

**Converse County School District #1
Douglas, Wyoming**

Official minutes of the regular meeting of the Board of Education held **May 8, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Jim Bolinger, Jennifer Rinn, Mark Curtis.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Monty Gilbreath, Tracy Boner, Wes Gamble, Chad Johnson, Brent Notman, Ryan Mackey, Jay Rhoades, John Bartling, Jim Cobb, Mitch Johnson, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Andrea Gilbert, Penny Hawk.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Brandon Gilbreath made a motion to approve the May 8, 2018, agenda as amended. Seconded by Mark Curtis. Motion carried.

APPROVAL OF MINUTES:

Brandon Gilbreath made a motion to approve the April 10, 2018, Regular Board meeting minutes. Seconded by Mark Curtis. Motion carried.

FINANCIAL REPORT:

Jennifer Rinn made a motion to approve the financial report for May claims: General Funds checks #97130 - #97412; with Mark Curtis abstaining from ck#97251, Mark Horr abstaining from ck#97350; Jim Bolinger abstaining from ck#97140, #97377; Federal Programs checks #19552 - #19587; BOCES checks #3431 - #3437, with Jim Bolinger abstaining from ck#3436; Major Maintenance checks #4053 - #4061; Hot Lunch checks #5967 - #5985; Student Funds checks #20514 - #20579; Bearcat Loyalty ck#1005; Day Care checks #1092 - #1093; Health Care checks #1548 - #1551; Payroll Clearing checks #92376 - #92555; Direct Deposit #1682678 - #1683488. Seconded by Jim Bolinger. Motion carried.

**DATES FOR YOUR
CALENDARS:**

District staff BBQ scheduled on May 24, 2018 at Bartling Park at 2:00 pm. The Board Policy meeting scheduled for June 4, 2018 at 5:15 p.m. at Central Administration. The next Rec and Regular Board Meetings will be June 12, 2018 at 7:15 pm at Central Administration.

ART DISPLAY:

Jay Butler shared that the art display was from Douglas High School Welding and Douglas Middle School Welding.

SPOTLIGHT EMPLOYEE:

Jay Butler presented The Staff Spotlight Recognition Award to Cara Bolinger for her work as the Rural Secretary.

AUDIENCE RECOGNIZED:

Paige Fenton Hughes recognized Breck Wagstaff and Andrew Beard from Converse County Bank and thanked them for the donations generated by the Bearcat Loyalty Card. Superintendent Hughes also thanked Jay Rhoades for his time at DMS as an administrator and Jim Cobb for his service as Maintenance Director. Mitch Johnson was welcomed as the new Maintenance Director. Tim Black made an inquiry regarding the soccer locker room.

POLICIES:

Jay Butler made a motion to approve the third and final reading on policies: JFABD–Homeless Students; JLG–Homeless Students; KBDA–Parent and Family Engagement. Seconded by Jim Bolinger. Motion carried.

Mark Curtis made a motion to approve the second reading and call for written comments by May 24, 2018 on policies: FFA – Memorials; GDKB – Support Staff Calendars/Staff Work Year; HA –

Negotiations; HA-R – Interest Based Negotiations; LB – Relations with other Educational Systems; LBC – Home Schooling . Seconded by Brandon Gilbreath. Motion carried.

- MILL APPROVAL:** Mark Curtis made a motion to approve allocation of: ½ mill for EWC BOCES, 1/10 mill to NW BOCES, 4/10 mill for NE BOCES, and 1 mill for Recreation. Seconded by Jennifer Rinn. Motion carried.
- DHS IN GROUND ICE MELT:** Brandon Gilbreath made a motion to approve the DHS in ground ice melt system bid from TDS Construction in an amount not to exceed \$171,702.00. Seconded by Jim Bolinger. Motion carried.
- DHS WATER INTRUSION:** Jim Bolinger made a motion to approve the DHS water intrusion bid from TDS Construction in an amount not to exceed \$108,519.00. Seconded by Mark Horr. Motion carried.
- DHS INTERIOR PAINT:** Brandon Gilbreath made a motion to approve the DHS Interior Paint bid extension to June 6, 2018, at 2:15pm. Seconded by Mark Curtis. Motion carried.
- 2018-19 PRELIMINARY BUDGET:** Tracy Boner presented the 2018-19 preliminary budget as an informational item.
- ACTIVITY HANDBOOKS:** The board members reviewed the changes to the DHS Activity Handbook and DMS Activity Handbook.
- INDOOR TRACK:** Justin Carr made a proposal to add Indoor Track to Douglas High School sports.
- RURAL OVERNIGHT TRIP:** Jim Bolinger made a motion to approve the Rural Schools Wyoming History overnight trip to Yellowstone. Seconded by Mark Horr. Motion carried.
- STUDENT PLACEMENT:** Mark Curtis made a motion to approve the out of district student placement request in CCSD1. Seconded by Jim Bolinger. Motion carried.
- SRRP REPRESENTATIVE:** Jim Bolinger made a motion to appoint and approve Tracy Boner as the SRRP Representative. Seconded by Brandon Gilbreath. Motion carried.
- FY18 AUDITOR:** Tracy Boner recommended to approve Leo Riley & Co. as the auditor for Converse County School District #1. Brandon Gilbreath made a motion to approve Leo Riley & Co. as Converse County School District #1 auditor. Seconded by Jennifer Rinn. Motion carried.
- IBN RATIFICATION:** Brandon Gilbreath made a motion to ratify the IBN Compensation Package as presented. Seconded by Mark Horr. Motion carried.
- EXPENDITURE BUDGET TRANSFERS:** Brandon Gilbreath made a motion to Call for Hearing on Expenditure Budget Transfers on June 12, 2018 at 7:00 pm. Seconded by Mark Curtis. Motion carried.
- SSS CONTRACT:** Mark Curtis made a motion to approve the Student Support Services Contract with Region V Boces for Initial Student Placement from April 16, 2018 through June 30, 2018 in an amount not to exceed \$48,624.35, and the Student Support Services Contract with Region V Boces for Initial Student Placement from April 23, 2018 through June 30, 2018 in an amount not to exceed \$42,288.90. Seconded by Jennifer Rinn. Motion carried.
- INTERNAL BUS VIDEO SYSTEM:** Jim Bolinger made a motion to approve the call for bids for fifteen (15) internal bus video systems with a bid opening on May 31, 2018, at 2:00 pm. Seconded by Mark Horr. Motion carried.
- PLATTE COUNTY BUS AGREEMENT:** Jennifer Rinn made a motion to approve the bus agreement with Platte County School District #1. Seconded by Mark Curtis. Motion carried.

SPECIAL

EDUCATION PANELS:

Jim Bolinger made a motion to approve the Special Education purchase of 17-75” panels and 7-55” panels on mobile carts in an amount not to exceed \$95,000.00. Seconded by Brandon Gilbreath. Motion carried.

EXECUTIVE SESSION:

Brad Reese asked the board members if there was a need for the executive session. The board members declined the offer for an executive session.

PERSONNEL REPORT:

Mark Curtis made a motion to approve new hires Jeff Kitterman – Summer Tech, Cayden Dowse – PT Summer Field Crew, Jacob Elliott – PT Summer Field Crew, Courtney Munger – DIS Teacher, Jessica Lamm – DIS Teacher, Alexis Helenbolt – DIS Teacher, Jamie Pinkerton – PT Aquatics Director, Kristina Bush – DHS SpEd (IRR) Teacher, Laramie McCullough – Computer Science Teacher, Kathleen Price – PT FS Worker 1, Haley Gallagher – Recreation Program Supervisor, Jake Marcus – PT Recreation Program Supervisor, Aaron Cleare – District Special Education Teacher. Seconded by Brandon Gilbreath. Motion carried.

Mark Curtis made a motion to approve the Summer Building & Grounds hires Brady Brooks, Beth Goodell, Maecie Wright, Jordan Marker, Ashley Parker. Seconded by Jennifer Rinn. Motion carried.

Brandon Gilbreath made a motion to approve the Jumpstart teachers Cathy Dugger, Brie Smart, Becky Soske, Jenn Barker, Jason Armstrong, Wendy Gamble, Rebecca Moser(covered by SpEd), Chyann Brandemuehl (covered by SpEd). Seconded by Mark Horr. Motion carried.

Brandon Gilbreath made a motion to approve the STEM teachers Melody Bergquist, Chris Collins, Jeff Kitterman, and Troy Brown. Seconded by Mark Curtis. Motion carried.

Mark Curtis made a motion to approve the ESY/Summer School hires as presented. Seconded by Jim Bolinger. Motion carried.

Mark Horr made a motion to approve the Extra Duty contract to Baxter Heinert – DHS Head Boys Swimming Coach, Kayla Kennedy – DHS Assistant Volleyball Coach. Seconded by Mark Curtis. Motion carried.

Brandon Gilbreath made a motion to approve the rescinded resignation from Annette Wilson - DPS Paraprofessional and the resignation incentive for Mike Austin. Seconded by Mark Curtis. Motion carried.

Brad Reese recognized the resignations of Texi Herrick – Summer Field Crew, Robyn Wilkinson – NHS Sponsor, Bob Bath – DHS Assistant Football Coach, Bob Bath – DHS Head Wrestling Coach, Carly Cathcart – DUES/DIS Paraprofessional, Sue Wilcox – PT Recreation Building Monitor.

Brad Reese recognized the transfers of Clay Ewing from DMS SpEd Teacher to DIS/DUES PE Teacher, Geanna Powers from FS Worker 1 to DMS Kitchen Dept. Head, Cherie Lehner from DHS Resource to SpEd Counselor/Graduation Coach, Kellen Palmer from DHS Math teacher to DHS Instructional Facilitator, Melody Bergquist from DUES Teacher to GT Teacher, Jim Cobb from Maintenance Director to DMS Teacher, Justin Carr from DHS AD to DHS/DMS AD, Wes Gamble from DIS Assoc. Prin/Rural Prin to DIS Assoc. Principal, Chad Johnson from DMS Assoc. Principal to DMS Assoc. Prin/Rural Principal, Lea Ricks from DIS Teacher to DHS SpEd Teacher.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:18 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman
Jay Butler, Board Clerk