

Converse County School District #1  
Douglas, Wyoming

Official minutes of the regular meeting of the **Board of Education** held **July 9, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:36 pm.

**ROLL CALL:** Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Brad Reese, Shane Stinson.

**ADMINISTRATORS**

**PRESENT:** Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Brent Notman, Jessica McGuire, Haylei Butler, Mitch Johnson, John Bartling, Penny Hawk, Tracy Boner, Monty Gilbreath, Steve Walker.

**ALLEGIANCE TO THE AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Mark Horr made a motion to approve July 9, 2019, amended agenda. Seconded by Shane Stinson. Motion carried.

**APPROVAL OF MINUTES:** Jennifer Rinn made a motion to approve the June 11, 2019, Regular Board meeting minutes. Seconded by Shane Stinson. Motion carried.

**FINANCIAL REPORT:** Tom Holt made a motion to approve the July financial report for General Funds checks #100922 - #101042; with Mark Horr abstaining from ck#100953; Federal Programs checks #20161 - #20184; Depreciation Reserve ck#1094; BOCES checks #3536 - #3543; Major Maintenance checks #4126 - #4130; Hot Lunch checks #6250 - #6260; Student Funds checks #21240 - #21256; Day Care check #1123; Health Care checks #1608 - #1611; Payroll Clearing checks #94154 - #94165; Direct Deposit #1685444 - #1695710. Seconded by Jennifer Rinn. Motion carried.

**DATES FOR YOUR CALENDARS:**

July 30, 2019, American Legion A State Tournament held in Douglas, WY, with a dedication ceremony at 7:00 pm. Board agenda meeting is scheduled on August 5, 2019, at 12:00 p.m., with the policy meeting on August 2, 2019, at 12:00 p.m. WSBA Fall Roundup TBA. The next Rec and Regular Board Meetings will be August 13, 2019 at 7:15 pm at Central Administration.

**AUDIENCE RECOGNIZED:** Jay Butler read a thank you card from Destination Imagination teams.

**POLICIES:** Jay Butler made a motion to approve the third and final reading for policies: GCK – Certified Staff Assignments and Transfers, to include a typographical edit; GCQF – Discipline, Suspension, and Dismissal of Certified Staff; GDF – Support Staff Hiring; GDJ – support Staff Assignments and Transfers; GDJ-R – Classification and Reclassification Procedure; KDB-R – Public’s Right to Know/Freedom of Information Regulation, . Seconded by Shane Stinson. Motion carried.

Brad Reese made a motion to approve the second reading and call for written comments by 2:00 p.m. on July 25, 2019, on policies: JBA – Discrimination – Student Complaint Procedure, JBA-E – Equal Educational Opportunities Grievance Procedure Form, AC – Nondiscrimination, AC-R – Title IX and other Discrimination/Harassment Complaint Procedure, ACE – Section 504 of the Rehabilitation Act and Americans with Disabilities Act, ACE-R – Section 504 Due Process Procedures, GBAA – Sexual Harassment, GBAA-R – Administrative Procedures for Sexual Harassment Investigation, GBAA-E-1 – Witness Disclosure Form, GBAA-E-2 – Sexual Harassment Complaint Form. Seconded by Shane Stinson. Motion carried.

**2019-20 BUDGET:** Jennifer Rinn made a motion to approve the 2019-20 budget. Seconded by Jay Butler. Motion carried.

**POLICY FIRST READING:** Paige Fenton Hughes shared information on policies: GA – Personnel Goals/Priority Objectives; GBA – Equal Employment Opportunity/title IX/Immigration Act and Section 504 of the Rehabilitation Act; GBD – Communications with staff.

**EWC/NORTHSIDE GRADE**

- SCHOOL BUILDING:** Jennifer Rinn made a motion to approve the call for sealed bids on the old EWC/Northside Grade School building, with a recommended bid opening at 2:00 pm on August 15, 2019. Seconded by Dax McCarty. Motion carried.
- TEAMMATES MOU:** Kerstin Armstrong, DMS counselor, reviewed the TeamMates program and MOU. Brad Reese made a motion to approve the TeamMates MOU. Seconded by Shane Stinson. Motion carried.
- DISTRICT PAPER:** Tom Holt made a motion to approve the call for bids for District Paper with a recommended bid opening on August 1, 2019 @ 2:00 pm. Seconded by Jennifer Rinn. Motion carried.
- BUS ROUTES:** Mark Horr made a motion to approve the Bus Routes amended to include Walker Creek #29 route. Seconded by Jennifer Rinn. Motion carried.
- SRO AGREEMENT:** Jennifer Rinn made a motion to approve the SRO agreement as presented. Seconded by Shane Stinson. Motion carried.
- OUT OF DISTRICT PLACEMENT:** Shane Stinson made a motion to approve the out of district placement of Student A and Student B. Seconded by Jennifer Rinn. Motion carried.
- MILK & BAKERY BID:** Shane Stinson made a motion to accept the Milk & Bakery Bid as presented, then made an amended motion to include a bid opening date of July 25, 2019, at 1:00 pm. Seconded by Mark Horr. Motion carried.
- STUDENT SUPPORT SERVICES:** Tom Holt made a motion to approve Student Support Services contract renewal for student placement from July 1, 2019 - June 30, 2020 in an amount not to exceed \$273,699.50. Seconded by Jay Butler. Motion carried.
- Tom Holt made a motion to approve Student Support Services contract renewal for Special Education Residential Services in an amount not to exceed \$26,497.50, from July 1, 2019 – August 9, 2019. Seconded by Jennifer Rinn. Motion carried.
- EXECUTIVE SESSION:** Brandon Gilbreath asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:** Brad Reese made a motion to approve the new hires of Jarred Bower – DHS Business Teacher, Tate Carney – DPS Teacher, Becky Goddard – DPS/Rural Music Teacher, Tyler Igo – Jumpstart 2019 Classroom Teacher. Seconded by Jennifer Rinn. Motion carried.
- Jennifer Rinn made a motion to approve the extra duty contract to Dawn Sorg – ASL Trainer, Tyler Walker – DMS 8<sup>th</sup> Assistant Football Coach, Nickolas Kerkvliet – DMS 7<sup>th</sup> Boys Assistant Basketball Coach, Chelcie Johnson – 21CCLC Coordinator FY20. Seconded by Jay Butler. Motion carried.
- Brad Reese made a motion to accept the resignations Danielle Tyler – DPS Paraprofessional, Tonja Genzler – DIS SpEd Paraprofessional. Seconded by Jennifer Rinn. Motion carried.
- Brandon Gilbreath recognized the transfers of Darla Busboom from DHS Business/Tech Teacher to DHS Media Specialist, Mel Barker from DMS 7<sup>th</sup> Boys Assistant Basketball Coach to 7<sup>th</sup> Boys Head Basketball Coach, Aaron Cleare from DMS Behavior Teacher to DPS K-1 Behavior Teacher (2019-20), Kristina Bush from DHS IRR Teacher to DPS IRR/Resource Teacher (2019-20)
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:09 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk