

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **April 9, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, Chad Johnson, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Penny Hawk, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mark Horr made a motion to approve April 9, 2019, amended agenda. Seconded by Jennifer Rinn. Motion carried.

APPROVAL OF MINUTES:

Jennifer Rinn made a motion to approve the March 5, 2019, Regular Board meeting minutes. Seconded by Mark Horr. Motion carried.

FINANCIAL REPORT:

Shane Stinson made a motion to approve the April financial report for General Funds checks #100038 - #100353; with Mark Horr abstaining from ck#100194, #100340; Ryan Igo abstaining from ck#100195; Federal Programs checks #20043 - #20078; with Ryan Igo abstaining from ck#20059; Depreciation Reserve check #1089 - #1090; BOCES checks #3512 - #3519; Major Maintenance checks #4117 - #4118; Hot Lunch checks #6181 - #6196; Student Funds checks #21026 - #21085; Bearcat Loyalty checks #1012; Day Care checks #1117 - #1118; Health Care checks #1596 - #1599; Payroll Clearing checks #93716 - #93840; Direct Deposit #1691858 - #1692743. Seconded by Brad Reese. Motion carried.

DATES FOR YOUR CALENDARS:

Board agenda meeting is scheduled on May 6, 2019, with the policy meeting on May 7, 2019. TABS meeting will be May 14, 2019. The next Rec and Regular Board Meetings will be May 14, 2019 at 7:15 pm at Central Administration. Employee Recognition banquet will be held April 15, 2019 at the DHS Auditorium. National Honor Society banquet is scheduled for April 22, 2019. DHS Graduation will be May 12, 2019. 8th Grade Celebration is scheduled for May 23, 2019.

ART DISPLAY:

Jay Butler shared information on the art display from Douglas Rural School.

SPOTLIGHT EMPLOYEE:

Jay Butler presented the Staff Spotlight Recognition Award to Linda Grant for her work for CCSD1 Food Services.

AUDIENCE RECOGNIZED:

Melody Bergquist' 4th grade Destination Imagination team gave a presentation.

POLICIES:

Jay Butler made a motion to approve the third and final reading for policies: GBK – Staff Grievances, GBK-E – Official Grievances Resolution Report, GBK-R - Staff Grievances Regulation. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on April 25, 2019, on policies: BEE-R – Rules of Practice, GCA – Professional Staff Positions, GCC – Staff Leaves and Absences, GCG – Part-time and Substitute Professionals Staff Employment, GCGC – Job Sharing, GBG – Staff Welfare/Protection, BEDD – Rules of Order, BED – Meeting Procedures. Seconded by Tom Holt. Motion carried.

DHS ATHLETIC HANDBOOK:

Jay Butler made a motion to approve the final reading on the DHS Athletic Handbook. Seconded by Jennifer Rinn. Motion carried.

CALENDARS:

Tom Holt made a motion to approve the 2019-20 School Calendar and Rural School Calendar. Seconded by Jennifer Rinn. Motion carried.

DISTRICT HEALTH INSURANCE:

Tracy Boner reported that the health insurance increased 3% and dental insurance had no increase for next year. Jennifer Rinn made a motion to approve the district health insurance as presented. Seconded by Jay Butler. Motion carried.

POLICY FIRST READING:

Paige Fenton Hughes shared information on policies: GBGB – Nutrition and Wellness, GCGC-E – Job Share Agreement, GCLC – Length of Instructional Staff School Year, GCQ – Professional Staff Termination of Employment, KDB – Public’s Right to Know/Freedom of Information, EGAB – Public Records Requests, Fees, Costs, and Charges. Brad Reese made a motion to approve on first reading EGAB-Public Records Requests, Fees, Costs, and Charges. Seconded by Ryan Igo. Motion carried.

MILLS HEARING:

Tom Holt made a motion to Call for Hearing on Mills on May 14, 2019 at 7:00 pm. Seconded by Jennifer Rinn. Motion carried.

CCSD1 GREENHOUSE:

Jennifer Rinn made a motion to approve the call for bids for CCSD1 Greenhouse with a recommended bid opening on May 7, 2019 at 2:00 p.m. Seconded by Shane Stinson. Motion carried.

CCSD1 INTERCOM SYSTEM:

Jennifer Rinn made a motion to approve the call for bids for CCSD1 Intercom System with a recommended bid opening on May 6, 2019 at 2:00 p.m. Seconded by Mark Horr. Motion carried.

STUDENT

SUPPORT SERVICES:

Tom Holt made a motion to approve the NE BOCES contract addendum for a decrease in the amount of \$8,440.00, not to exceed \$268,427.00, from June 1, 2018 through June 30, 2019. Seconded by Mark Horr. Motion carried.

CCSD1

CLASSROOM DISPLAY:

Shane Stinson made a motion to approve the call for bids for CCSD1 classroom display project with a recommended bid opening on May 3, 2019 at 9:00 a.m. Seconded by Mark Horr. Motion carried.

IBN:

Brad Reese made a motion to ratify the IBN Compensation Package as presented. Seconded by Jennifer Rinn. Motion carried.

EXECUTIVE SESSION:

Brandon Gilbreath asked the board members if there was a need for executive session. Brad Reese made a motion for the board to move into executive session for the purpose of personnel discussion at 8:27 pm. Seconded by Tom Holt. Motion carried. Brad Reese made a motion to reconvene into Regular Session after Executive Session at 9:50 pm. Seconded by Mark Horr. Motion carried.

PERSONNEL REPORT:

Tom Holt made a motion to approve the new hires of David Goldsmith – Crossing Guard, Jeff Kitterman – Summer Tech, Cherie Lehner – ESY (remainder of 2018-19), Payton Vigil – DHS Social Studies (2019-20), Brianna Redfern – DPS Teacher (2019-20), Tyler Igo – DPS Teacher (2019-20), Andy Gann – DPS Teacher (2019-20), Sean Geer – Head Field Crew, Elijah Adams – Field Crew worker, Garrett Vanderpool – Field Crew worker, Danielle Weiss – FT Rec Center Monitor, Hallie Ferguson – Lifeguard, Lexis Temple - Lifeguard. Seconded by Ryan Igo. Motion carried.

Tom Holt made a motion to approve the extra duty contract to Rochelle Wagner – 2019 Summer School Administrator. Seconded by Ryan Igo. Motion carried.

Jennifer Rinn made a motion to approve the ESY and Summer School recommendations as presented. Seconded by Ryan Igo. Motion carried.

Brad Reese made a motion to approve the Winter Extra Duty contracts as presented. Seconded by Mark Horr. Motion carried.

Mark Horr made a motion to accept the resignations of Kellen Palmer – DHS Instructional Facilitator, Jacob Elliott – Field Crew, Havelly Holt – DHS Head Cheer Coach, Jeannine Holland – Bus Driver, Cathy Spence – SpEd Paraprofessional, Kristi Kelley – DPS Custodian, Cathy Dugger – DPS Teacher. Seconded by Jennifer Rinn. Motion carried.

Brandon Gilbreath recognized the transfers of Jessica McGuire from Rural Teacher to DMS Associate Prin/Rural Prin (2019-20), Justin Carr from CCSD1 Athletic Director to DHS Associate Principal (2019-20), Steve Walker from DHS Associate Principal to Human Resources Director (2019-20), Chad Johnson from DMS Associate Prin/Rural Prin to DMS Principal (2019-20), Ryan Mackey from DMS Principal to DHS Principal (2019-20), Lindsey Hanks from Rural Special Ed Teacher to DMS Resource Teacher (2019-20), Gretchen Engel from DPS Behavior Ed to Rural Special Ed Teacher (2019-20), Mariah Walker from Rural School teacher to DPS Teacher (2019-20)

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:53 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk