

**Converse County School District #1
Douglas, Wyoming**

Official minutes of the regular meeting of the Board of Education held **February 13, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting to order at 7:35 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Jim Bolinger, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Monty Gilbreath, Tracy Boner, Wes Gamble, Brent Notman, Ryan Mackey, John Bartling, Jim Cobb, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Andrea Gilbert, Penny Hawk.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Brandon Gilbreath made a motion to approve the agenda for February 13, 2018. Seconded by Jennifer Rinn. Motion carried.

APPROVAL OF MINUTES:

Mark Curtis made a motion to approve the January 9, 2018 Regular Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT:

Brandon Gilbreath made a motion to approve the financial report for February claims: General Funds Checks #96234 - #96554; Mark Horr abstaining from ck#96373, ck#96511; Jim Bolinger abstaining from ck #96234, #96242, #96533; Mark Curtis abstaining from ck#96389, #96518; Federal Programs Checks #19422- #19476; BOCES Checks #3403-#3411, with Jim Bolinger abstaining from ck#3406; Major Maintenance Checks #4045 - #4047; Hot Lunch Checks #5912 - #5931; Student Funds Checks #20363- #20413; Day Care Checks #1085-#1087; Health Care Insurance Checks #1536-#1539; Payroll Clearing Checks #91831 - #91980; Direct Deposit #1680251 - #1681064. Seconded by Jay Butler. Motion carried.

**DATES FOR YOUR
CALENDARS:**

The Board Policy meeting scheduled for March 7, 2018 at 5:15 p.m. at Central Administration. IBN is scheduled for April 26-27, 2018. The next Rec and Regular Board Meetings will be March 13, 2018 at 7:15 pm at Central Administration.

ART DISPLAY:

Jay Butler stated that the art display was from Douglas High School Art & Graphic Arts.

SPOTLIGHT EMPLOYEE:

Jay Butler presented The Staff Spotlight Recognition Award to Chris Collins for her work as a Math Teacher and DI coordinator and coach at Douglas Middle School.

AUDIENCE RECOGNIZED:

None available.

**EARLY RESIGNATION
INCENTIVE:**

Mark Curtis made a motion to remove the Early Resignation Incentive from the table. Seconded by Kim Hiser. Motion carried. Jim Bolinger made a motion to approve the administrative recommendation for the early resignation incentive

as presented. Seconded by Tom Holt. Motion carried with Brad Reese voting Nay.

RESOURCE ALLOCATION: Brandon Gilbreath made a motion to approve the Resource Allocation Plan as presented. Seconded by Kim Hiser. Motion carried.

POLICIES: Kim Hiser acknowledged the first reading of policies: IKF–Graduation Requirements; GCB-Professional Staff Contracts and Compensation; GDBD-R – Fringe Benefits Reulations; GDE-Support Staff Recruiting; GDEA-Advertising Positions.

STUDENT SUPPORT SERVICES CONTRACT: Mark Curtis made a motion to approve the Student Support Services Lease between CCSD#1 and DBR Properties LLC, in an amount not to exceed \$1,500.00 per month from March 1, 2018 – February 28, 2019. Seconded by Jim Bolinger. Motion carried.

BANK DEPOSITORIES: Kim Hiser made a motion to approve Converse County Bank, Bank of the West, and Points West Bank as official bank depositories for the school district. Seconded by Mark Curtis. Motion carried.

APPROVAL OF 2018-19 RURAL SCHOOL CALENDAR: Jennifer Rinn made a motion to approve the 2018-19 Rural School Calendar as presented. Seconded by Kim Hiser. Motion carried.

BIDS: Mark Curtis made a motion to Call for Bids for District Phone System with a bid opening on March 22, 2018, at 2:00 pm; Call for Bids for District Access Control System with a bid opening on March 22, 2018, at 2:15 pm; Call for Bids for Classroom Displays with a bid opening on March 22, 2018, at 2:30 pm; Call for Bids for Computer Replacement with a bid opening on March 22, 2018, at 2:45 pm . Seconded by Kim Hiser. Motion carried.

EXECUTIVE SESSION: Brad Reese asked the board members if there was a need for the executive session.

Kim Hiser made a motion to go into Executive Session for the purpose of discussing legal, contractual and personnel issues at 8:06 p.m. Seconded by Mark Curtis. Motion carried.

Kim Hiser made a motion to reconvene into Regular Session after Executive Session at 8:47 p.m. and to approve the minutes as reviewed and signed by all in attendance. Seconded by Mark Curtis. Motion carried.

PERSONNEL REPORT: Brandon Gilbreath made a motion to approve new hires of April Humphrey – Nutrition Services Van Driver, Shane Stinson – DHS Wrestling Activities aide, Nicole Tresch – DHS Boys Basketball Coach’s aide, Skylar Hatanelas-DHS Boys Assistant Soccer coach. Seconded by Mark Curtis. Motion carried.

Mark Curtis made a motion to approve the SWAG hire of Melissa Deming. Seconded by Kim Hiser. Motion carried.

Mark Curtis made a motion to approve the DHS Welding hires of Cooper Norris, Dalton Chapman, Kale Shelver, Trevor Sorg, Kyle Parks. Seconded by Jennifer Rinn. Motion carried.

Kim Hiser made a motion to approve the one-year contract administration recommendations as presented. Seconded by Mark Curtis. Motion carried.

Kim Hiser made a motion to approve the two-year contract administration recommendations excluding Justin Carr. Seconded by Mark Curtis. Motion carried.

Mark Curtis made a motion to approve a two-year contract for Justin Carr as the half time Athletic Director for DHS. Seconded by Jennifer Rinn. Motion carried with Kim Hiser voting Nay.

Kim Hiser made a motion to recognize the resignations of Kimberly Vondran – DIS Paraprofessional, Nichole Pence – DUES Paraprofessional, Travis Mortimore – Rec Head Field Crew, Dawson Bratton – Field Crew, James Bratton – Field Crew, Claire Cobb – Rec Center Lifeguard/WSI, Tina Kastle – DUES Secretary. Seconded by Mark Horr. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:52 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman
Jay Butler, Board Clerk