

Converse County School District #1  
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **August 11, 2020** in school board room and via Zoom.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 p.m.

**ROLL CALL:** Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, and Shane Stinson.

**ADMINISTRATORS**

**PRESENT:** Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Monty Gilbreath, Tracy Boner, Eileen Bentley, Steve Walker, Andrea Gilbert, Paige Fenton Hughes.

**ALLEGIANCE TO THE AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Shane Stinson made a motion to approve the agenda for August 11, 2020. Seconded by Jennifer Rinn. Motion carried.

**APPROVAL OF MINUTES:**

Tom Holt made a motion to approve the minutes from July 14, 2020 Budget Hearing and Regular Board meeting; and minutes from August 6, 2020 Special Board Meeting. Seconded by Jennifer Rinn. Motion carried.

**FINANCIAL REPORT:**

Shane Stinson made a motion to approve the August financial report for General Funds checks #103632 - #103750; Federal Programs checks #20634 - #20664; BOCES checks #3642 - #3643; Major Maintenance checks #4153 - #4158; Hot Lunch checks #6516 - #6524; Student Funds checks #21609 - #21614; Day Care check #1150; Health Care checks #1667 - #1670; Payroll Clearing checks #95171 - #95247; Direct Deposit #1705431 - #1706028. Seconded by Brad Reese. Motion carried.

**DATES FOR YOUR CALENDARS:**

Board agenda meeting is scheduled on August 31, 2020, at 12:00 p.m. Board policy meeting will be on August 31, 2020 at 3:30 p.m. The next Rec and Regular Board Meetings will be September 8, 2020 at 7:15 pm.

**AUDIENCE RECOGNIZED:**

Tracy Boner was honored and presented with a resignation gift from the administration and school board members.

**POLICIES:**

Jay Butler made a motion to approve the third reading on GBEB-R – Internet Use Regulation, JJ – Student Activities, JJAA – Student Activities/Educational Value, JJG – Contests for Students, JJH – Student Transportation. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 pm on September 1, 2020 on policies JLCA - Physical Examinations of Students, JLF-R – reporting Child Abuse, JKD-E/JKE-E – Contract for Student Probation. Seconded by Dax McCarty. Motion carried.

Superintendent Paige Fenton Hughes shared information on first reading and review on policies KE-Public Concerns and Complaints, JLI-Student Safety, EB-Safety Program, JLIB-Student Dismissal Precautions, JLIE-Student Automobile use and parking. The board members followed with discussion.

**CRISIS TEAM:**

Jennifer Rinn made a motion to approve the 2020-21 Crisis Team as presented. Seconded by Mark Horr. Motion carried

- BOARD RETREAT:** The Board chose October 21, 2020, to hold their board retreat.
- ISOLATION:** Ryan Igo made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Mark Horr. Motion carried.
- USED EQUIPMENT:** Shane Stinson made a motion to approve the call for Used Equipment Bids with an opening on September 3, 2020, at 2:00 pm. Seconded by Tom Holt. Motion carried.
- MILK & BREAD BID:** Dax McCarty made a motion to approve the Milk bid from US Foods as presented and Bread bid from Franz Bakery as presented. Seconded by Jennifer Rinn. Motion carried.
- SRO MOU:** Mark Horr made a motion to approve the School Resource Officer MOU as presented. Seconded by Jennifer Rinn. Motion carried.
- CONSOLIDATED GRANT COORDINATOR:** Tom Holt made a motion to approve Penny Hawk as the Consolidated Grant Coordinator. Seconded by Shane Stinson. Motion carried.
- SSS:** Shane Stinson made a motion to approve the Student Support Services contract renewal for student placement from July 1, 2020 – June 30, 2021, in an amount not to exceed \$216,150.00. Seconded by Jennifer Rinn. Motion carried.
- DHS HVAC:** Jennifer Rinn approved the call for bids for the design of DHS HVAC by September 1, 2020 at 2:00 pm. Seconded by Mark Horr. Motion carried.
- EXECUTIVE SESSION:** Chairman Brandon Gilbreath asked the board members if there was a need for executive session. All board members declined.
- PERSONNEL REPORT:** Dax McCarty made a motion to approve the new hires Jayme Johnson – DHS Principal Secretary, Kerstin Armstrong – DMS Cross Country Activities Aide, Sherry Watson – Food Service Worker 1, Jacob Wagner – Nutrition Van Driver, Dakota Epple – PT Food Service Worker 1. Seconded by Jennifer Rinn. Motion carried.
- Tom Holt made a motion to acknowledge the resignations of Judith Dailey – Bus Driver, Nate Tomlinson – Paraprofessional, Liz Bull – Bus Paraprofessional, Shawna Cowden – Bus Driver, Donna Eller – Paraprofessional, Kathleen Price – Daycare Paraprofessional, Robin Klein – Paraprofessional, Taylor Castaneda - Paraprofessional. Seconded by Mark Horr. Motion carried.
- Brandon Gilbreath recognized the transfers of Gemma Gushurst from part time FSW1 to full time FSW1, Kayla Marshall from Shawnee Rural Teacher to Moss Agate Rural Teacher.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 7:57 p.m. by Chairman Brandon Gilbreath.

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Brandon Gilbreath, Chairman

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Jay Butler, Clerk