

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **February 12, 2019** in the Board Room of the School Administration Office.

Chairman Brandon Gilbreath called the Regular Board meeting to order at 7:55 pm.

ROLL CALL: Chairman Brandon Gilbreath, Mark Horr, Jennifer Rinn, Dax McCarty, Jay Butler, Tom Holt, Brad Reese, Shane Stinson.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, Chad Johnson, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Jennifer Rinn made a motion to approve February 12, 2019, agenda as presented. Seconded by Mark Horr. Motion carried.

APPROVAL OF MINUTES:

Tom Holt made a motion to approve the January 8, 2019, Regular Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT:

Jennifer Rinn made a motion to approve the February financial report for General Funds checks #99502 - #99808; with Mark Horr abstaining from ck#99780; Federal Programs checks #19955 - #20001; BOCES checks #3491 - #3506; Major Maintenance checks #4108 - #4113; Hot Lunch checks #6145 - #6165; Student Funds checks #20928 - #20978; Bearcat Loyalty check #1008; Day Care checks #1113 - #1114; Health Care checks #1587 - #1591; Payroll Clearing checks #93514 - #93631; Direct Deposit #1689666 - #1690963. Seconded by Dax McCarty. Motion carried.

DATES FOR YOUR CALENDARS:

Board agenda meeting is scheduled on February 25, 2019, with the policy meeting on February 28, 2019. The next Rec and Regular Board Meetings will be March 5, 2019 at 7:15 pm at Central Administration. The NSBA Annual Conference in Philadelphia, PA will be March 30 – April 1, 2019. Excellence in Community Recreation Awards luncheon at Douglas Community Club, March 27, 2019, at 1:30 pm. IBN will be on April 4 and 5, 2019. DHS Graduation will be May 12, 2019.

ART DISPLAY:

Jay Butler shared information on the art display from Douglas High School Art and Graphic Arts.

SPOTLIGHT EMPLOYEE:

Jay Butler presented the Staff Spotlight Recognition Award to Jena Hengstler for her work as a teacher at Upper Elementary.

AUDIENCE RECOGNIZED:

Arioso was recognized as they performed for all. Jay Butler was recognized for being nominated 2019 recipient of the Wyoming Education Association Friend of Education Award.

CALENDAR:

Tom Holt shared one proposed draft for 2019-20 school calendar, along with the Rural calendar.

POLICIES:

Jay Butler made a motion to approve the third and final reading for policies: GCBC – Staff Supplementary Pay; GCBC-R – Professional Staff Supplementary Pay Plans/Overtime Regulations; GCFA – Hiring of Instructional Staff, GCFB – Hiring of Administrative Staff, GCF – Hiring of Instructional and Administrative Staff, GDF-R – Employee Background Information. Seconded by Tom Holt. Motion carried.

Jay Butler made a motion to approve the second reading and call for written comments by 2:00 p.m. on February 26, 2019, on policies: GDQB – Resignation of support staff, IJOA-R – Field/Activity Trips regulation. Seconded by Tom Holt. Motion carried.

- CCSD1 RADIO SYSTEM:** Jennifer Rinn made a motion to approve the bid for CCSD1 radio system from Com Tech in an amount not to exceed \$230,257.51. Seconded by Shane Stinson. Motion carried.
- POLICY FIRST READING:** Paige Fenton Hughes shared information on policies: GBK-Staff Grievances; GBK-E – Official Grievances Resolution Report; GBK-R – Staff Grievances Regulation.
- DHS ACTIVITY HANDBOOK:** Justin Carr shared changes made to the 2019-20 DHS Activity Handbook. The handbook will go through three readings.
- BANK DEPOSITORIES:** Shane Stinson made a motion to approve Converse County Bank, Bank of the West, and Points West Bank as official bank depositories for the school district. Seconded by Jennifer Rinn. Motion carried.
- STUDENT SUPPORT SERVICES CONTRACT:** Tom Holt made a motion to approve the Student Support Services Lease between CCSD#1 and DBR Properties LLC, in an amount not to exceed \$1,500.00 per month from March 1, 2019 – February 29, 2020. Seconded by Mark Horr. Motion carried.
- EXECUTIVE SESSION:** Brandon Gilbreath asked the board members if there was a need for executive session. All members declined.
- PERSONNEL REPORT:** Jennifer Rinn made a motion to approve the new hires of Isabelle Mathis, Bryce Schuldies – Rec Lifeguards. Seconded by Jay Butler. Motion carried.
- Mark Horr made a motion to approve the extra duty contract to Kerstin Armstrong – DMS Speech & Debate Coach. Seconded by Shane Stinson. Motion carried.
- Brad Reese made a motion to approve the amended Administrative recommendations. Seconded by Jennifer Rinn. Motion carried.
- Brad Reese made a motion to accept the resignation of Dan Edwards – DHS Principal, Laura Carbajal – Food Service Van Driver, Dena Christiansen – AD Secretary, Emily Painter – DMS 7th Volleyball Assistant Coach, Jon Cook – DMS Wrestling Assistant Coach, Sabrina Raney – DMS SpEd Paraprofessional, Margaret Jones – DPS Paraprofessional, Hannah Wells – PT FS Worker 1 Taylor Senger – DPS Teacher. Seconded by Jennifer Rinn. Motion carried.
- Brandon Gilbreath recognized the transfer of Ryan Harris from Rec Center Monitor to Nutrition Services Van Driver.
- ADJOURNMENT:** There being no further business, the Regular Meeting adjourned at 8:40 p.m. by Chairman Brandon Gilbreath.

Brandon Gilbreath, Chairman

Jay Butler, Clerk