

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **June 9, 2020** in school board room and via Zoom.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 8:00 p.m.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Brad Reese, and Shane Stinson.

ADMINISTRATORS

PRESENT: Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Justin Carr, Ryan Mackey, Mitch Johnson, Doug Hughes, Penny Hawk, Monty Gilbreath, Tracy Boner, Steve Walker, Andrea Gilbert, Paige Fenton Hughes.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Tom Holt made a motion to approve the June 9, 2020, agenda. Seconded by Jennifer Rinn. Motion carried.

APPROVAL OF MINUTES:

Jennifer Rinn made a motion to approve the minutes from May 12, 2020, Regular Board meeting. Seconded by Tom Holt. Motion carried.

FINANCIAL REPORT:

Dax McCarty made a motion to approve the June financial report for General Funds checks #103370 - #103493; Federal Programs checks #20568 - #20596; BOCES checks #3627 - #3633; Major Maintenance checks #4147 - #4150; Hot Lunch checks #6494 - #6505; Student Funds checks #21581 - #21594; Bearcat Loyalty check #1025; Day Care checks #1146 - #1147; Health Care checks #1657 - #1660; Payroll Clearing checks #94988 - #95068; Direct Deposit #1703507 - #1704299. Seconded by Jennifer Rinn. Motion carried.

DATES FOR YOUR CALENDARS:

Board agenda meeting is scheduled on July 6, 2020, at 12:00 p.m. Board policy meeting will be on July 6, 2020 at 3:30 p.m. The next Rec and Regular Board Meetings will be July 14, 2020 at 7:15 pm.

AUDIENCE RECOGNIZED:

None

POLICIES:

Jay Butler made a motion to approve second reading and call for written comments by 2:00 pm on June 25, 2020 on policies ADD-E – Injury Report, DJB-E – Rules for Use of Credit Card, EHA – Student Data Security, JICE – Student Publications. Seconded by Tom Holt. Motion carried.

Superintendent Paige Fenton Hughes shared information on first reading and review on policies GBEB-R – Internet Use Regulation; JJ – Student Activities JJAA – Student Activities/Educational Value; JJG – Contests for Students; JJH – Student Transportation.

EXPENDITURE BUDGET TRANSFERS:

Brad Reese made a motion to approve the expenditure budget transfers. Seconded by Jennifer Rinn. Motion carried.

DISTRICT PAPER BID:

Jennier Rinn made a motion to approve the district paper bid from Liberty Paper in an amount not to exceed \$11,616.00. Seconded by Shane Stinson. Motion carried.

- BUS LEASE:** Jennifer Rinn made a motion to approve the bus lease interest. Seconded by Brad Reese. Jennifer Rinn made an amended motion to approve the bus lease interest from Converse County Bank for a three year term at 2.00%. Seconded by Brad Reese. Motion carried.
- DIS NETWORK UPGRADE:** Shane Stinson made a motion to approve the DIS network upgrades bid from 358 Tech LLC in an amount not to exceed \$70,976.88. Seconded by Dax McCarty. Motion carried.
- STUDENT HANDBOOKS:** Ryan Mackey gave an overview of any considerable changes to the High School student handbook and Doug Hughes gave updates to the activities handbook for both Douglas High School and Douglas Middle School. Jessica McGuire gave an overview of any considerable changes to the Middle School student handbook and Rural School student handbook. Brent Notman gave an overview of any considerable changes to the Intermediate and Upper Elementary School student handbook. Tanya Seeds gave an overview of any considerable changes to the Primary School student handbook.
- STUDENT INSURANCE:** Tracy Boner stated she is expecting to receive information from the insurance carrier for student insurance. Tracy will provide information when she receives it.
- BUDGET STUDY SESSION:** The Board set the date for Budget Study Session to July 14, 2020 at 6:00 pm.
- BUDGET PAGE PRESENTATION:** Brad Reese made a motion to approve the budget page as presented. Seconded by Jennifer Rinn. Motion carried.
- DISTRICT INSURANCE:** Shane Stinson made a motion to approve the District Liability Insurance and Property and Casualty Insurance renewal with a 25% increase. Seconded by Dax McCarty. Motion carried.
- WCF LEASE AGREEMENT:** Jennifer Rinn made a motion to approve the WCF Lease agreement. Second by Shane Stinson. Motion carried.
- WHSAA MEMBERSHIP AND ACTIVITY ENROLLMENT:** Dax McCarty made a motion to approve the WHSAA membership and activity enrollment as presented. Seconded by Shane Stinson. Motion carried.
- HOT LUNCH PRICES:** Shane Stinson made a motion to keep the lunch prices the same as 2019-20 pricing. Seconded by Jennifer Rinn. Motion carried.
- MILK/BREAD BID:** Jennifer Rinn made a motion to approve the call for bids for Milk and Bread, with a bid opening on July 8, 2020 at 2:00pm. Seconded by Dax McCarty. Motion carried.
- PERSONNEL REPORT:** Tom Holt made a motion to approve the new hires of River Bergquist – Summer Maintenance Worker; Maecie Wright – Summer Maintenance Worker; MacGuire Thiel – Summer Maintenance Worker, Craig Thiel – Summer Maintenance Worker, Colin Barker - Summer Maintenance Worker, Abrielle Hoopman - Summer Maintenance Worker, Lane Parr – Summer Maintenance Worker, Charles Franke – DMS Social Studies teacher – 7th grade, Ellie Lapos-Drake – DMS Secretary; Jarred Bower – Secondary CTE teacher. Seconded by Jennifer Rinn. Motion carried.
- Dax McCarty made a motion to approve the extra duty contracts for Randy Wright – DMS Assistant Football coach – 8th grade; Aubree Neuman – DHS Assistant Cheer coach. Seconded by Shane Stinson. Motion carried.

Dax McCarty made a motion to approve the ESY/Summer School recommendations of Alyson Thorsell, ELL; Sharyl Norman, Ashley Veldhuizen, Nila Castro, Ian Lindeman, Connie Gifford, Alana Geho – Paraprofessional; Evan Helenbolt, Michelle Collins – teacher; Lora Underberg – Vocational teacher; Skylar Hatanelas, Kathleen Bartling – teacher (July); Michelle Collins, Sarah Polich, Karen Perez, Baylee Kerkvliet, Jay Rhoades, Melina Foster, Anita Levi, Jeff Barnett, John Olson – DHS tutors; Nicole Carr – Indicator 14. Seconded by Jay Butler. Motion carried.

Jennifer Rinn made a motion to approve the STEAM Camp recommendations of Melody Berquist, Troy Brown, Jeff Kitterman, LeJae Siepel. Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to acknowledge the resignations of Kassy Hildreth – DHS SpEd Paraprofessional; Brian Burgrin – DMS Spring Golf; Breanna Amble – Daycare Paraprofessional; Randy Seig – DHS Art teacher; Adam Pauli – Industrial Arts teacher; Jeff Barnett – Industrial Arts teacher. Seconded by Shane Stinson. Motion carried.

EXECUTIVE SESSION:

Chairman Brandon Gilbreath asked the board members if there was a need for executive session. Jennifer Rinn made a motion for the board to move into executive session for the purpose of discussing the superintendent’s evaluation and personnel at 8:31 pm. Seconded by Brad Reese. Motion carried. Jennifer Rinn made a motion to reconvene into regular session after executive session at 9:48 pm. Seconded by Shane Stinson. Motion carried.

SUPERINTENDENT CONTRACT:

Jennifer Rinn made a motion to approve a three year contract with a four percent raise for Superintendent Paige Fenton Hughes. Seconded by Brad Reese. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:51 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk