

**Converse County School District #1
Douglas, Wyoming**

Official minutes of the regular meeting of the Board of Education held **June 12, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting to order at 5:15 pm.

EXECUTIVE SESSION:

Kim Hiser made a motion to go into Executive Session for the purpose of discussing legal, contractual and personnel issues at 5:15 p.m. Seconded by Brandon Gilbreath. Motion carried.

Brandon Gilbreath made a motion to reconvene into Regular Session after Executive Session at 6:00 p.m. Seconded by Kim Hiser. Motion carried.

Chairman Brad Reese called the Regular board meeting reconvened at 7:33 pm.

ROLL CALL:

Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Jim Bolinger, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS PRESENT:

Paige Fenton Hughes, Tony Witbrod, Monty Gilbreath, Tracy Boner, Wes Gamble, Brent Notman, Ryan Mackey, John Bartling, Mitch Johnson, Tanya Seeds, Steve Walker, Andrea Gilbert, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Jim Bolinger made a motion to approve the June 12, 2018, agenda as amended. Seconded by Brandon Gilbreath. Motion carried.

APPROVAL OF MINUTES:

Kim Hiser made a motion to approve the May 8, 2018, Regular Board meeting minutes. Seconded by Mark Curtis. Motion carried.

FINANCIAL REPORT:

Brandon Gilbreath made a motion to approve the financial report for June claims: General Funds checks #97413 - #97734; with Jim Bolinger abstaining from ck #97422, #97630, ; Mark Curtis abstaining from ck#97581, #97721, Mark Horr abstaining from ck#97559; Federal Programs checks #19588 - #19631; BOCES checks #3438 - #3446; with Jim Bolinger abstaining from ck #3442; Major Maintenance checks #4062 - #4063; Hot Lunch checks #5986 - #6025; Student Funds checks #20580 - #20653; Bearcat Loyalty check #1006; Day Care checks #1094 - #1095; Health Care checks #1552 - #1555; Payroll Clearing checks #92556 - #92887; Direct Deposit #1683489 - # Seconded by Jay Butler. Motion carried.

DATES FOR YOUR CALENDARS:

The Board Policy meeting scheduled for July 9, 2018 at 5:15 p.m. at Central Administration. The next Rec and Regular Board Meetings will be July 10, 2018 at 7:15 pm at Central Administration.

AUDIENCE RECOGNIZED:

None at this time.

POLICIES:

Kim Hiser made a motion to approve the third and final reading on policies: FFA – Memorials; GDKB – Support Staff Calendars/Staff Work Year; HA – Negotiations; HA-R – Interest Based Negotiations; LB – Relations with other Educational Systems; LBC – Home Schooling. Seconded by Jay Butler. Motion carried.

DHS INTERIOR PAINT:

Mark Curtis made a motion to approve the DHS Interior Paint bid from Colorcraft Painting in an amount not to exceed \$190,590.00. Seconded by Jennifer Rinn. Motion carried.

BUS VIDEO SYSTEM:

Converse County School District #1
Board Minutes

Mark Curtis made a motion to approve the Bus Video System bid from REI in an amount not to exceed \$47,622.00. Seconded by Jennifer Rinn. Motion carried.

EXPENDITURE BUDGET TRANSFERS:

Mark Curtis made a motion to approve the expenditure budget transfers. Seconded by Jennifer Rinn. Motion carried.

BUDGET STUDY SESSION:

The Board set the date for Budget Study Session to July 10, 2018 at 6:00 pm.

STUDENT INSURANCE:

Tracy Boner stated the school district has not received information from the insurance carrier to provide student insurance. Tracy will provide information at the July board meeting.

STUDENT HANDBOOKS:

Steve Walker gave an overview of any considerable changes on the High School student handbooks. Ryan Mackey gave an overview of any considerable changes on the Middle School student handbook. Brent Notman gave an overview of any considerable changes on the Intermediate and Upper Elementary School student handbook. Tanya Seeds gave an overview of any considerable changes on the Primary School student handbook.

HOT LUNCH FREEZER:

Monty Gilbreath shared information regarding the need to purchase a freezer for Hot Lunch.

POLICY:

Paige Fenton Hughes shared information on policies: GBA-R – Hiring Procedures, GCOA – Evaluation of Instructional Staff, GCO-R – Philosophy of Instruction and Evaluation, GDO – Evaluation of Classified Support Staff, GDO-R – Discipline, Suspension, and Dismissal of Classified Staff.

DISTRICT INSURANCE:

Jim Bolinger made a motion to approve the District Liability Insurance and Property and Casualty Insurance renewal in an amount not to exceed \$157,285.00. Seconded by Kim Hiser. Motion carried.

BUDGET PAGE PRESENTATION:

Jennifer Rinn made a motion to approve the budget page as presented. Seconded by Kim Hiser. Motion carried.

DOUGLAS REC CENTER DOOR REPLACEMENT:

Kim Hiser made a motion to approve the call for bids for door replacement for the Douglas Rec Center with a recommended bid opening on June 28, 2018 at 2:00 pm. Seconded by Brandon Gilbreath. Motion carried.

WHSAA REPRESENTATIVE:

Brandon Gilbreath made a motion to approve Justin Carr as the Official WHSAA Representative for Converse County School District #1. Seconded by Mark Horr. Motion carried.

DHS INDOOR TRACK:

Kim Hiser made a motion to approve adding Indoor Track to the DHS Activities. Seconded by Jennifer Rinn. Motion carried.

STUDENT PLACEMENT:

Kim Hiser made a motion to approve the student placement into Douglas Primary School. Seconded by Jennifer Rinn. Motion carried.

STUDENT SUPPORT SERVICES CONTRACT RENEWAL:

Kim Hiser made a motion to approve Special Education Residential Services student #43708218, from July 1, 2018-June 30, 2019 in an amount not to exceed \$229,936.25; Special Education Residential Services student #58701826, from July 1, 2018-June 30, 2019 in an amount not to exceed \$229,936.25; Special Education Residential Services student #98664336, from July 1, 2018-June 30, 2019 in an amount not to exceed \$232,018.75. Seconded by Jennifer Rinn. Motion carried.

STUDENT SUPPORT SERVICES CONTRACT PLACEMENT:

Jim Bolinger made a motion to approve Student Support Services Contract for Student Placement: Region V Boces renewal contract student K.M. 22054618 from July 1, 2018-June 30, 2019 in an amount not to exceed \$221,886.75; Region V Boces renewal contract student T.A.42121272 from July 1, 2018-June 30, 2019 in an amount not to exceed \$221,886.75; Red Top Meadows renewal contract

student C.D. 12774464 from May 21, 2018-June 30, 2018 in an amount not to exceed \$14,250.20; Red Top Meadows renewal contract student C.D. 12774464 from July 1, 2018-June 30, 2019 in an amount not to exceed \$102,000.00. Seconded by Jennifer Rinn. Motion carried.

EXECUTIVE SESSION:

Brad Reese asked the board members if there was a need for the continuation of executive session.

Jim Bolinger made a motion to go into Executive Session for the purpose of discussing legal, contractual and personnel issues at 8:30 p.m. Seconded by Kim Hiser. Motion carried.

Jennifer Rinn made a motion to reconvene into Regular Session after Executive Session at 9:38 p.m. and to approve the minutes as reviewed and signed by all in attendance. Seconded by Brandon Gilbreath. Motion carried.

PERSONNEL REPORT:

Kim Hiser made a motion to approve new hires McKenzie Kilgore – DPS Teacher, Peter Blomberg – DUES Teacher, Tessa Raba – Summer SpEd Tech, Olivia Kitterman – Summer Tech, Evan Eversole – Field Crew Worker, Mikah Alt – Field Crew Worker, Luke Andrews – Head Summer Field Worker, Lisa Underwood – PT Recreation Bldg Monitor, Morgan Hayes – Rural Teacher, Cherie Crisman – DHS Custodian, Samantha Elliott – DMS Custodian, Alyson Thorsell – ELL Teacher, Lindsay Casey – 7th ELA Teacher, B. J. Engelker – DHS Math Teacher, Mistie Engelker – DHS Special Education Teacher. Seconded by Brandon Gilbreath. Motion carried.

Kim Hiser made a motion to approve the Summer Building & Grounds hires Madison Hoopman, Harley Rhoades, MacGuire Thiel, Griffen Boe, Bailey Brooks. Seconded by Jennifer Rinn. Motion carried.

Kim Hiser made a motion to approve the STEM LeJae Seipel (to replace Chris Collins), Brian Bulgrin, Penny Hawk - Admin., the Summer School hires of Robyn Wilkinson, Raegen Hubbard-ESY/Summer School Nurse, and Extra Duty contracts to Sean Geer - DMS 7th Football Assistant Coach, Jenna Anderson – DHS Ass't Volleyball Coach, Emily Painter – DMS 7th Volleyball Assistant Coach, Mel Barker – DHS National Honor Society Sponsor, Clay Ewing – DHS Boys Head Soccer Coach, Billie Reed – Rural IF, Tanya Seeds – Summer Jumpstart Admin, Penny Hawk – 21CCLC FY19 Admin, Rochelle Wagner – 21CCLC FY19 Admin. Seconded by Jennifer Rinn. Motion carried.

Kim Hiser made a motion to approve the resignations of Monica Henrie – Daycare paraprofessional, Kayla Kennedy – DHS ELL Teacher, Andrew Kennedy – BASE Teacher, April Humphrey – Food Service Van Driver, Stephen Klopfenstein – DMS Teacher, Kaitlin Klopfenstein – DPS Teacher, Adeline Walker Kohl – Rural Teacher, Cody Blair – Summer Field Crew Worker, Braden Lehner – Summer Field Crew Worker, Mariah Boner – Junior Class Sponsor, Terri Rummel – DHS Paraprofessional, Randy Sieg – DMS Track Assistant Coach, Tiffany Henwood – DHS Student Council Advisor. Seconded by Brandon Gilbreath. Motion carried.

Brad Reese recognized the transfers of Brian Bulgrin from DPS Teacher to DUES/DIS STEM Teacher, LeAnn Berry from DHS Custodian to DUES Custodian, Cody Helenbolt from DMS 7th Football Ass't Coach to DMS 7th Football Head Coach, Josiah Smith from DHS SpEd Teacher to DHS Social Studies Teacher, Baylee Kerkvleit from DMS 7th ELA to DMS 8th ELA

Jim Bolinger made a motion to approve a one year contract for Superintendent Paige Fenton Hughes, with a one (1%) percent raise. Seconded by Brandon Gilbreath. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 9:39 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman
Jay Butler, Board Clerk