

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **November 10, 2020** in school board room and via Zoom.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson, and with Jennifer Rinn via zoom.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, and with Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, Eileen Bentley, Steve Walker, Andrea Gilbert via zoom.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Tom Holt made a motion to approve the agenda for November 10, 2020. Seconded by Mark Horr. Motion carried.

APPROVAL OF MINUTES:

Mark Horr a motion to approve the minutes from October 13, 2020 Regular Board meeting. Seconded by Ryan Igo. Motion carried.

FINANCIAL REPORT:

Ryan Igo made a motion to approve the November financial report for 01-General Funds checks #104166(replacement ck) #104167(replacement ck) #104168 - #104414; \$2,498,295.06; 20-Federal Program checks #20761 - #20806; \$285,507.02; 21-BOCES checks #3661 - #3671; \$29,525.00; 22-Major Maintenance checks #4163 - #4166; 288,361.41; 27-Bearcat Loyalty check #1028 - #1030; \$1,014.00; 50-Hot Lunch checks #6566 - #6584; \$112,258.14; 55-Daycare checks #1156 - #1157; \$14,434.49; 60-Healthcare checks #1680 - #1683; \$475,363.04; 80-Student Fund checks #21642 - #21659; \$23,558.11; Payroll Clearing checks #95416 - #95482; \$1,249,674.37; Direct Deposits #1707504 - #1708323; \$1,097,941.68. Seconded by Tom Holt. Motion carried.

**DATES FOR YOUR
CALENDARS:**

WSBA Annual Conference will be held November 18-20, 2020. Thanksgiving break will be November 26-27, 2020. Board agenda meeting is scheduled on November 30, 2020, at 12:00 p.m. Board policy meeting will be on November 30, 2020 at 3:30 p.m. TABS will hold their next meeting on December 2, 2020. The next Rec and Regular Board Meetings will be December 8, 2020 at 7:15 pm.

SPOTLIGHT EMPLOYEE:

Bridget Jestes was honored as Spotlight Employee of the month.

TEACHER OF THE YEAR:

Tim Painter was honored as District Teacher of the Year.

AUDIENCE RECOGNIZED:

Paige Fenton Hughes and Vice Chairman Mark Horr honored the outgoing board members for their service.

POLICIES:

Jay Butler made a motion to approve the third reading on JRC-Recording Students, and to table policies: AC-R – Title IX and other Discrimination/Harassment Complaint Procedure; ACG-R – Resolution of discrimination Complaints; ACA – Sexual Discrimination/Harassment; ACA-E.1 – Sexual Discrimination/Harassment Complaint Form; ACA-E.2 – Witness Disclosure Form. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 pm on December 3, 2020 on policies CBA - Qualifications of the Superintendent, CBA-R – School Position; Description, CBD - Superintendent's Evaluation/Contract; JQ - Student Fees, Fines and Charges, AC – Nondiscrimination. Seconded by Tom Holt. Motion carried.

Superintendent Paige Fenton Hughes shared information on first reading and review on policies BGD – Board Review of Regulations; CCB-E – Stakeholder, Leadership & Input

Map; CH – Policy Implementation; CHB – Board Review of Administrative Regulations; CHCA – Handbooks and Directives; CHD – Administration in the Absence of Policy.

- NETWORK UPGRADES:** Brad Reese made a motion to approve the bids for network upgrades pending federal funding from the governor, for the Rec Center/Bearcat Den network upgrade from 358 Tech LLC in an amount not to exceed \$53,435.12; the Rural School network upgrade from 358 Tech LLC in an amount not to exceed \$37,508.58; the DUES network upgrade from 358 Tech LLC in an amount not to exceed \$114,848.55; DPS network upgrade from 358 Tech LLC in an amount not to exceed \$112,656.65; DHS network upgrade from 358 Tech LLC in an amount not to exceed \$167,658.35. Second by Ryan Igo. Motion carried.
- DISTRICT CALENDAR:** Tom Holt shared information on the proposed school calendar drafts for the next three years.
- WSBA RESOLUTION:** Paige Fenton Hughes shared information on the pending WSBA resolutions.
- BOARD GOALS:** Paige Fenton Hughes discussed revisions to the board goals. They will be presented for approval at the December 8, 2020, board meeting.
- 403(b) PLAN APPENDIX 1:** Mark Horr made a motion to approve the 403(b) Plan list as presented. Seconded by Dax McCarty. Motion carried.
- BUS PROCUREMENT:** Ryan Igo made a motion to approve procurement for state bids on two new buses for a total cost of \$237,824.00. Seconded by Dax McCarty. Motion carried.
- CCSD1 CENTRAL VIRTUAL HARDWARE UPGRADE:** Tom Holt made a motion to approve the call for bids for CCSD1 central virtual hardware upgrade with a bid opening on December 1, 2020 at 2 p.m. Seconded by Brad Reese. Motion carried.
- EXECUTIVE SESSION:** Brandon Gilbreath asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:** Brad Reese made a motion to approve the SWAG hires of Melina Foster and Bryce Harrington. Seconded by Mark Horr. Motion carried.
- Tom Holt made a motion to approve the 21CCLC tutors of Karen Perez, Bob Blaylock, Darla Busboom, Bryce Harrington, Melina Foster, Veronica Holmes (classified). Seconded by Jennifer Rinn. Motion carried.
- Dax McCarty made a motion to approve the extra duty contracts for Janie Harford – Consolidated Grant Coordinator, Randy Gifford – FA Department Head. Seconded by Ryan Igo. Motion carried.
- Mark Horr made a motion to approve the termination of Loni Kupke – Daycare Paraprofessional. Seconded by Jennifer Rinn. Motion carried.
- Brad Reese made a motion to acknowledge the resignation/retirement of Glenn Downs-Maintenance worker. Seconded by Mark Horr. Motion carried.
- Brandon Gilbreath recognized the transfer of Theresa Jackson from Consolidated Grant Coordinator to 21CCLC Grant Coordinator.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:10 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk