

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **March 5, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Jay Butler, Dax McCarty, Tom Holt, Ryan Igo, Brad Reese, Shane Stinson.

ADMINISTRATORS PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, Chad Johnson, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Andrea Gilbert.

ALLEGIANCE TO THE AMERICAN FLAG: Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Mark Horr made a motion to approve March 5, 2019, agenda as presented. Seconded by Tom Holt. Motion carried.

APPROVAL OF MINUTES: Tom Holt made a motion to approve the February 12, 2019, Regular Board meeting minutes. Seconded by Mark Horr. Motion carried.

FINANCIAL REPORT: Tom Holt made a motion to approve the March financial report for General Funds checks #99809 - #100037; with Mark Horr abstaining from ck#99880, #99990; Federal Programs checks #20002 - #20042; with Ryan Igo abstaining from ck#20016, #20039; Depreciation Reserve check #1088; BOCES checks #3507 - #3511; Major Maintenance checks #4114 - #4116; Hot Lunch checks #6166 - #6180; Student Funds checks #20979 - #21025; Bearcat Loyalty checks #1009 - #1011; Day Care checks #1115 - #1116; Health Care checks #1592 - #1595; Payroll Clearing checks #93632 - #93715; Direct Deposit #1690964 - #1691857. Seconded by Ryan Igo. Motion carried.

DATES FOR YOUR CALENDARS: Board agenda meeting is scheduled on April 3, 2019, with the policy meeting on April 2, 2019. TABS meeting will be April 2, 2019. The next Rec and Regular Board Meetings will be April 9, 2019 at 7:15 pm at Central Administration. The NSBA Annual Conference in Philadelphia, PA will be March 30 – April 1, 2019. IBN, April 3-4, 2019. DHS Graduation will be May 12, 2019.

ART DISPLAY: Jay Butler shared information on the art display from Douglas High School and Douglas Middle School Woods program.

SPOTLIGHT EMPLOYEE: Jay Butler presented the Staff Spotlight Recognition Award to Tiffany Henwood for her work as a math teacher at Douglas High School.

AUDIENCE RECOGNIZED: Nothing to present

POLICIES: Jay Butler made a motion to approve the third and final reading for policies: GDQB – Resignation of support staff, IJOA-R – Field/Activity Trips regulation. Seconded by Jennifer Rinn. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on March 28, 2019, on policies: GBK – Staff Grievances, GBK-E – Official Grievances Resolution Report, GBK-R - Staff Grievances Regulation. Seconded by Jennifer Rinn. Motion carried.

DHS ATHLETIC HANDBOOK: Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on March 28, 2019 on the DHS Athletic Handbook. Seconded by Tom Holt. Motion carried.

- CALENDARS:** Tom Holt made a motion to table the 2019-20 School Calendar and Rural School Calendar. Seconded by Mark Horr. Motion carried.
- POLICY FIRST READING:** Paige Fenton Hughes shared information on policies: BEE-R – Rules of Practice, GCA – Professional Staff Positions, GCC – Staff Leaves and Absences, GCG – Part-time and Substitute Professionals Staff Employment, GCGC – Job Sharing, GBG – Staff Welfare/Protection, BEDD – Rules of Order, BED – Meeting Procedures.
- INSURANCE:** Tracy Boner shared information regarding the Liability and Health Insurance. A recommendation will follow in April, 2019.
- WYOMING CHILD AND FAMILY CONTRACT RENEWAL:** Tom Holt made a motion to approve the Student Support Services Contract with Wyoming Child and Family for developmental screening services from July 1, 2019 through June 30, 2020, in an amount not to exceed \$7,500.00 for contract year. Seconded by Jennifer Rinn. Motion carried.
- BIG COUNTRY REHAB CONTRACT RENEWAL:** Tom Holt made a motion to approve the renewal of Student Support Services Contract with Big Country Rehab for physical therapy services from July 1, 2019 – June 30, 2020 in an amount of \$90.00 per service hour, not to exceed \$36,000.00 for the contract year. Seconded by Mark Horr. Motion carried.
- E-RATE CONTRACT:** Brad Reese made a motion to approve the E-Rate contract as presented. Seconded by Jennifer Rinn. Motion carried.
- EXECUTIVE SESSION:** Brandon Gilbreath asked the board members if there was a need for executive session. All members declined.
- PERSONNEL REPORT:** Brad Reese made a motion to approve the new hires of Lindsay Falkenburg – DMS Swim Activities Aide, Debra Edelman – PT Rec Center Monitor, Megan Diaz – DIS SpEd Paraprofessional, Elizabeth Pilarczyk – PT Food Service Worker. Seconded by Jennifer Rinn. Motion carried.
- Mark Horr made a motion to approve the extra duty contract to Clay Ewing – DMS Cross County Head Coach, Troy Brown – DHS Instrumental Music Sponsor (2018-19), Nathan Hellbaum – DMS Track Assistant Coach. Seconded by Jennifer Rinn. Motion carried.
- Tom Holt made a motion to approve the Certified recommendations as presented. Seconded by Jennifer Rinn. Motion carried.
- Brad Reese made a motion to approve the Early Resignation Incentive to Certified staff: Dan Edwards, Taylor Senger, Jennifer Davis, Ron Erickson, Amy Ehlebracht, and Classified staff: Dena Christiansen, Margaret Jones, Linda Grant, Jan Thompson, Dolor Nendza. Seconded by Jennifer Rinn. Motion carried.
- Brad Reese made a motion to accept the resignation of Jennifer Davis – DHS Teacher, Linda Grant – FS Worker, Rae Jan Thompson – FS Worker, Ron Erickson – DHS Teacher, Dolor Nendza – DMS Paraprofessional, Amy Ehlebracht – DPS Teacher, Amy Ehlebracht – DHS Indoor Track, Amy Ehlebracht – DMS Ass't Track Coach, Haeley Martinez – Crossing Guard, Nicole Ricks – FS Head Cashier. Seconded by Mark Horr. Motion carried.
- Brandon Gilbreath recognized the transfers of Delia Vasquez from DUES Custodian to DUES Lead Custodian, Mel Schroeder from DUES/DIS Lead to DIS Lead Custodian, Darren Warren from DHS/Rec Lead Custodian to Rec Lead Custodian, Sherrill Summers from DHS Custodian to DHS Lead Custodian, Derrick Elliot from Rec Custodian to DHS Custodian.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:12 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk