

**Converse County School District #1
Douglas, Wyoming**

Official minutes of the regular meeting of the Board of Education held **January 9, 2018** in the Board Room of the School Administration Office.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Jim Bolinger, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS PRESENT: Paige Fenton Hughes, Tony Witbrod, Monty Gilbreath, Tracy Boner, Wes Gamble, Brent Notman, Ryan Mackey, John Bartling, Jim Cobb, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Andrea Gilbert, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG: Those present quoted the Pledge of Allegiance.

SPOTLIGHT EMPLOYEE: Jay Butler presented The Staff Spotlight Recognition Award to Laurie Boyson for her work as the Media Specialist at Douglas Upper Elementary and Douglas Intermediate School.

EARLY GRADUATE: Dan Edwards recognized Taylor Bohannon for graduating early from Douglas High School.

APPROVAL OF AGENDA: Brandon Gilbreath made a motion to approve the agenda for January 9, 2018. Seconded by Mark Curtis. Motion carried.

APPROVAL OF MINUTES: Kim Hiser made a motion to approve the December 12, 2017 Regular Board Meeting Minutes. Seconded by Jim Bolinger. Motion carried.

FINANCIAL REPORT: Jennifer Rinn made a motion to approve the financial report for January claims: General Funds Checks #95952 - #96233; Mark Horr abstaining from ck#96200; Jim Bolinger abstaining from ck #95962; Mark Curtis abstaining from ck#96093; Federal Programs Checks #19383- #19421; BOCES Checks #3397- #3402; Major Maintenance Checks #4042 - #4044; Hot Lunch Checks #5895 - #5911; Student Funds Checks #20321- #20362; Day Care Checks #1083-#1084; Health Care Insurance Checks #1532-#1535; Bearcat Loyalty ck#1001-1004; Payroll Clearing Checks #91589 - #91830; Direct Deposit #1679452 - #1680250. Seconded by Kim Hiser. Motion carried.

DATES FOR YOUR CALENDARS: The Board Policy meeting scheduled for February 5, 2018 at 5:15 p.m. at Central Administration. The next Rec and Regular Board Meetings will be February 13, 2018 at 7:15 pm at Central Administration.

ART DISPLAY: Jay Butler shared information on the art display from Douglas Intermediate School.

AUDIENCE RECOGNIZED: None available.

COMMITTEE APPOINTMENTS: Brad Reese stated the new Committee Member Assignments are listed and included in the Board packet.

BOCES MEMBER & ALTERNATE

APPOINTMENTS:

Brad Reese stated the BOCES member and alternates assignments are listed and included in the Board packet. Kim Hiser shared information pertaining to the next BOCES meetings.

APPROVAL OF 2018-19 & 2019-20 SCHOOL YEAR CALENDAR:

Brandon Gilbreath made a motion to approve the 2018-19 and 2019-20 School Year Calendars as presented. Seconded by Kim Hiser. Discussion was held regarding the Rural 2018-19 Calendar. Brandon Gilbreath amended his motion to exclude the Rural calendar. Seconded by Mark Curtis. Motion carried.

BUDGET PROCESS TIMELINE:

Tracy Boner shared information pertaining to the budget process timeline and stated the document was included in the board packet.

PENDING LEGISLATION:

Dr. Paige Fenton Hughes stated she is watching the Legislation activity and will attend as many sessions as time will allow. Jay Butler will be attending the Legislative Forum in February, 2018.

EARLY RESIGNATION INCENTIVE:

Mark Curtis made a motion to table the Early Resignation Incentive. Seconded by Kim Hiser. Motion carried.

POLICY:

Kim Hiser made a motion to approve on first reading, policy EHA-Student Data Security. Seconded by Jay Butler. Motion carried.

STUDENT SUPPORT SERVICES CONTRACT:

Mark Curtis made a motion to approve the Student Support Services Contract for In-State Student Placement in an amount not to exceed \$127,187.50 for a duration from December 18, 2018– June 30, 2018. Seconded by Kim Hiser. Motion carried.

STUDENT SUPPORT SERVICES CONTRACT:

Mark Curtis made a motion to approve the Student Support Services Contract for In-State Student Placement in an amount not to exceed \$132,356.88 for a duration from December 11, 2017– June 30, 2018. Seconded by Kim Hiser. Motion carried.

EXECUTIVE SESSION:

Brad Reese asked the board members if there was a need for the executive session. All board members declined the offer.

PERSONNEL REPORT:

Kim Hiser made a motion to approve new hires Danielle Tyler – DPS K-2 Library Paraprofessional, Alexandra Garrett – DPS SpEd Paraprofessional, Cleo Scheer – DHS paraprofessional, Brenda Powell – Crossing Guard, Jaime Pinkerton – Interim Aquatics Supervisor, Kyla Caves – DIS SpEd Paraprofessional. Seconded by Mark Curtis. Motion carried.

Brandon Gilbreath made a motion to approve the SWAG hires as presented. Seconded by Kim Hiser. Motion carried.

Mark Curtis made a motion to approve the extra duty contract for Brittany Hickman – DHS Assistant Cheer Coach–Winter. Seconded by Kim Hiser. Motion carried.

Mark Curtis made a motion to approve the termination of Cyndi Matthews – Crossing Guard. Seconded by Kim Hiser. Motion carried.

Kim Hiser made a motion to acknowledge the resignation of Tom Ketner – Food Service Driver, Michele Carter – Aquatics Supervisor. Seconded by Mark Horr. Motion carried.

Brad Reese acknowledged the transfer of Ashley Schoening from DPS SpEd Para to DHS SpEd Para.

ADJOURNMENT:

There being no further business, the Regular Meeting was adjourned at 8:35 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman
Jay Butler, Board Clerk