

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **January 8, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, Chad Johnson, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Penny Hawk, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mark Horr made a motion to approve January 8, 2019, agenda as presented. Seconded by Jennifer Rinn. Motion carried.

APPROVAL OF MINUTES:

Tom Holt made a motion to approve the December 11, 2018, Regular Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT:

Mark Horr made a motion to approve the January financial report for General Funds checks #99238 - #99501; with Mark Horr abstaining from ck#99336, Ryan Igo abstaining from ck#99337, and Brandon Gilbreath abstaining from ck#99303; Federal Programs checks #19919 - #19954; Depreciation Reserve check #1087; BOCES checks #3486 - #3490; Major Maintenance checks #4106 - #4107; Hot Lunch checks #6132 - #6144; Student Funds checks #20883 - #20927, with Ryan Igo abstaining from ck#20922; Day Care checks #1111 - #1112; Health Care checks #1583 - #1586; Payroll Clearing checks #93403 - #93513; Direct Deposit #1689223 - #1689665. Seconded by Jay Butler. Motion carried.

DATES FOR YOUR CALENDARS:

WSBA Winter Workshops will be in Casper, WY on January 19, 2019. Board agenda meeting is scheduled on February 4, 2019, with the policy meeting on February 8, 2019. The next Rec and Regular Board Meetings will be February 12, 2019 at 7:15 pm at Central Administration. WASA/WSBA Legislative Forum is scheduled at Little America, Cheyenne, WY, February 10-11, 2019. The NSBA Annual Conference in Philadelphia, PA will be March 30 – April 1, 2019. DHS Graduation will be May 12, 2019.

ART DISPLAY:

Jay Butler shared information on the art from Douglas Upper Elementary School.

SPOTLIGHT EMPLOYEE:

Jay Butler presented the Staff Spotlight Recognition Award to Cheyenne Morrison for her work as a district Psychologist.

AUDIENCE RECOGNIZED:

Andrea Gilbert and Bryan Kelley recognized Tom Holt and Memorial Hospital of Converse County for their donation of first aid kits for every classroom in Douglas.

EARLY GRADUATE:

There were no early graduates to be recognized.

COMMITTEE

APPOINTMENTS, BOCES MEMBER & ALTERNATE:

Brandon Gilbreath shared the committee appointments, BOCES member and alternate appointment, and complete count appointment.

POLICIES:

Jay Butler made a motion to approve the third and final reading for policies: BEE – Board Hearing Appeal Procedures; BEE-R – Rules of Practice Governing Hearing and Contested Cases; EBBA – Prevention of Disease/Infection Transmission; GDO-R – Discipline, Suspension, and Dismissal of

Classified Staff; GBG – Staff Welfare/Protection; IMG – Policy and Procedures on Service Animals in Schools; JLCC – Communicable/Infectious Diseases; JLCC-R – Communicable/Infectious Diseases; KIBA – Prohibited Assistance to Sex Offender. Seconded by Jennifer Rinn. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on January 24, 2019, on policies: GCBC – Staff Supplementary Pay; GCBC-R – Professional Staff Supplementary Pay Plans/Overtime Regulations; GCFA – Hiring of Instructional Staff, GCFB – Hiring of Administrative Staff, GCF – Hiring of Instructional and Administrative Staff, GDF-R – Employee Background Information. Seconded by Brad Reese. Motion carried.

SCHOOL ATTORNEY: Jennifer Rinn made a motion to approve Copenhaver, Kath, Kitchen & Kolpitke, LLC, as the school district attorney for 2019. Seconded by Shane Stinson. Motion carried.

CCSD1 REMODEL: Brad Reese made a motion to approve the bid for CCSD1 Bathroom/Handrail/Stair remodel in an amount not to exceed \$733,000.46. Seconded by Jennifer Rinn. Motion passed with Shane Stinson abstaining.

POLICY FIRST READING: Paige Fenton Hughes shared information on policies: GDQB - Resignation of support staff and IJOA-R – Field/Activity Trips regulation.

BUDGET PROCESS TIMELINE: Tracy Boner shared information pertaining to the budget process timeline and stated the document was included in the board packet.

PENDING LEGISLATION: Paige Fenton Hughes stated she is watching the Legislation activity and will attend as many sessions as time will allow.

PROPOSED SCHOOL CALENDAR: Andrea Gilbert and Tom Holt shared two proposed drafts for 2019-20 and 2020-21 school calendars.

DHS FIELDTURF PROPOSAL: Shane Stinson made a motion to approve the DHS FieldTurf price proposal in an amount not to exceed \$499,850.00. Seconded by Brad Reese. Motion carried.

CCSD1 RADIO SYSTEM: Mark Horr made a motion to call for bids for CCSD1 Radio system with a bid opening at 2:00 p.m. on February 6, 2019. Seconded by Shane Stinson. Motion carried.

EARLY RESIGNATION INCENTIVE: Brad Reese made a motion to approve the early resignation incentive with a deadline of February 22, 2019. Seconded by Mark Horr. Motion carried.

STUDENT SUPPORT SERVICES PLACEMENT CONTRACT: Tom Holt made a motion to approve the Student Support Services student initial placement contract for an amount not to exceed \$96,222.00 for the remainder of 2018-19 school year (December 11, 2018 – June 30, 2019). Seconded by Jennifer Rinn. Motion carried.

ISOLATION: Mark Horr made a motion to approve the isolation request as presented. Seconded by Jennifer Rinn. Motion carried.

IEP MILEAGE: Brad Reese made a motion to approve the IEP mileage as presented. Seconded by Shane Stinson. Motion carried.

EXECUTIVE SESSION: Brandon Gilbreath asked the board members if there was a need for executive session.

Brad Reese made a motion to go into Executive Session for the purpose of discussing personnel at 8:27 p.m. Seconded by Ryan Igo. Motion carried.

Jennifer Rinn made a motion to reconvene into Regular Session after Executive Session at 9:54 p.m. and to approve the minutes as reviewed and signed by all in attendance. Seconded by Ryan Igo. Motion carried.

PERSONNEL REPORT:

Mark Horr made a motion to approve the new hires of Aurora Cullen, Sheldon Daniels, Ethan Eklund, Cara Gallegos, Michael Gifford, Jonathan Harris, Rylie Hineman, Harry Johnston, Haley Musselman, Wyatt Parker, Paige Schultz, Joshua Sidwell, Emily Skeen – Music Tech Workers 2018-19; Ryan Harris – PT Rec Center Building Monitor; Biatris Galacia – SWAG Paraprofessional; Kaitlin Sanderson – DIS/DUES SWAG Paraprofessional. Seconded by Jay Butler. Motion carried.

Jennifer Rinn made a motion to approve the extra duty contract to Dustin Gusse – DMS Ass't Track Coach. Seconded by Mark Horr. Motion carried.

Tom Holt made a motion to accept the resignation of Annette Wilson-DPS paraprofessional. Seconded by Jay Butler. Motion carried.

Brandon Gilbreath recognized the transfer of Brandon Hubler from Rural Paraprofessional to DPS Paraprofessional.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:55 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk