

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **July 13, 2021**, via Zoom.

Chairman Mark Horr called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL: Chairman Mark Horr, Tom Holt, Shane Stinson, Ryan Igo, Amy Hughes, Terry Moss, Staci Hill, JC Forgey.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Ryan Mackey, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Tanya Seeds, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Eileen Bentley, Monty Gilbreath, Andrea Gilbert, Steve Walker.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Tom Holt made a motion to approve the July 13, 2021, agenda. Seconded by Shane Stinson. Motion carried.

APPROVAL OF MINUTES: Terry Moss made a motion to approve the minutes from June 8, 2021, Expenditure Budget Transfer Hearing and Regular Board meeting. Seconded by JC Forgey. Motion carried.

FINANCIAL REPORT: Amy Hughes made a motion to approve the July financial report for General Fund Auto Payment #2 and checks #105806 - #105965 totaling \$4,497,842.63 (ck#105879 replacement/prior month); Federal Program checks #21102 - #21150 totaling \$488,502.04 (ck#21118 replacement /prior month); BOCES checks #3723 - #3729 totaling \$21,458.70; Major Maintenance checks #4173 - 4174 totaling \$132,928.50; Cap and Minor Cap checks #1375 - #1380 totaling \$1,144,082.45; Dep. Reserve check #1105 totaling \$1006.25; Bearcat Loyalty NONE; Hot Lunch checks #6710 - #6727 totaling \$57,331.83; Daycare checks #1173 - #1174 totaling \$28.46; Healthcare checks #1714 - #1717 totaling \$474377.42; Student Fund checks #21904 - #21921 totaling \$9403.24; Payroll Clearing checks #96376 - #96480 totaling \$2,021,827.33; Direct Deposits #1714228 - #1715631 totaling \$2,147,609.97. Seconded by Shane Stinson. Motion carried.

DATES FOR YOUR CALENDARS:

Board policy meeting will be on August 2, 2021, at 3:30 p.m. Board agenda meeting is scheduled on August 4, 2021, at 8:00 a.m. The next Rec and Regular Board Meetings will be August 10, 2021, at 7:15 pm. New teacher training will start on August 9 – 12, 2021. Staff Welcome Back event will be on August 17, 2021. August 23, 2021, is the first day of school. WSBA Fall Roundup is scheduled for August 25, 2021.

AUDIENCE RECOGNIZED: Nikki Lally was in the audience. Terry Moss recognized Paige Hughes, John Bartling, Dawn Sorg, and Morgan Shepherd for recently receiving Enterprise Awards.

COMMITTEE & BOARD REPORTS:

JC Forgey thanked Jay Butler for his continued support for Farm to Table. JC encouraged everyone to attend county fair and support the school district with livestock purchases.

EXPENDITURE BUDGET TRANSFERS:

Shane Stinson made a motion to approve the expenditure budget transfers. Seconded by Amy Hughes. Motion carried.

2021-22 BUDGET: Tom Holt made a motion to approve the 2021-22 budget. Seconded by Terry Moss. Motion carried.

- MILK & BREAD BID:** JC Forgey made a motion to approve the milk and bread bid from US Foods as presented. Seconded by Staci Hill. Motion carried.
- DPS PLAYGROUND BID:** Terry Moss made a motion to approve the DPS playground bid from LuckyDog Recreation in an amount not to exceed \$153,203.00. Seconded by Shane Stinson. Motion carried.
- BUS LEASE INTEREST:** Shane Stinson made a motion to approve the bus lease interest from First State for a three-year term at 1.5%, with an estimated payment of \$80,463.78. Seconded by JC Forgey. Motion carried.
- POLICIES:** Tom Holt made a motion to approve the third and final reading for IJ – Instructional Resources and Materials, IJI – Supplementary Materials Selection and Adoption, IJJ – Textbook Selection and Adoption, IJOB – Community Resource Persons/Speakers, IKAB – Report Cards/Progress Reports, IKEE – Retention of Students, IKEE-R – Retention of Students, IKF-R – Graduation Requirements Guidelines, IMB – Teacher About Controversial/Sensitive Issues, GCOA-R – Certified Staff Evaluation Procedures, GCC-R – Staff Leaves and Absences Guidelines. Seconded by Staci Hill. Motion carried.
- JC Forgey made a motion to approve the second reading and call for written comments by 2:00 p.m. on July 28, 2021, on policies JEA – Compulsory Attendance Ages, JEB – Entrance Age, JH – Student Absences and Truancy, EBC – Emergencies, EBC-E – Building Crisis Management Plan, EBC-R – Crisis Management-Administrative Regulation, EBD – Pesticides/Herbicides, EBD-R - Pesticides/Herbicides Data Sheet, EBD-R – Pesticide/Herbicide Notification Form, ECA – Security, EEA – Student Transportation, EEAA-R – Isolation Payments, EEAB – Rural Schools, EEAB-R – Rural Schools – Regulation, EEAE – Bus Safety Program and School Bus Law Compliance, EEAE-E – CCSD#1 Bus Video Request Form, EEAE-R – Audio/Video Recording on School Buses, EEAF – Special Use of School Buses, EEAEA-R – Transportation Personnel Mandatory Drug and Alcohol Testing. Seconded by Amy Hughes. Motion carried.
- Paige Fenton Hughes shared information on first reading policies BB – School Board Legal Status, BBAA – Board Member Authority and Responsibilities, BBBE – Unexpired Term Fulfillment/Vacancies, BCB - Board Member Conflict of Interest, BCB-E - Board Member Conflict of Interest Statute, BDB – Board Officers, BDE – Board Committees, BDG – School Attorney/Legal Services, BDH – Board Consultants/Staff Assistants, BEA – Regular Board Meetings, BEB – Special School Board Meetings, BEC – Executive Sessions/Open Meetings, BEDC – Quorum, BK – School Board Memberships.
- STUDENT HANDBOOKS:** Ryan Mackey gave an overview of any considerable changes to the High School student handbook. Jessica McGuire gave an overview of any considerable changes to the Middle School student handbook. Doug Hughes gave updates to the Activities handbook for both Douglas High School and Douglas Middle School. Brent Notman and Wes Gamble gave an overview of any considerable changes to the Intermediate/Upper Elementary School student handbook. Tanya Seeds gave an overview of any considerable changes to the Primary School student handbook. Haylei Butler gave an overview of any considerable changes to the Rural School student handbook and the staff handbook. Andrea Gilbert gave an overview of the Virtual Education handbook and application process.
- WSBA RESOLUTIONS:** Paige Hughes shared information regarding the WSBA resolutions.
- SSS RENEWAL CONTRACT:** Tom Holt made a motion to approve the Student Support Services renewal contract for an amount not to exceed \$70,845.00 from July 1, 2021, through June 30, 2022. Seconded by Shane Stinson. Motion carried.

**SSS RENEWAL
CONTRACT:**

Tom Holt made a motion to approve the Student Support Services renewal contract for an amount not to exceed \$87,353.73 from July 1, 2021, through June 30, 2022. Seconded by Shane Stinson. Motion carried.

**SCHOOL RESOURCE
OFFICER:**

Terry Moss made a motion to approve the School Resource Officer agreement. Seconded by Amy Hughes. Motion carried.

**OUT OF DISTRICT
STUDENT:**

Amy Hughes made a motion to approve the out of district student A. Seconded by Shane Stinson. Motion carried.

BUS ROUTES:

Shane Stinson made a motion to approve the Bus Routes as presented. Seconded by Tom Holt. Motion carried.

**WALKER CREEK SCHOOL
SITE LEASE:**

JC Forgey made a motion to approve the Walker Creek School Site Lease agreement. Seconded by Terry Moss. Motion carried.

PERSONNEL REPORT:

Tom Holt made a motion to approve the new hires of Taylor Castaneda – DHS Paraprofessional, Brooke Robertson – DMS Paraprofessional, Trevor Deming – Summer Tech, Ian Harford – Summer Tech, Ethan Redfern – Summer Tech, Kalee Morgan – DIS 2nd grade Teacher (2021-22), Michael Warren-Rec Center Custodian. Seconded by Shane Stinson. Motion carried.

Shane Stinson made a motion to approve the STEAM Camp hires of Peter Bloomberg (both weeks), Jeremy Settlemyer (second week), Evan Helenbolt (second week), Sydney Peasley (student assistant). Seconded by JC Forgey. Motion carried.

JC Forgey made a motion to approve the Summer School recommendation of Stephanie Wujek – teacher/July session. Seconded by Terry Moss. Motion carried.

Amy Hughes made a motion to approve the extra duty contracts for Trina Johnson – DMS Student Council, Jessica Ewing – DMS Student Council. Seconded by Shane Stinson. Motion carried.

Staci Hill made a motion to approve the resignations of Noah Williams – DHS Paraprofessional, Dawson Curtis – Summer Maintenance, Jennica Nevarez – DHS ELL Paraprofessional, Kathleen Larsen - DI Coordinator. Seconded by Amy Hughes. Motion carried.

Mark Horr recognized the transfers of Lindsey Hanks from DMS 6th Social Skills/Behavior Room to DMS IRR Teacher, Janae Archuleta from Maintenance Secretary to DHS Attendance Secretary, Tara Davidson from DMS IRR/Behavior Para to DHS IRR/Behavior Para, Veronica Holmes from DHS Paraprofessional to Maintenance Secretary.

EXECUTIVE SESSION:

Chairman Mark Horr asked the board members if there was a need for executive session. The board declined.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:31 p.m. by Chairman Mark Horr.

Mark Horr, Chairman

Ryan Igo, Clerk