.
- HEALTH INSURANCE:** Terry Moss made a motion to accept the district health and dental insurance plan as presented. Seconded by Staci Hill. Motion carried.
- ISOLATION:** Amy Hughes made a motion to approve Isolation recommendation as presented. Seconded by Ryan Igo. Motion carried.
- BIG COUNTRY REHAB:** Amy Hughes made a motion to approve the Student Support Services Big Country Rehab contract amendment with an increase to 610 contract hours for an amount not to exceed \$55,000.00. Seconded by Shane Stinson. Motion carried.
- VARIANCE REQUEST:** Ryan Igo made a motion for Converse County School District #1 to apply for an exception to the Twenty-Fifth Continuation of Statewide Public Health Order #1, paragraph 5, provisions b, c, and e, and a change in the language of provision g, of 14 days to 10, and to apply the variance as soon as it is granted. Seconded by Shane Stinson. Motion carried 6-3.
- EXECUTIVE SESSION:** Chairman Mark Horr asked the board members if there was a need for executive session. All members declined the need for executive session.
- PERSONNEL REPORT:** Shane Stinson made a motion to approve the new hires of Jeremy Settelmeyer – DHS Art Teacher; Chad Shelver – FS Worker 1 (PT), Jennifer Hernandez – FS Worker 1 (PT). Seconded by JC Forgey. Motion carried.
- JC Forgey made a motion to approve the extra duty contract of Jessica Ewing – DMS Girls Assistant Soccer Coach. Seconded by Shane Stinson. Motion carried.
- Ryan Igo made a motion to approve the winter extra duty recommendations for 2021-22 as presented. Seconded by JC Forgey. Motion carried.

Amy Hughes made a motion to approve the ESY/Summer School recommendations as presented. Seconded by Terry Moss. Motion carried.

Terry Moss made a motion to approve the resignations of Karen Perez – DHS Student Council advisor; Payton Vigil – DHS Student Council advisor; Melissa Hoopman – DHS Volleyball Assistant Coach; Angela Rhoades – DHS Volleyball Head Coach; Shawna Towner – Food Service Worker; Nate Tomlinson – DUES SpEd Paraprofessional. Seconded by Shane Stinson. Motion carried.

Mark Horr recognized the transfer of Sean Geer from Resource Teacher to DHS Case Manager, Nicole Carr from DPS Counselor to DHS Counselor, Missy Hodgs from DIS Teacher to DIS/DUES Librarian, Tiffany Black from DUES teacher to DUES resource teacher (2021-22).

**ADJOURNMENT:**

There being no further business, the Regular Meeting adjourned at 9:28 p.m. by Chairman Mark Horr.

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Mark Horr, Chairman

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Ryan Igo, Clerk