

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **October 9, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular Board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, Chad Johnson, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Brandon Gilbreath made a motion to approve the October 9, 2018, agenda as amended. Seconded by Kim Hiser. Motion carried.

APPROVAL OF MINUTES:

Mark Curtis made a motion to approve the September 11, 2018, Regular Board meeting minutes and September 17, 2018 Special Board meeting minutes. Seconded by Jennifer Rinn. Motion carried.

FINANCIAL REPORT:

Brandon Gilbreath made a motion to approve the October financial report for General Funds Hand checks #98290 - #98304, #98557 - #98559; General Funds checks #98305 - #98556, #98560 - 98589; with Mark Curtis abstaining from ck #98438, #98582; Mark Horr abstaining from ck#98577; Federal Programs checks #19746 - #19797; Depreciation Reserve check #1081; BOCES checks #3462 - #3468; Major Maintenance checks #4087 - #4094; Cap and Minor Cap checks #1363 - #1364; Hot Lunch checks #6065 - #6089; Student Funds checks #20711 - #20747; Day Care checks #1102 - #1106; Health Care checks #1570 - #1574; Payroll Clearing checks #93099 - #93216; Direct Deposit #1686641 - #1687490; Seconded by Jay Butler. Motion carried.

DATES FOR YOUR CALENDARS:

The Board Policy meeting will be on November 5, 2018 at 3:00 pm., at Central Administration. Board Retreat will be held October 22, 2018 starting at 5:30 at Douglas Golf Club. The next Rec and Regular Board Meetings will be November 13, 2018 at 7:15 pm at Central Administration. WSBA Annual meeting will be November 14-16, 2018. WASA/WSBA Legislative Forum is scheduled at Little America, Cheyenne, WY on February 10-11, 2019. The NSBA Annual Conference in Philadelphia, PA will take place March 30 – April 1, 2019. Legislative dinner

SPOTLIGHT EMPLOYEE RECOGNITION:

Jay Butler presented The Staff Spotlight Recognition Award to Drew Hodgs for his work as a Physical Education teacher at Douglas Middle School and for coaching throughout the district.

AUDIENCE RECOGNIZED:

None at this time.

POLICIES:

Kim Hiser made a motion to approve the third reading on policies: DKC-Expenses Authorization/Reimbursement, JICFA – Hazing, Bullying, Cyber Bullying and Harassment, JICFA-R – Hazing, Bullying, Cyber Bullying and Harassment Complaint Process, JKA – Restraint and Seclusion, JKA-R – Discipline and Conduct. Seconded by Mark Curtis. Motion carried.

POLICIES:

Kim Hiser made a motion to approve the second reading and call for written comments by October 26, 2018, at 2:00 pm for policies: JK- Student Discipline, JKA-EB – Physical Restraint Incident

Report, JKA-EC – Seclusionary Time Out Incident Report, JLC – Student Health Program and Requirements. Seconded by Jay Butler. Motion carried.

FUEL BID: Brandon Gilbreath made a motion to approve the fuel bid from Homax Oil Sales Inc. Seconded by Kim Hiser. Mark Horr abstained. Motion carried.

WSBA ANNUAL MEETING: Paige Fenton Hughes mentioned the Board did not have any resolutions for the WSBA annual meeting in November. Discussion was held regarding the workshops at the WSBA annual meeting.

EXECUTIVE SESSION: Brad Reese asked the board members if there was a need for executive session. The board declined.

PERSONNEL REPORT: Brandon Gilbreath made a motion to approve new hires of Steve McLendon – Regular Route Driver Taylor Castaneda – DHS ELA Paraprofessional (2018-19 school year). Seconded by Kim Hiser. Motion carried.

Kim Hiser made a motion to approve the High Plains Fabrication student workers Trevor Sorg, Dalton Chapman, Ransom Ollie, Colton Hayman, Bradeon Ullery, Issaac Moss. Seconded by Mark Horr. Motion carried.

Brandon Gilbreath made a motion to approve the extra duty contract McKenzie Kilgore – DHS Girls Assistant Soccer Coach Bryan Cropper – DHS Boys Assistant Soccer Coach, Courtney Munger – DMS Boys Assistant Soccer Coach, Jim Downs – DMS 7th Boys Basketball Head Coach, Anita, Carpenter – DUES Destination Imagination Coach, Laura Peasley – DMS Destination Imagination Coach, Melody Bergquist – DMS Destination Imagination Coach, Shannon Miller – DMS Site Technology Coordinator, Laramie McCullough – DMS Lego Robotics Co-Coordinator, Tyler Walker – DMS 8th Assistant Basketball Coach, Mel Barker – DMS 7th Boys Assistant Basketball Coach, Ashley Higgins – DHS Winter Assistant Cheer Coach. Seconded by Kim Hiser. Motion carried.

Brad Reese recognized the transfer of Jim Cobb from DMS Lego Robotics Coordinator to Co-Coordinator.

Mark Curtis made a motion to approve the resignations of Brittany Hickman – DHS Winter Cheer Assistant Coach, Brandi Claussen – DHS SpEd Paraprofessional, Toi Huburt – DMS Site Technology Coordinator. Seconded by Kim Hiser. Motion carried.

ADJOURNMENT: There being no further business, the Regular Meeting adjourned at 7:47 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman

Jay Butler, Board Clerk