

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **September 10, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS PRESENT: Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Justin Carr, Ryan Mackey, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Tracy Boner, Monty Gilbreath, Steve Walker, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG: Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Mark Horr made a motion to approve September 10, 2019, amended agenda. Seconded by Shane Stinson. Motion carried.

APPROVAL OF MINUTES: Tom Holt made a motion to approve the August 13, 2019, Regular Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT: Mark Horr made a motion to approve the September financial report for General Funds checks #101232 - #101434; Federal Programs checks #20234 - #20264; Depreciation Reserve check #1096; BOCES checks #3552 - #3557; Major Maintenance checks #4134 - #4139; Hot Lunch checks #6270 - #6286; Student Funds checks #21287 - #21304; Bearcat Loyalty check #1013; Day Care check #1127 - #1128; Health Care checks #1616 - #1619; Payroll Clearing checks #94285 - #94330; Direct Deposit #1696263 - #1696838. Seconded by Jay Butler. Motion carried.

DATES FOR YOUR CALENDARS: Board agenda meeting is scheduled on September 30, 2019, at 12:00 p.m., with the policy meeting following at 3:30 p.m. WSBA Fall Roundup September 11, 2019. The next Rec and Regular Board Meetings will be October 8, 2019 at 7:15 pm at Central Administration. The Board Retreat will be on October 28, 2019.

SPOTLIGHT EMPLOYEE: Jay Butler presented The Staff Spotlight Recognition Award to Jody Harmon for his work a custodian at Douglas Primary School.

AUDIENCE RECOGNIZED: Andrea Gilbert shared information regarding a \$15,000 donation from Jomax Construction Co., Inc. to the DHS Robotics program. Jay Butler shared a letter from WHSAA regarding the good sportsmanship of DHS Volleyball team and coaches.

SRO MOU: Brandon Gilbreath stated the board would discuss the SRO MOU in executive session with legal counsel present.

POLICIES: Jay Butler made a motion to approve the third and final reading for policies: GA – Personnel Goals/Priority Objectives, GBA – Equal Employment Opportunity/Title IX/Immigration Act and Section 504 of the Rehabilitation Act, GBD – Communications with Staff. Seconded by Tom Holt. Motion carried.

Brad Reese made a motion to approve the second reading and call for written comments by 2:00 p.m. on September 26, 2019, on policy EFDA – Unpaid Meal Charge Policy with striking the sentence regarding the Douglas Budget Publication. Seconded by Shane Stinson. Motion carried.

Brad Reese made a motion to approve the second reading and call for written comments by 2:00 p.m. on September 26, 2019, on policies: EFC – Free and Reduced Price Food Service, EI – Insurance Program,

JKD/JKE – Suspension or Expulsion of Students, JLC– Student Health Program and Requirements. Seconded by Jennifer Rinn. Motion carried.

USED EQUIPMENT: Mark Horr made a motion to approve the Used Equipment Bids as presented. Seconded by Shane Stinson. Motion carried.

ISOLATION: Brad Reese made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Shane Stinson. Mark Horr abstained from the vote. Motion carried.

EWC/NORTHSIDE ELEMENTARY: Brandon Gilbreath stated the board would discuss the bids in executive session with their attorney.

CHANGE ORDER: Jennifer Rinn made a motion to approve the change order for Fieldturf USA in an amount of \$20,056.00. Seconded by Shane Stinson. Motion carried.

FIRST READING POLICIES: Paige Fenton Hughes shared information on policies: GBEC – Drug Free Workplace; GBEC-R – Notification to Employees of Drug Free Workplace; GBEC-E – Controlled Substances and Alcohol Testing for School Bus Drivers. Brad Reese made a motion to approve on first reading policy JFAB-E – Admission of Nonresident Student form. Seconded by Jennifer Rinn. Motion carried.

SUMMER SCHOOL DATA: Penny Hawk presented the Summer School data and shared a video of the activities enjoyed by those attending Summer School. Jim Cobb shared information on the STEM/STEAM camp held during the summer.

SCHOOL ENROLLMENT/ BEGINNING OF SCHOOL YEAR: Paige Fenton Hughes offered discussion on the enrollment count for all schools.

WSBA ANNUAL MEETING: Paige Fenton Hughes stated WSBA Annual Meeting will be held soon and that resolutions will be discussed prior to next month.

COMMITTEE RESTRUCTURE & RESOURCE ALLOCATION: Tom Holt shared information on the Board Committee restructure. Paige Fenton Hughes gave some highlights regarding the revised resource allocation. Brad Reese made a motion to approve the Resource Allocation as presented. Seconded by Jennifer Rinn. Motion carried.

CALL FOR BIDS ON FUEL: Jennifer Rinn made a motion to Call for Bids on Fuel with a bid opening date of October 1, 2019 at 2:00 pm. Seconded by Mark Horr. Motion carried.

BOYS & GIRLS CLUB/ 21CCLC MOU: Brad Reese made a motion to approve the B&G Club/21CCLC MOU. Seconded by Shane Stinson. Motion carried.

OVERNIGHT TRIP REQUESTS: Shane Stinson made a motion to approve the overnight trip requests as presented. Seconded by Mark Horr. Motion carried.

STUDENT PLACEMENT: Shane Stinson made a motion to approve the out of district placement for student A, student B, student C and student D. Seconded by Mark Horr. Motion carried.

CALL FOR BIDS ON DUES PLAYGROUND ADA SURFACING: Jennifer Rinn made a motion to approve the call for bids for DUES Playground ADA Compliant Surfacing with a recommended bid opening on September 26, 2019 at 2:00 pm. Seconded by Mark Horr. Motion carried.

PERSONNEL REPORT: Tom Holt made a motion to approve the new hires of Connie Bolinger – Bridge House SpEd Paraprofessional, Kristina Bush – DHS Football Activities Aide, Kerstin Armstrong – DMS Cross Country Aide, Kendra Roark – DHS Volleyball Activities Aide, Meagan Dilbeck – DPS SpEd

Paraprofessional, Amanda Garcia – DPS SpEd Paraprofessional, Brooke Robertson – DPS Paraprofessional, Alana Geho – DPS Paraprofessional, Tatyana Keney – DUES SpEd Paraprofessional, Ashley Veldhuizen – DMS SpEd Paraprofessional, Brianna Pexton – DPS PT FSW1. Seconded by Jennifer Rinn. Motion carried.

Tom Holt made a motion to approve the extra duty contract to Patrick Lehnen – DMS Wrestling Assistant Coach, Jennifer Brooks – Special Olympic Assistant Coach. Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the non-activity extra duty contracts as presented. Seconded by Shane Stinson. Motion carried.

Brad Reese made a motion to accept the resignations of Heather Calley – DUES Paraprofessional, Heidi Neuharth – DPS Paraprofessional, Teresa Mohr – DPS Paraprofessional, Dorina Kemper – DPS Paraprofessional, Linda Hoving – Central Custodian, Genalyn Gosser – DMS SpEd Paraprofessional, Shannon Miller – Media Center Paraprofessional. Seconded by Ryan Igo. Motion carried.

Brandon Gilbreath recognized the transfers Cami Gittins from DMS SpEd Teacher to ½ DMS SpEd Teacher and ½ Rural SpEd Teacher, Cara Castrogiovanni from DMS Para to DHS Para, Betty Biatris Galicia from DMS ELL Para to DHS ELL Para.

EXECUTIVE SESSION:

Brandon Gilbreath asked the board members if there was a need for executive session. Brad Reese made a motion for the board to move into executive session for the purpose of discussing real estate and JPB MOU with legal counsel at 8:36 pm. Seconded by Jennifer Rinn. Motion carried. Brad Reese made a motion to reconvene into Regular Session after Executive Session at 9:51 pm. Seconded by Jennifer Rinn. Motion carried. Jennifer Rinn made a motion to reject all bids on the EWC Building. Seconded by Ryan Igo. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:52 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk