

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **October 13, 2020** in school board room and via Zoom.

Chairman Brandon Gilbreath called the Special Board meeting to order at 6:00 p.m.

**SPECIAL MEETING
WITH COUNSEL:**

Chairman Brandon Gilbreath asked the board members if there was a need for executive session. Shane Stinson made a motion to go into executive session at 6:01 pm, to receive legal counsel on COVID restrictions. Seconded by Dax McCarty. Motion carried. The board came out of executive session at 7:02 pm.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL:

Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

**ADMINISTRATORS
PRESENT:**

Paige Fenton Hughes, and with Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, Eileen Bentley, Steve Walker, Andrea Gilbert via zoom.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mark Horr made a motion to approve the agenda for October 13, 2020. Seconded by Shane Stinson. Motion carried.

APPROVAL OF MINUTES:

Jennifer Rinn a motion to approve the minutes from September 8, 2020 Regular Board meeting. Seconded by Ryan Igo. Motion carried.

FINANCIAL REPORT:

Jennifer Rinn made a motion to approve the October financial report for General Funds checks #103947 - #104165 totaling \$2,523,211.14; Federal Program checks #20707-#20760 totaling \$157,699.81; BOCES checks #3654-#3660 totaling \$19,726.26; Major Maintenance checks #4161-#4162 totaling \$31,989.65; Bearcat Loyalty check #1027 for \$200.00; Hot Lunch checks #6547-#6565 totaling \$10,489.43; Student Fund checks #21623-#21641 totaling \$8,966.12; Daycare checks #1153-#1155 totaling \$19,732.63; Healthcare checks #1675-#1679 totaling \$48,4410.26; Payroll Clearing checks #95360-#95415 \$1,168,108.68; Direct Deposits # 1706663-#1707503 \$1,108, 860.16. Seconded by Dax McCarty. Motion carried.

**DATES FOR YOUR
CALENDARS:**

The Legislative Recalibration with the board and legislators is scheduled for 4:00 pm via zoom on October 20, 2020. The Board Retreat will be held October 21, 2020, at the Douglas Inn. Board agenda meeting is scheduled on November 2, 2020, at 12:00 p.m. Board policy meeting will be on November 2, 2020 at 3:30 p.m. The next Rec and Regular Board Meetings will be November 10, 2020 at 7:15 pm.

SPOTLIGHT EMPLOYEE:

Charity Penn was honored as Spotlight Employee of the month.

COVID DISCUSSION:

Chairman Brandon Gilbreath read through questions submitted by the petition signees, and gave a collective answer from the board. Brad Reese made a motion to apply for a variance to make face coverings optional. Seconded by Shane Stinson. Roll call was taken: Shane Stinson, yea; Brad Reese, yea; Ryan Igo, nay; Tom Holt, nay; Dax McCarty, nay; Jay Butler, nay; Jennifer Rinn, nay; Mark Horr, yea; Brandon Gilbreath, nay. Motion failed.

- AUDIENCE RECOGNIZED:** Nikki Lally read a statement from the Douglas Education Association. Others recognized were Macey Moore, Cristina Porter, Jim Willox, Terry Moss, Robert Short, Brittanie Sharp, Doug Hughes, Britney Spence, Dr. Campbell, Darcey Cowardin, Ryan Mackey.
- EXECUTIVE SESSION:** Chairman Brandon Gilbreath asked the board members if there was a need for executive session. All members declined.
- POLICIES:** Jay Butler made a motion to approve the third reading KE-Public Concerns and Complaints, JLI-Student Safety, EB-Safety Program, JLIB-Student Dismissal Precautions, JLIE-Student Automobile use and parking. Seconded by Shane Stinson. Motion carried.
- Jay Butler made a motion to approve the second reading and call for written comments by 2:00 pm on November 5, 2020 on policies AC-R – Title IX and other Discrimination/Harassment Complaint Procedure; ACG-R – Resolution of discrimination Complaints; ACA – Sexual Discrimination/Harassment; ACA-E.1 – Sexual Discrimination/Harassment Complaint Form; ACA-E.2 – Witness Disclosure Form. Paige discussed JRC-Recording Students. Seconded by Tom Holt. Motion carried.
- Superintendent Paige Fenton Hughes shared information on first reading and review on policies CBA - Qualifications of the Superintendent, CBA-R – School Position Description, CBD - Superintendent’s Evaluation/Contract, JQ - Student Fees, Fines and Charges, AC – Nondiscrimination.
- FUEL BID:** Dax McCarty made a motion to approve the fuel bid as presented. Seconded by Ryan Igo. Mark Horr abstained. Motion carried.
- USED EQUIPMENT:** Dax McCarty made a motion to take from the table the used equipment bids, and approve the used equipment bids as presented. Seconded by Mark Horr. Motion carried.
- ISOLATION:** Jennifer Rinn made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Shane Stinson. Motion carried.
- WSBA DELEGATES:** Mark Horr nominated Tom Holt as the WSBA delegate. Seconded by Shane Stinson. Motion carried.
- STUDENT PLACEMENT:** Jennifer Rinn made a motion to approve the out of district placement for student A5, student A6, student A7, student A8, student A9, student B1, student B2, student B3, student B4. Seconded by Mark Horr. Motion carried.
- GOLDEN BELL NOMINATION:** Paige Fenton Hughes shared information regarding the board’s nomination of Jay Butler for the Golden Bell Award. Jennifer Rinn made a motion to approve the nomination of Jay Butler. Seconded by Dax McCarty. Motion carried.
- CCSD1 NETWORK RFP:** Ryan Igo made a motion to approve the CCSD1 Network RFP’s for DRS, DPS, DUES, DHS and the Rec Center and Bearcat Den. Seconded by Jennifer Rinn. Motion carried.
- SHAWNEE RURAL SCHOOL SITE RFP:** Jennifer Rinn made a motion to approve the Shawnee Rural School Site RFP. Seconded by Tom Holt. Motion carried.
- PERSONNEL REPORT:** Dax McCarty made a motion to approve the new hires Justin Hoopman – DHS VB activities aide, Amanda Douglass – Daycare paraprofessional, Kevin Kaper – Rec Center Lead custodian, Jennifer Clowers – DPS SpEd paraprofessional, Ashtyn Kolkman – Music tech student; the SWAG hires DPS - Brianna Redfern, Michelle Roberts, Linda Shearer, DIS/DUES – Margo Shatto, Ashley Higgins, Stephanie Williams, LeJae Seipel, Patricia Harmon, Joe Higgins, Carl Kosters, Tiffany Black, DMS - Jeff Kitterman, Tracy Sea, DHS - Sarah Polich; and the extra duty hires Jim Cobb – DHS Lego Robotics, Missy Hodgs – DUES Student committee, Jamie Miller – DUES Student committee, Bryce

Harrington – FBLA sponsor, Ed Mann – SkillsUSA co-sponsor, Jarred Bower – SkillsUSA co-sponsor. Seconded by Ryan Igo. Motion carried.

Jennifer Rinn made a motion to acknowledge the resignations of Darren Warren – Rec Center lead custodian, Brooke Robertson – DPS paraprofessional, Lesli Hilbird – PT Rec Center Monitor. Seconded by Mark Horr. Motion carried.

Brandon Gilbreath recognized the transfers of Nicole Carr from Transition Coordinator to DPS Counselor, Mariah Boner from DHS SpEd Teacher to Transition Coordinator/Graduation Coach, Clay Ewing from DMS Head Wrestling coach to DHS Assistant Wrestling coach, Brady Shatto from DHS Assistant Wrestling coach to DMS Head Wrestling coach.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:40 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk