

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **August 13, 2019** in the Board Room of the School Administration Office.

Vice Chairman Mark Horr called the Regular Board meeting to order at 7:37 pm.

ROLL CALL: Vice Chairman Mark Horr, Jennifer Rinn, Jay Butler, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Brent Notman, Wes Gamble, Jessica McGuire, Haylei Butler, Justin Carr, Ryan Mackey, Mitch Johnson, John Bartling, Penny Hawk, Doug Hughes, Tracy Boner, Steve Walker, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Jennifer Rinn made a motion to approve August 13, 2019, agenda. Seconded by Ryan Igo. Motion carried.

APPROVAL OF MINUTES: Tom Holt made a motion to approve the July 9, 2019, Regular Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT: Shane Stinson made a motion to approve the August financial report for General Funds checks #101043 - #101231; Federal Programs checks #20185 - #20233; Depreciation Reserve check #1095; BOCES checks #3544 - #3551; Major Maintenance checks #4131 - #4133; Hot Lunch checks #6261 - #6269; Student Funds checks #21257 - #21286; Day Care checks #1124 - #1126; Health Care checks #1612 - #1615; Payroll Clearing checks #94166 - #94284; Direct Deposit #1695711 - #1696262. Seconded by Brad Reese. Motion carried.

DATES FOR YOUR CALENDARS:

Board agenda meeting is scheduled on September 3, 2019, at 12:00 p.m., with the policy meeting following at 3:30 p.m. WSBA Fall Roundup September 11, 2019. The next Rec and Regular Board Meetings will be September 10, 2019 at 7:15 pm at Central Administration. The Board Retreat will be on October 28, 2019.

AUDIENCE RECOGNIZED: Paige Fenton Hughes thanked Attorney Tracy Copenhaver for attending the administration training during the day and staying for the August Board Meeting.

POLICIES:

Jay Butler made a motion to approve the third and final reading for policies: JBA – Discrimination – Student Complaint Procedure, JBA-E – Equal Educational Opportunities Grievance Procedure Form, AC – Nondiscrimination, AC-R – Title IX and other Discrimination/Harassment Complaint Procedure, ACE – Section 504 of the Rehabilitation Act and Americans with Disabilities Act, ACE-R – Section 504 Due Process Procedures, GBAA – Sexual Harassment, GBAA-R – Administrative Procedures for Sexual Harassment Investigation, GBAA-E-1 – Witness Disclosure Form, GBAA-E-2 – Sexual Harassment Complaint Form. Seconded by Ryan Igo. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on August 29, 2019, on policies: GA – Personnel Goals/Priority Objectives, GBA – Equal Employment Opportunity/Title

IX/Immigration Act and Section 504 of the Rehabilitation Act, GBD – Communications with Staff. Seconded by Tom Holt. Motion carried.

DISTRICT PAPER: Jennifer Rinn made a motion to approve the District Paper Bid from Contract Paper Group in an amount not to exceed \$13,708.00. Seconded by Shane Stinson. Motion carried.

MILK AND BREAD: Tom Holt made a motion to approve the Milk and Bread bid from Food Service of America as presented. Seconded by Jay Butler. Motion carried.

BID EXTENSION: Shane Stinson made a motion to approve the extension to the call for bids on old EWC/Northside Grade School Building with a bid opening on September 3, 2019, at 2:00 pm. Seconded by Ryan Igo. Discussion from the board members followed. Shane Stinson made an amended motion to include the ability to reject any and all bids and to remove the minimum bid. Seconded by Ryan Igo. Motion carried.

FIRST READING POLICIES: Paige Fenton Hughes shared information on policies: EFDA – Unpaid Meal Charge Policy, EFC – Free and Reduced Price Food Service, EI – Insurance Program, JKD/JKE – Suspension or Expulsion of Students, JLC– Student Health Program and Requirements.

CRISIS TEAM: Paige Fenton Hughes shared information regarding the Crisis Team. Jennifer Rinn made a motion to approve the 2019-20 Crisis Team as presented. Seconded by Shane Stinson. Motion carried.

BOARD RETREAT: The Board chose October 28, 2019, to hold their board retreat.

STUDENT SUPPORT SERVICES: Tom Holt made a motion to approve Student Support Services amended contract for student placement from July 1, 2019 - June 30, 2020 in an amount not to exceed \$236,751.00. Seconded by Jennifer Rinn. Motion carried.

ISOLATION: Brad Reese made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Shane Stinson. Motion carried.

USED EQUIPMENT: Jennifer Rinn made a motion to call for Used Equipment Bids with a bid opening on September 5, 2019, at 2:00 pm. Seconded by Shane Stinson. Motion carried.

CONSOLIDATED GRANT COORDINATOR: Tom Holt made a motion to approve Penny Hawk as the Consolidated Grant Coordinator. Seconded by Ryan Igo. Motion carried.

N.E.W. BOCES: Shane Stinson made a motion to approve the N.E.W. BOCES Services Agreement for FY20-Early Childhood Development (FAST) in an amount not to exceed \$250,451.00. Seconded by Tom Holt. Motion carried.

Shane Stinson made a motion to approve the N.E.W. BOCES Services Agreement for FY20-Alternative Suspension (BASE) in an amount not to exceed \$198,117.00. Seconded by Jennifer Rinn. Motion carried.

STUDENT PLACEMENT: Jennifer Rinn made a motion to approve the out of district placement for student A, student B, student C, student D. Seconded by Tom Holt. Motion carried.

EXECUTIVE SESSION: Mark Horr asked the board members if there was a need for executive session. The board declined.

PERSONNEL REPORT:

Brad Reese made a motion to approve the new hires of Riley Seeds – Jumpstart High School Assistant, Lindsey Renstrom – PT FSW1, Marcia Lane – FSW1/Cashier, Loni Kupke – Daycare Paraprofessional, Tara Brownlee – Daycare Paraprofessional, Julie Schale – DHS Paraprofessional, Ivy Halvorson – DHS Paraprofessional, Amanda Bacile – DHS Paraprofessional, Jaryn Evans – Rec Center Lifeguard, Torrie Hill – Rec Center Lifeguard, Lyndsey Porter – DPS SpEd Paraprofessional, Kara Haney - DPS SpEd Paraprofessional, Carrie Hamik - DPS SpEd Paraprofessional, Cathy Lanning – DPS Library/Media Specialist Paraprofessional, Erica Tschida – DIS Library Paraprofessional, Tiffany Penegor – DUES SpEd Paraprofessional, Andreanna Vines – Crossing Guard. Seconded by Jennifer Rinn. Motion carried.

Tom Holt made a motion to approve the extra duty contract to Tatyanna Cropp – DHS Fall Assistant Cheer Coach, Baylee Kerkvliet – DHS Junior Class Sponsor, Rebecca Soske – DHS Forensics Sponsor. Seconded by Jennifer Rinn. Motion carried.

Brad Reese made a motion to approve the spring extra duty contracts as presented. Seconded by Jennifer Rinn. Motion carried.

Brad Reese made a motion to accept the resignations of Aaron Cleare - Special Olympic Head Coach, Doug Hughes – DHS Assistant Track Coach, Yukimi Yeoman – DPS SpEd Paraprofessional, Alisha Rafael Hernandez – DMS Paraprofessional, Megan Diaz – DIS Paraprofessional, Anna Dumas – Crossing Guard & Bus Washer, Shantelle Merchen – Daycare worker, Elizabeth Pilarczyk – PT FSW1, Tanner Miller – DMS Wrestling Assistant Coach, Rena Gustafson – Bus Driver Seconded by Jennifer Rinn. Motion carried.

Mark Horr recognized the transfers of Melissa Deming from Special Olympic Assistant Coach to Special Olympic Head Coach, Tonya Washington from DMS SpEd Teacher to DMS Case Manager.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:25 p.m. by Vice Chairman Mark Horr.

Mark Horr, Vice Chairman

Jay Butler, Clerk