

County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **June 11, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:55 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS PRESENT: Paige Fenton Hughes, Tony Witbrod, Tanya Seeds, Wes Gamble, Brent Notman, Jessica McGuire, Haylei Butler, Ryan Mackey, Justin Carr, Mitch Johnson, John Bartling, Penny Hawk, Tracy Boner, Monty Gilbreath, Andrea Gilbert, Steve Walker.

ALLEGIANCE TO THE AMERICAN FLAG: Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Mark Horr made a motion to approve June 11, 2019, amended agenda. Seconded by Jennifer Rinn. Motion carried.

APPROVAL OF MINUTES: Jennifer Rinn made a motion to approve the May 14, 2019, Regular Board meeting minutes. Seconded by Ryan Igo. Motion carried.

FINANCIAL REPORT: Jennifer Rinn made a motion to approve the June financial report for General Funds checks #100657 - #100921; with Ryan Igo abstaining from ck#100766; Federal Programs checks #20118 - #20160; with Ryan Igo abstaining from ck#20135; BOCES checks #3531 - #3535; Major Maintenance checks #4122 - #4125; Hot Lunch checks #6218 - #6249; Student Funds checks #21169 - #21239; with Jennifer Rinn abstaining from ck#21228; Day Care checks #1121 - #1122; Health Care checks #1604 - #1607; Payroll Clearing checks #93982 - #94153; Direct Deposit #1693641 - #1695443;. Seconded by Mark Horr. Motion carried.

DATES FOR YOUR CALENDARS: Board agenda meeting is scheduled on July 1, 2019, at 12:00 p.m., with the policy meeting on July 1, 2019, at 4:00 p.m. WSBA Fall Roundup is scheduled for August 28, 2019. The next Rec and Regular Board Meetings will be July 9, 2019 at 7:15 pm at Central Administration.

AUDIENCE RECOGNIZED: none

POLICIES: Jay Butler made a motion to approve the third and final reading for policies: GBGB – Nutrition and Wellness, GCGC-E – Job Share Agreement, GCLC – Length of Instructional Staff School Year, GCQ – Professional Staff Termination of Employment, KDB – Public’s Right to Know/Freedom of Information. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on June 27, 2019, on policies: GCK – Certified Staff Assignments and Transfers; GCQF – Discipline, Suspension, and Dismissal of Certified Staff; GDF – Support Staff Hiring; GDJ – support Staff Assignments and Transfers; GDJ-R – Classification and Reclassification Procedure; KDB-R – Public’s Right to Know/Freedom of Information Regulation. Seconded by Tom Holt. Motion carried.

EXPENDITURE BUDGET TRANSFERS: Jennifer Rinn made a motion to approve the expenditure budget transfers. Seconded by Brad Reese. Motion carried.

SRRP: Jennifer Rinn made a motion to approve the revised Joint Powers Agreement for SRRP. Seconded by Mark Horr. Motin carried.

NW BOCES: Carolyn Conner shared information.

- POLICY FIRST READING:** Paige Fenton Hughes shared information on policies: JBA – Discrimination – Student Complaint Procedure, JBA-E – Equal Educational Opportunities Grievance Procedure Form, AC – Nondiscrimination, AC-R – Title IX and other Discrimination/Harassment Complaint Procedure, ACE – Section 504 of the Rehabilitation Act and Americans with Disabilities Act, ACE-R – Section 504 Due Process Procedures, GBAA – Sexual Harassment, GBAA-R – Administrative Procedures for Sexual Harassment Investigation, GBAA-E-1 – Witness Disclosure Form, GBAA-E-2 – Sexual Harassment Complaint Form.
- STUDENT HANDBOOKS:** Ryan Mackey gave an overview of any considerable changes on the High School student handbooks and updates to the activities handbook. Jessica McGuire gave an overview of any considerable changes on the Middle School student handbook and Rural School student handbook. Brent Notman gave an overview of any considerable changes on the Intermediate and Upper Elementary School student handbook. Tanya Seeds gave an overview of any considerable changes on the Primary School student handbook.
- STUDENT INSURANCE:** Tracy Boner stated the school district has not received information from the insurance carrier to provide student insurance. Tracy will reach out to the insurance company and provide information when she receives it.
- BUDGET STUDY SESSION:** The Board set the date for Budget Study Session to July 9, 2019 at 6:00 pm.
- BUDGET PAGE PRESENTATION:** Mark Horr made a motion to approve the budget page as presented. Seconded by Jennifer Rinn. Motion carried.
- DISTRICT INSURANCE:** Jennifer Rinn made a motion to approve the District Liability Insurance and Property and Casualty Insurance renewal with a 15% increase. Seconded by Tom Holt. Motion carried.
- WCF LEASE AGREEMENT:** Brad Reese made a motion to approve the WCF Lease agreement. Second by Ryan Igo. Motion carried.
- STUDENT SUPPORT SERVICES CONTRACT RENEWAL:** Tom Holt made a motion to approve Student Support Services contract renewal for placement of student from July 1, 2019-June 30, 2020 in an amount not to exceed \$192,474.00. Seconded by Mark Horr. Motion carried. Tom Holt made a motion to approve Student Support Services contract renewal for placement of student from July 1, 2019-June 30, 2020 in an amount not to exceed \$224,803.80. Seconded by Jennifer Rinn. Motion carried.
- MISSION/VISION:** Tom Holt shared information regarding the new mission and vision statement. Shane Stinson made a motion to approve the new mission/vision statement. Seconded by Jennifer Rinn. Motion carried.
- HOT LUNCH PRICES:** Monty shared information regarding the hot lunch prices and a \$.25 increase to the breakfast prices. Jennifer Rinn made a motion to keep the lunch prices the same as 2018-19 pricing and approve the \$.25 increase in the breakfast price. Seconded by Ryan Igo. Motion carried.
- WHSAA MEMBERSHIP AND ACTIVITY ENROLLMENT:** Ryan Igo made a motion to approve the WHSAA membership and activity enrollment as presented. Seconded by Jennifer Rinn. Motion carried.
- IBN COMMITTEE:** Brad Reese made a motion to approve the IBN committee recommendations regarding the changes to the Extra Duty salary schedule. Seconded by Shane Stinson. Motion carried. Brad Reese made a motion to approve the Volunteer Service Agreement. Seconded by Jennifer Rinn. Motion carried.
- EWC/NORTHSIDE GRADE SCHOOL BUILDING:** Chairman Brandon Gilbreath directed the facilities committee to consider further options for the EWC/Northside Grade School building.

PERSONNEL REPORT:

Jennifer Rinn made a motion to approve the new hires of Anna Dumas – Crossing Guard & Bus Washer (2019-20), Autumn Ostlund – Speech Language Pathologist (2019-20), Mitchell Pope – ELL/Spanish Teacher (2019-20), Karen Perez – DHS Social Studies (2019-20). Seconded by Shane Stinson. Motion carried.

Tom Holt made a motion to approve the 2019 Summer Building and Grounds hires of Madison Hoopman, Harley Rhoades, Jayden Archuleta, River Berquist, Beth Goodell, Kinley Johnson, Maecie Wright, MacGuire Thiel, Haedyn Rhoades, Braiden Johnson, Tristin Soto, Nate Hellbaum. Seconded by Ryan Igo. Motion carried.

Tom Holt made a motion to approve the part time Field Crew hire of Bailey Brooks. Seconded by Jennifer Rinn. Motion carried.

Tom Holt made a motion to approve the extra duty contract to Paige Fenton Hughes – School Board & Rec Board Administrator FY20, Traci Curtis - School Board & Rec Board Secretary FY20, Theresa Jackson – Consolidated Grant Technical/Data Coordinator FY20, Penny Hawk – 21CCLC Grant Director FY20, Penny Hawk – 504 Coordinator FY20, Lea Ricks – DHS Senior Sponsor (2019-20), Taylor Wagstaff – 2019 Summer School Administrator Second Session 2019, Brianna Wedfern – DMS 7th grade Head Volleyball Coach, Jessica Lamm – DMS 7th grade Assistant Volleyball Coach, Payton Vigil – DHS Student Council Advisor, Jim Cobb-STEAM Camp Coordinator. Seconded by Jennifer Rinn. Motion carried.

Jennifer Rinn made a motion to accept the resignations of Alex Downs – DPS Paraprofessional, James Downs – DHS Spanish Teacher, Coach, and DHS Sponsor; Gretchen Engel – DPS Teacher, Chris Collins – DI Coordinator, Lisa Underwood – PT Rec Building Monitor, Jason Armstrong – DPS Teacher, Lisa Nichols – Deaf Education Teacher, Toi Hubert – DMS Instructional Facilitator, Samantha Horning – DMS Paraprofessional. Seconded by Mar Horr. Motion carried.

Brandon Gilbreath recognized the transfers of John Olson from DMS Science to DHS Science, Charity Penn from DHS Science to DMS Science, Mark Steward from DHS Science to District Instructional Coordinator, Janet Buchhammer from DHS Counselor to DUES/DIS Counselor, Tiffany Henwood from DHS Math to DHS Counselor, Bryan Kelley from DMS SRO to DHS SRO, Randy Wright from Walker Creek Teacher to Rural PE/STEM Teacher (2019-20).

EXECUTIVE SESSION:

Brandon Gilbreath asked the board members if there was a need for executive session. Ryan Igo made a motion for the board to move into executive session for the purpose of the Superintendent evaluation at 9:07 pm. Seconded by Shane Stinson. Motion carried. Jennifer Rinn made a motion to reconvene into Regular Session after Executive Session at 10:29 pm. Seconded by Mark Horr. Motion carried.

SUPERINTENDENT CONTRACT:

Brad Reese made a motion to approve adding two years to the contract for a total of three years for Superintendent Paige Fenton Hughes, with an additional \$5000 to the base salary. Seconded by Jennifer Rinn. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 10:32 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk