

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **December 8, 2020** in school board room and via Zoom.

Chairman Mark Horr called the Regular Board meeting to order at 7:30 p.m.

ROLL CALL: Chairman Mark Horr, Dax McCarty, Tom Holt, Ryan Igo, Shane Stinson, JC Forgey, Terry Moss, Staci Hill, Amy Hughes.

ADMINISTRATORS

PRESENT: Andrea Gilbert, and with Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Monty Gilbreath, Eileen Bentley, Steve Walker via zoom.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

ELECTION OF OFFICERS:

Mark Horr called for nominations for the office of Board Chairman. Tom Holt nominated Mark Horr. Seconded by Ryan Igo. Motion carried. Members voted unanimously to elect Mark Horr as Board Chairman.

Mark Horr called for nominations for the office of Board Vice-Chairman. Shane Stinson nominated Tom Holt. Seconded by Terry Moss. Motion carried. Members voted unanimously to elect Tom Holt as Board Vice-Chairman.

Mark Horr called for nominations for the office of Board Treasurer. Tom Holt nominated Shane Stinson. Seconded by Dax McCarty. Motion carried. Members voted unanimously to elect Shane Stinson as Board Treasurer.

Mark Horr called for nominations for the office of Board Clerk. Tom Holt nominated Ryan Igo. Seconded by Shane Stinson. Motion carried. Members voted unanimously to elect Ryan Igo as Board Clerk.

APPROVAL OF AGENDA:

Shane Stinson made a motion to approve the agenda for December 8, 2020. Seconded by Tom Holt. Motion carried.

APPROVAL OF MINUTES:

Tom Holt a motion to approve the minutes from November 10, 2020 Regular Board meeting. Seconded by Ryan Igo. Motion carried.

FINANCIAL REPORT:

Dax McCarty made a motion to approve the December financial report for General Fund checks #104415-#104633 totaling \$6,416,589.30, with Ryan Igo abstaining from ck#104536; Federal Program checks #20807-#20851 totaling \$111,825.03; BOCES checks #3672-#3679 totaling \$183,365.74; Major Maintenance check #4167 totaling \$8260.50; Cap and Minor Cap check #1367 totaling 30,375.00; Hot Lunch checks #6585-#6597 totaling \$97,125.04; Daycare checks #1158-#1159 totaling \$11,400.32; Healthcare checks #1684-#1687 totaling \$472,134.04; Student Fund checks #21660-#21700 totaling \$15,621.46, with Shane Stinson abstaining from ck#21698; Payroll Clearing checks #95483-#95536 \$1,176,072.24; Direct Deposits # 1708324-#1709142 \$1,129,758.20. Seconded by Shane Stinson. Motion carried.

**DATES FOR YOUR
CALENDARS:**

Christmas and New Year's break will be December 21, 2020 – January 1, 2021. The board agenda meeting is scheduled on January 4, 2021, at 12:00 p.m., with the board policy meeting to follow at 3:30 p.m. TABS will hold their next meeting on January 5, 2021 at 3:30 p.m. The next Rec and Regular Board Meetings will be held on January 12, 2021 at 7:15 pm. DHS Graduation will be held May 16, 2021.

SPOTLIGHT EMPLOYEE:

Morgan Shepherd was recognized for work as a Rural School teacher.

AUDIENCE RECOGNIZED:

None were present.

- BOARD GOALS:** Andrea Gilbert shared information on the changes made. Dax McCarty made a motion to approve the Board goals. Seconded by Shane Stinson. Motion carried.
- SCHOOL CALENDAR:** Tom Holt made a motion to approve the next three years' school calendar with the option to make any necessary changes. Seconded by Dax McCarty. Motion carried.
- CCSD1 CENTRAL VIRTUAL HARDWARE BID:** Shane Stinson made a motion to approve the CCSD1 Central virtual hardware upgrade bid from 358 Tech LLC in an amount not to exceed \$51,255.45. Seconded by Terry Moss. Motion carried.
- SHAWNEE BID:** Ryan Igo made a motion to table the Shawnee Rural School bid from Caspar Building Systems, Inc. until the board can get more information from K & R Construction regarding the stick built bid. Seconded by Dax McCarty. Motion carried.
- POLICIES:**
- Shane Stinson made a motion to remove from the table policies: AC-R – Title IX and other Discrimination/Harassment Complaint Procedure; ACG-R – Resolution of discrimination Complaints; ACA – Sexual Discrimination/Harassment; ACA-E.1 – Sexual Discrimination/Harassment Complaint Form; ACA-E.2 – Witness Disclosure Form. Seconded by Tom Holt. Motion carried.
- Shane Stinson made a motion to approve the final reading on policies: AC-R – Title IX and other Discrimination/Harassment Complaint Procedure; ACG-R – Resolution of discrimination Complaints; ACA – Sexual Discrimination/Harassment; ACA-E.1 – Sexual Discrimination/Harassment Complaint Form; ACA-E.2 – Witness Disclosure Form. Seconded by Tom Holt. Motion carried.
- Tom Holt made a motion to approve the third reading on policies: AC-Nondiscrimination; CBA - Qualifications of the Superintendent; CBA-R – School Position; Description, CBD - Superintendent's Evaluation/Contract; JQ- Student Fees, Fines and Charges. Seconded by Dax McCarty. Motion carried.
- Tom Holt made a motion to approve the second reading and call for written comments by 2:00 pm on January 7, 2021 on policies BGD – Board Review of Regulations; CCB-E – Stakeholder, Leadership & Input Map; CH – Policy Implementation; CHB – Board Review of Administrative Regulations; CHCA – Handbooks and Directives; CHD – Administration in the Absence of Policy. Seconded by Shane Stinson. Tom Holt made an amended motion to approve the second reading with the stated additions to policy CCB-E, and call for written comments by 2:00 pm on January 7, 2021 on policies BGD – Board Review of Regulations; CCB-E – Stakeholder, Leadership & Input Map; CH – Policy Implementation; CHB – Board Review of Administrative Regulations; CHCA – Handbooks and Directives; CHD – Administration in the Absence of Policy. Seconded by Shane Stinson. Motion carried.
- Superintendent Paige Fenton Hughes shared information for first reading and review on policies: JM – Student Awards, Honors, and Scholarship, GCQA – Reduction in Certified Staff Work Force, GDQA – Reduction in Classified Staff Work Force, AD – Educational Philosophy, ADA – District Goals, ADB – Drug-Free Workplace, ADB-R – Notification to Employees of Drug-Free Workplace, ADC – Tobacco Products Usage Policy, ADC-R – Tobacco Products Usage Policy, AE – Excellence/Commitment to Accomplishment.
- WSBA STATE CONVENTION:** Tom Holt shared information on the resolutions from the WSBA state convention.
- COMMITTEE APPOINTMENTS, BOCES MEMBER & ALTERNATE:** Mark Horr asked members to contact him with any preferences regarding committee and BOCES assignments for the coming year.
- AUDIT PRESENTATION:** Terry Moss made a motion to table the audit presentation and approval. Seconded by Tom Holt. Motion carried.

- 2021 BOARD CALENDAR:** Shane Stinson made a motion to approve the 2021 Board Days and Times Calendar as presented. Seconded by Ryan Igo. Motion carried.
- OUT OF DISTRICT:** Shane Stinson made a motion to approve the out of district student requests for student B5, B6, B7, B8, B9. Seconded by Tom Holt. Motion carried.
- USED EQUIPMENT:** Ryan Igo made a motion to approve the call for used equipment bids with a bid opening on January 6, 2021 at 2:00p.m. Seconded by Shane Stinson. Motion carried.
- EXECUTIVE SESSION:** Mark Horr asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:** Dax McCarty made a motion to approve the new hires of Chayse Wilson – PT Rec Center Building Monitor, Andrea Tena – Daycare paraprofessional. Seconded by Shane Stinson. Motion carried.
- Dax McCarty made a motion to approve the extra duty contracts for Jarred Bower – DHS after school welding teacher, Jon Cook – DHS After school tutoring, Rhonda Gibb – DPS SWAG secretary. Seconded by Shane Stinson. Motion carried.
- Dax McCarty made a motion to approve the fall and summer extra duty contracts as presented. Seconded by Shane Stinson. Motion carried.
- Tom Holt made a motion to approve the terminations of Tara Brownlee – Daycare paraprofessional, Danielle Lux – Daycare paraprofessional. Seconded by Shane Stinson. Motion carried.
- Tom Holt made a motion to acknowledge the resignations of Melinda Flierman – DUES Teacher, Nila Castro – DIS/DUES SpEd Paraprofessional, Diana Leake - Bus Driver (retirement). Seconded by Staci Hill. Motion carried.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:15 p.m. by Chairman Mark Horr.

Mark Horr, Chairman

Ryan Igo, Clerk