

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **October 8, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:31 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Brad Reese, Shane Stinson.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Justin Carr, Ryan Mackey, Mitch Johnson, John Bartling, Doug Hughes, Tracy Boner, Monty Gilbreath, Steve Walker, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Jennifer Rinn made a motion to amend the agenda to include unfinished business item of call for bids for EWC/Northside Elementary School. Seconded by Shane Stinson. Motion carried. Mark Horr made a motion to approve the amended October 8, 2019, agenda. Seconded by Jay Butler. Motion carried.

APPROVAL OF MINUTES:

Jennifer Rinn made a motion to approve the September 10, 2019, Regular Board meeting minutes and September 26, 2019, Special Board Meeting minutes. Seconded by Mark Horr. Motion carried.

FINANCIAL REPORT:

Jennifer Rinn made a motion to approve the October financial report for General Funds checks #101435 - #101682; Federal Programs checks #20265 - #20314; Depreciation Reserve check #1097; BOCES checks #3558 - #3563; Major Maintenance check #4140; Hot Lunch checks #6287 - #6307; Student Funds checks #21305 - #21334; Day Care checks #1129 - #1130; Health Care checks #1620 - #1626; Payroll Clearing checks #94331 - #94406; Direct Deposit #1696839 - #1697691. Seconded by Dax McCarty. Motion carried.

DATES FOR YOUR CALENDARS:

The Board Retreat will be on October 28, 2019. Board agenda meeting is scheduled on November 4, 2019, at 12:00 p.m., with the policy meeting following at 3:30 p.m. The next Rec and Regular Board Meetings will be November 12, 2019 at 7:15 pm at Central Administration. WSBA Annual Conference will be November 20-22, 2019.

ART DISPLAY:

Jay Butler shared information on the art display from Douglas Primary.

SPOTLIGHT EMPLOYEE:

Jay Butler presented The Staff Spotlight Recognition Award to Joe Bardgett for his work with the Maintenance Department.

AUDIENCE RECOGNIZED:

Paige Fenton Hughes recognized Mary Stewart from the Douglas Budget.

POLICIES:

Jay Butler made a motion to approve the third and final reading for policies: EFDA – Unpaid Meal Charge, EFC – Free and Reduced Price Food Service, EI – Insurance Program, JKD/JKE – Suspension or Expulsion of Students, JLC– Student Health Program and Requirements. Seconded by Jennifer Rinn. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on October 24, 2019, on policies: GBEC – Drug Free Workplace; GBEC-R – Notification to Employees of Drug Free Workplace; GBEC-E – Controlled Substances and Alcohol Testing for School Bus Drivers. Seconded by Brad Reese. Motion carried.

- FUEL BID:** Jennifer Rinn made a motion to approve the fuel bid from Homax Oil Sales Inc., as presented. Seconded by Shane Stinson. Mark Horr abstained. Motion carried.
- ISOLATION:** Jennifer Rinn made a motion to approve the Isolation Mileage Recommendation as presented. Seconded by Mark Horr. Motion carried.
- EWC/NORTHSIDE GRADE SCHOOL BUILDING:** Jennifer Rinn made a motion to call for bids on the old EWC/Northside Grade School building, with a minimum bid of \$50,000, and a recommended bid opening at 2:00 pm on November 7, 2019. Seconded by Jay Butler. Motion carried.
- FIRST READING POLICIES:** Paige Fenton Hughes shared information on policies: BEDF – Voting Method, JEA-E – Consent to Withdraw, JFA – Admission Procedures, JH – Student Absences and Excuses, JHB – Truancy, JLCB – Immunization of Students.
- STUDENT PLACEMENT:** Jennifer Rinn made a motion to approve the Out of District student placement requests of Student A, Student B, and Student C. Seconded by Shane Stinson. Motion carried.
- STUDENT SUPPORT SERVICES:** Shane Stinson made a motion to approve the Student Support Services Initial Contract for Student Placement from September 23, 2019 through June 30, 2020, in an amount not to exceed \$175,048.00. Seconded by Mark Horr. Motion carried.
- EXECUTIVE SESSION:** Brandon Gilbreath asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:**
- Mark Horr made a motion to approve the new hires of Scotty Grenamyer – Route Bus Driver, Trina Johnson – DMS Cross Country Activities Aide, Kael Wood – Classified Technology Specialist, Sharyl Norman – DMS SpEd Paraprofessional. Seconded by Jennifer Rinn. Motion carried.
- Jennifer Rinn made a motion to approve the DMS Breakfast Club hires of Cody Helenbolt, Jeff Kitterman, Megan Olivarez, Taylor Wagstaff, Julie Schlager, Brianna Wass, Matt Carlson. Seconded by Mark Horr. Motion carried.
- Jennifer Rinn made a motion to approve the Certified SWAG hires of Randy Gifford, Jeff Kitterman, Lindsey Hanks, Adam Pauli, Linda Shearer, Stephanie Williams, Aaron Cleare, Tiffany Black, Kelli Conraads, Alexis Helenbolt, LeJae Seipel, Joe Higgins, Margo Shatto, Alyson Thorsell; Jana Kegler; Nickolas Kerkvliet; and the Classified SWAG hires of Erica Tshida, Ivy Halvorson, Karena Ferguson, Tiffany Penegor, Biatris Galicia, Lana Wortham, Tracey Sea, Cara Castrogiovanni, Ashley Schoening, Connie Gifford, Janice Soto. Seconded by Shane Stinson. Motion carried.
- Mark Horr made a motion to approve the extra duty contracts to Lindsay Falkenburg – Rural Schools Instructional Facilitator, Chris Collins – Ultimate Brain Challenge, Chris Collins – DI Coordinator, Jeff Kitterman – DMS Tech. Seconded by Shane Stinson. Motion carried.
- Mark Horr made a motion to accept the resignations of Beverly Herrick – DMS SpEd Paraprofessional, Brandon Hubler – DPS SpEd Paraprofessional, Amanda Garcia – DPS SpEd Paraprofessional. Seconded by Jennifer Rinn. Motion carried.
- Brandon Gilbreath recognized the transfers of Jennica Nevarez from DMS ELL Para to DHS ELL Para, Janey Back from DUES SpEd Para to DIS SpEd Para, Heather Warner from DUES IRR Para to DIS IRR Para.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 7:46 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk