

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **March 10, 2020** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 p.m.

- ROLL CALL:** Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, and Shane Stinson.
- ADMINISTRATORS PRESENT:** Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Justin Carr, Ryan Mackey, Mitch Johnson, Doug Hughes, Penny Hawk, Monty Gilbreath, Tracy Boner, Steve Walker, Andrea Gilbert, Paige Fenton Hughes.
- ALLEGIANCE TO THE AMERICAN FLAG:** Those present quoted the Pledge of Allegiance.
- APPROVAL OF AGENDA:** Mark Horr made a motion to approve the March 10, 2020, agenda. Seconded by Jennifer Rinn. Motion carried.
- APPROVAL OF MINUTES:** Jennifer Rinn made a motion to approve the minutes from February 11, 2020, Regular Board meeting. Seconded by Dax McCarty. Motion carried.
- FINANCIAL REPORT:** Tom Holt made a motion to approve the March financial report for General Funds checks #102779 - #103027, with Ryan Igo abstaining from ck#102886, Mark Horr abstaining from ck#102884, ck#103000; Federal Programs checks #20466 - #20511, with Ryan Igo abstaining from ck#20485; BOCES checks #3599 - #3609; Cap and Minor Cap check #1366; Hot Lunch checks #6393 - #6413; Student Funds checks #21491 - #21537; Day Care checks #1140 - #1141; Health Care checks #1645 - #1648; Payroll Clearing checks #94746 - #94813; Direct Deposit #1701094 - #1701962. Seconded by Ryan Igo. Motion carried.
- DATES FOR YOUR CALENDARS:** Community Recreation Awards luncheon will be held on April 7, 2020 at the Douglas Club at 12:00 pm. Board agenda meeting is scheduled on April 6, 2020, at 12:00 p.m. Board policy meeting will be on April 7, 2020 at 2:30 p.m. IBN will take place on April 2nd and 3rd, 2020. The next Rec and Regular Board Meetings will be April 14, 2020 at 7:15 pm at Central Administration. DHS Graduation will be on May 10, 2020, at 1:00 pm.
- ART DISPLAY:** Jay Butler shared information on the art display from Douglas High School and Douglas Middle School Woods.
- SPOTLIGHT EMPLOYEE:** Jay Butler presented The Staff Spotlight Recognition Award to Chelsie Johnson for her work as a teacher for Douglas Upper Elementary School. Jay Butler also recognized Tim Painter as CCSD1 Teacher of the Year.
- AUDIENCE RECOGNIZED:** Christian Pellatz gave a presentation on concerns relating to the future of Industrial Arts in the school system.
- POLICIES:** Jay Butler made a motion to approve the third and final reading for policies JLDB – Programs for At-Risk/Disadvantaged Students, JLDB-RA – Special Instructional Programs for At-risk Students, JLDB-RB – At-Risk Students, IJNDB – Use of Technology Resources in Instruction, IJNDB-R – CCSD1 Internet Use Regulation, IHBA – Child Find. Seconded by Ryan Igo. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on March 26, 2020, on policies JLG – Student Wellness; DJB – Purchasing Procedures. Seconded by Tom Holt. Motion carried.

Paige Fenton Hughes shared information on policies ADD – Safe Schools, JG – Assignment of Students to Classes and Grade Levels, JIC – Student Conduct, JICG/JICH – Alcohol/Tobacco/Drug/Substance Abuse by Students, JIE/JIG – Married or Pregnant Students, IKF – Graduation Requirements.

CALENDARS:

Ryan Igo made a motion to approve the 2020-21 School Calendar and Rural School Calendar. Seconded by Jennifer Rinn. Motion carried.

DMS DISHWASHER:

Tom Holt made a motion to approve the call for bids for the DMS dishwasher with a closing date of March 13, 2020 at 11:00 am. Seconded by Jennifer Rinn. Motion carried.

INSURANCE:

Tracy Boner shared information regarding the Liability and Health Insurance. A recommendation will follow.

SALARY PUBLICATION:

Paige Fenton Hughes shared information regarding the process to publish the Gross Salaries in the Douglas Budget.

**WYOMING CHILD
AND FAMILY**

CONTRACT RENEWAL:

Tom Holt made a motion to approve the Student Support Services Contract with Wyoming Child and Family for developmental screening services from July 1, 2020 through June 30, 2021, in an amount not to exceed \$7,500.00 for contract year. Seconded by Shane Stinson. Motion carried.

**BIG COUNTRY REHAB
CONTRACT RENEWAL:**

Tom Holt made a motion to approve the renewal of Student Support Services contract with Big Country Rehab for physical therapy services from July 1, 2020 – June 30, 2021 in an amount of \$90.00 per service hour, not to exceed \$36,000.00 for the contract year. Seconded by Shane Stinson. Motion carried.

FOOR CONTRACT:

Jennifer Rinn made a motion to approve the Student Support Services contract with Scott Foor for Teacher of Deaf and Hard of Hearing from September 20, 2019 through June 30, 2020 for an amount not to exceed \$50,000.00. Seconded by Mark Horr. Tom Holt abstained. Motion carried.

**SSS CONTRACT
ADDENDUM FY2020:**

Tom Holt made a motion to approve the Student Support Services contract addendum FY2020, December 5, 2019 through June 30, 2020, for a new contract amount of \$110,424.00, adding a 1:1 aide for behavior and academic support. Seconded by Shane Stinson. Motion carried.

**SSS CONTRACT ADDENDUM
FOR SERVICE CHANGE:**

Tom Holt made a motion to approve the Student Support Services contract addendum for a decrease in school nurse services and an increase in behavior services with a reduction of \$800.00 for a new contract amount \$272,899.50 from July 1, 2019 through June 30, 2020. Seconded by Mark Horr. Motion carried.

E-RATE CONTRACT:

Jennifer Rinn made a motion to approve the E-Rate contract as presented. Seconded by Mark Horr. Motion carried.

FINANCIAL AUDIT: Mark Horr made a motion to approve call for bids for an Annual Financial Statement Audit with a closing date of April 9, 2020 at 2:00 pm. Seconded by Jennifer Rinn. Motion carried.

OUT OF DISTRICT: Shane Stinson made a motion to approve the out of district student placement of Student D. Seconded by Jennifer Rinn. Motion carried.

PERSONNEL REPORT: Shane Stinson made a motion to approve the new hires of Cassidy Cole – DMS Swimming Coaches Aide, Jennifer Hernandez – DUES SpEd Paraprofessional, Jennifer Hernandez – DIS SWAG, Jennifer Moore – Crossing Guard, Jason Cole – DHS Custodian, Alec Scott – DHS Custodian, Jeff Williams – DHS Paraprofessional, Erin McPherson – DHS SpEd Paraprofessional (remainder of 2019-20 school year). Seconded by Jennifer Rinn Stinson. Motion carried.

Jennifer Rinn approved the Jump Start recommendations as presented. Seconded by Shane Stinson. Motion carried.

Mark Horr made a motion to approve the certified recommendations as presented. Seconded by Shane Stinson. Motion carried.

Shane Stinson made a motion to approve the early resignation incentives as presented. Seconded by Mark Horr. Motion carried.

Mark Horr made a motion to acknowledge the resignations of Amanda Bacile - DHS SpEd Paraprofessional, Jennifer Garza – DMS Student Council Advisor, Julie Schlager – DMS Student Council Advisor, Ivy Halvorson – DHS SpEd Paraprofessional, Lindsey Renstrom – DMS FSW1, Kaitlin Miles – Daycare Paraprofessional. Seconded by Jennifer Rinn. Motion carried.

Brandon Gilbreath recognized the transfer of Jessica McGuire from DMS Assistant Principal to DMS Principal.

EXECUTIVE SESSION: Chairman Brandon Gilbreath asked the board members if there was a need for executive session. Ryan Igo made a motion for the board to move into executive session for the purpose of discussing personnel at 8:10 p.m. Seconded by Tom Holt. Motion carried. Jennifer Rinn made a motion to reconvene into regular Session after executive Session at 9:16 p.m. Seconded by Mark Horr. Motion carried.

ADJOURNMENT: There being no further business, the Regular Meeting adjourned at 9:17 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk