

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **September 8, 2020** in school board room and via Zoom.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Tom Holt, Ryan Igo, Shane Stinson.

ADMINISTRATORS

PRESENT: Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, Eileen Bentley, Steve Walker, Paige Fenton Hughes.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mark Horr made a motion to approve the agenda for September 8, 2020. Seconded by Ryan Igo. Motion carried.

APPROVAL OF MINUTES:

Tom Holt made a motion to approve the minutes from August 11, 2020 Regular Board meeting. Seconded by Ryan Igo. Motion carried.

FINANCIAL REPORT:

Mark Horr made a motion to approve the September financial report for General Funds checks #103751 - #103946; Federal Programs checks #20665 - #20706; BOCES checks #3644 - #3653; Major Maintenance checks #4159 - #4160; Hot Lunch checks #6525 - #6546; Student Funds checks #21615 - #21622; Bearcat Loyalty check #1026; Day Care checks #1151 - #1152; Health Care checks #1671 - #1674; Payroll Clearing checks #95248 - #95359; Direct Deposit #1706029 - #1706662. Seconded by Jay Butler. Motion carried.

DATES FOR YOUR CALENDARS:

UW President, Ed Siedel, meet & greet on September 24, 2020 on Nida Field; 5:30pm – 7:30pm. Board agenda meeting is scheduled on October 5, 2020, at 12:00 p.m. Board policy meeting will be on October 5, 2020 at 3:30 p.m. The next Rec and Regular Board Meetings will be October 13, 2020 at 7:15 pm. The Board Retreat will be held October 21, 2020, at the Douglas Inn.

SPOTLIGHT EMPLOYEE:

Laura Peasley was honored as Spotlight Employee of the month.

AUDIENCE RECOGNIZED:

Comments were taken from concerned citizens regarding the protocol of wearing face masks in the district schools. Ryan Mackey thanked the following for their donations; Memorial Hospital of Converse County - Water bottles for DIS/DUES students in need; Converse County Hospital Foundation - Gift basket for District Admin Team, Navajo Transitional Energy Company - Shoe bags w/ water bottles for students in need at DIS/DUES, Converse County Bank - Gift for each new teacher in the district, Arrow Electric - Gift cards for staff, 307 Decor - Backpacks for anyone in need, Red Horse Construction - \$500 donation for activities, Gravity Oilfield Services - Loaned generator to help burn off old propane tank at DHS. Brent Notman thanked the following for their donations; Memorial Hospital of Converse County - water bottles, Navajo Transitional Energy Company - shoe bags and water bottles, Hospital Foundation - administrative gifts, Converse County Bank - gifts for new teachers, Rinn Family - loaded backpacks for students.

POLICIES:

Jay Butler made a motion to approve the third reading on JLCA - Physical Examinations of Students, JLF-R – reporting Child Abuse, JKD-E/JKE-E – Contract for Student Probation. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 pm on October 1, 2020 on policies KE-Public Concerns and Complaints, JLI-Student Safety, EB-Safety Program, JLIB-Student Dismissal Precautions, JLIE-Student Automobile use and parking. Seconded by Tom Holt. Motion carried.

Superintendent Paige Fenton Hughes shared information on first reading and review on policies AC-R – Title IX and other Discrimination/Harassment Complaint Procedure; ACG-R – Resolution of discrimination Complaints; ACA – Sexual Discrimination/Harassment; ACA-E.1 – Sexual Discrimination/Harassment Complaint Form; ACA-E.2 – Witness Disclosure Form. Paige discussed JRC-Recording Students.

USED EQUIPMENT: Jennifer Rinn made a motion to table the Used Equipment Bids. Seconded by Mark Horr. Motion carried.

ISOLATION: Tom Holt made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Ryan Igo. Motion carried.

SUMMER SCHOOL DATA: Penny Hawk presented the Summer School data and Taylor Wagstaff shared a slide show of the activities enjoyed by those attending Summer School. Jim Cobb shared information on the STEAM camp held during the summer.

**SCHOOL ENROLLMENT/
BEGINNING OF SCHOOL
YEAR:** Paige Fenton Hughes shared information on the enrollment count for all schools.

WSBA ANNUAL MEETING: Chairman Brandon Gilbreath advised the board they will need to appoint delegates at the October board meeting.

N.E.W. BOCES: Tom Holt made a motion to approve the N.E.W. BOCES Services Agreement for FY21- Early Childhood Development (FAST) and Day Care in an amount not to exceed \$267,121.00. Seconded by Jennifer Rinn. Motion carried.

Tom Holt made a motion to approve the N.E.W. BOCES Services Agreement for FY21- Alternative Suspension (BASE) in an amount not to exceed \$205,024.00. Seconded by Jennifer Rinn. Motion carried.

TEAMMATES MOU: Jennifer Rinn made a motion to approve the Teammates MOU as presented. Seconded by Shane Stinson. Motion carried.

STUDENT PLACEMENT: Jennifer Rinn made a motion to approve the out of district placement for student A, student B, student C, student D, student E, student F, student G, student H, student I, student J, student K, student L, student M, student N, student O, student P, student Q, student R, student S, student T, student U, student V, student W, student X, student Y, student Z, student A1, student A2, student A3, student A4. Seconded by Ryan Igo. Motion carried.

FUEL BIDS: Shane Stinson made a motion to approve the call for fuel bids with a bid opening of October 1, 2020 at 2:00 pm. Seconded by Mark Horr. Motion carried.

**BOYS & GIRLS CLUB/
21CCLC MOU:** Jennifer Rinn made a motion to approve the Boys and Girls Club/21CCLC MOU as presented. Seconded by Jay Butler. Motion carried.

OVERNIGHT TRIPS: Mark Horr made a motion to approve the overnight trips for DHS and DMS as presented, and if allowed. Seconded by Jennifer Rinn. Motion carried.

SRRP REPRESENTATIVE: Tom Holt made a motion to appoint and approve Eileen Bentley as the SRRP Representative. Seconded by Ryan Igo. Motion carried.

- STIPENDS:** Jennifer Rinn made a motion to approve the extra stipends as presented. Seconded by Mark Horr. Motion carried.
- SSS:** Shane Stinson made a motion to approve the Student Support Services placement contract from July 1, 2020 – June 30, 2021, in an amount not to exceed \$70,845.00. Seconded by Jennifer Rinn. Motion carried.
- DHS HVAC:** Jennifer Rinn made a motion to approve the bid from Plan One Architects with an amount not to exceed \$270,000.00. Seconded by Shane Stinson. Motion carried.
- SSS:** Shane Stinson made a motion to approve the Student Support Services NeuroRestorative Timber Ridge contract for an amount not to exceed \$500.00 per day. Seconded by Jennifer Rinn. Motion carried.
- EXECUTIVE SESSION:** Chairman Brandon Gilbreath asked the board members if there was a need for executive session. All board members declined.
- PERSONNEL REPORT:** Mark Horr made a motion to approve the new hires Peggy Whiteman – DPS Counselor, Alixandra Igo – DHS Volleyball activities aide, Cheryl Phillips – Bus Paraprofessional, Kallie McKenzie – Route bus driver, Jeff Barnett – PT Vocational Woods Teacher (4 hours/day), Alexis Wintermore – PT FSW1, Bob Blaylock – DHS 9th grade football activities aide, Ashley O’Neal – DMS SpEd Paraprofessional, Noah Williams – DHS SpEd Paraprofessional, Emily Smith – Lifeguard, Allison Olsen – Lifeguard, Jeffrey Cuevas – Lifeguard, Tyler Barney – Lifeguard, Alexandria Lujan – PT Rec Building Monitor, Alexandria Lujan – PT Food Service Worker, Aubree Neuman – DUES Paraprofessional, Sarah Bolin – DMS SpEd Paraprofessional. Seconded by Shane Stinson. Motion carried.
- Mark Horr made a motion to acknowledge the resignations of Nicole Dahl – DMS Paraprofessional, Andrea Hiser – DMS Paraprofessional, Kerstin Armstrong – DMS CC Activities Aide, Peggy Whiteman – DPS Counselor, Jim Cobb – DMS Robotics Sponsor. Seconded by Jennifer Rinn. Motion carried.
- Brandon Gilbreath recognized the transfers of Dorsie Hines from Rec Building Monitor to Route bus driver, Jackie Holt from DUES paraprofessional to Shawnee paraprofessional, Kittie Bain from Daycare paraprofessional to DHS SpEd paraprofessional.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:21 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk