

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **September 11, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting reconvened at 7:30 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Wes Gamble, Brent Notman, Ryan Mackey, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Steve Walker, Dan Edwards, Andrea Gilbert, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG: Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA: Brandon Gilbreath made a motion to approve the September 11, 2018, agenda as amended. Seconded by Kim Hiser. Motion carried.

APPROVAL OF MINUTES: Kim Hiser made a motion to approve the August 14, 2018, Regular Boarding meeting minutes. Seconded by Mark Curtis. Motion carried.

FINANCIAL REPORT: Kim Hiser made a motion to approve the September financial report for General Funds checks #98045 - #98289; with Mark Curtis abstaining from ck #98179; Mark Horr abstaining from ck#98273; Federal Programs checks #19701 - #19745; Depreciation Reserve check #1076 - #1080; BOCES checks #3456 - #3461; Major Maintenance checks #4076 - #4086; Cap and Minor Cap check #1362; Hot Lunch checks #6050 - #6064; Student Funds checks #20685 - #20710; Day Care check #1101; Health Care checks #1566 - #1569; Payroll Clearing checks #93041 - #93098; Direct Deposit #1685995 - #1686640. Seconded by Jennifer Rinn. Motion carried.

DATES FOR YOUR CALENDARS: The Board Policy meeting is scheduled for October 5, 2018 at 3:00 pm., at Central Administration. The next Rec and Regular Board Meetings will be October 9, 2018 at 7:15 pm at Central Administration. WSBA Annual meeting will be November 14-16, 2018.

SPOTLIGHT EMPLOYEE RECOGNITION: Jay Butler presented The Staff Spotlight Recognition Award to Nicole Morrell for her work as a Special Education teacher at Douglas Intermediate School.

AUDIENCE RECOGNIZED: Chairman Brad Reese recognized Ryan Igo and Shane Stinson.

POLICIES: Kim Hiser made a motion to approve the second reading and call for written comments by September 28, 2018, at 2:00 pm on policies: DKC-Expenses Authorization/Reimbursement, JICFA – Hazing, Bullying, Cyber Bullying and Harassment, JICFA-R – Hazing, Bullying, Cyber Bullying and Harassment Complaint Process, JKA – Restraint and Seclusion, JKA-R – Discipline and Conduct. Seconded by Jay Butler. Motion carried.

BOARD RETREAT: Jennifer Rinn made a motion to schedule the board retreat on October 22, 2018. Seconded by Brandon Gilbreath. Motion carried.

ISOLATION MILEAGE RECOMMENDATIONS: Brandon Gilbreath made a motion to approve the additional Isolation Mileage Recommendations as presented. Seconded by Jennifer Rinn. Motion carried.

USED EQUIPMENT: Mark Curtis made a motion to approve the Used Equipment Bids as presented. Seconded by Kim Hiser. Motion carried.

- SUMMER SCHOOL DATA:** Penny Hawk and Rochelle Wagner presented the Summer School data and shared a video of the activities enjoyed by those attending Summer School.
- SCHOOL ENROLLMENT/
BEGINNING OF SCHOOL
YEAR:** Paige Fenton Hughes offered discussion on the enrollment count for all schools. The administrators offered discussion on the beginning of school year 2018-19.
- WSBA ANNUAL MEETING:** Paige Fenton Hughes stated WSBA Annual Meeting will be November 14-16, 2018. The Board declared Jay Butler to serve as a delegate and advocate for CCSD#1. Resolutions will be discussed at a later date.
- POLICY REVIEW DATE:** Paige Fenton Hughes shared ideas on the policy review date for the remainder of 2018 and for the 2019 calendar year.
- POLICIES:** Paige Fenton Hughes shared information on policies: JK – Student Discipline, JKA-EB – Physical Restraint Incident Report and JKA-EC – Seclusionary Time Out Incident Report, JLC – Student Health Program and Requirements.
- OVERNIGHT TRIP
REQUESTS:** Brandon Gilbreath made a motion to approve the overnight trip requests as presented. Seconded by Mark Horr. Motion carried.
- CALL FOR BIDS
ON FUEL:** Mark Curtis made a motion to Call for Bids on Fuel with a bid opening date of October 4, 2018 at 2:00 pm. Seconded by Kim Hiser. Motion carried.
- BOYS & GIRLS CLUB MOU:** Jennifer Rinn made a motion to approve the B&G Club MOU. Seconded by Kim Hiser. Motion carried.
- WC&F LEASE AGREEMENT:** Brandon Gilbreath made a motion to approve the lease agreement with Wyoming Child & Family. Seconded by Kim Hiser. Motion carried.
- STUDENT PLACEMENT:** Kim Hiser made a motion to approve the DHS Student placement request. Seconded by Jennifer Rinn. Motion carried.
- EXECUTIVE SESSION:** Brad Reese asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:** Kim Hiser made a motion to approve new hires of Rhonda Jones – Bus Driver, Mary Tillery – DHS Custodian, Clay Ewing – DMS Cross Country Coach’s Aide, Troy Brown – DHS Marching Band Coach’s Aide, Doug Hughes – DHS Football Coach’s Aide, Jessica Lamm – DMS Volleyball SpEd Coach’s Aide, Kristina Bush – DHS Volleyball Coach’s Aide, Tonja Genzler – Rural SpEd Paraprofessional. Seconded by Mark Curtis. Motion carried.
- Jennifer Rinn made a motion to approve the SWAG recommendations as presented. Seconded by Kim Hiser. Motion carried.
- Kim Hiser made a motion to approve the extra duty contract for Bob Bath – DHS Head Wrestling Coach, Amy Ehlebracht – DMS Assistant Track Coach, Aaron Cleare – Special Olympics Head Coach, Melisa Deming – Special Olympics Assistant Coach. Seconded by Mark Horr. Motion carried.
- Kim Hiser made a motion to approve the Non-Activity extra duty contracts as presented. Seconded by Jennifer Rinn. Motion carried.
- Brad Reese recognized the transfers of Janice Soto from DMS Para to DUES Para, Jacob Elliott from Summer Rec to Summer Maintenance, Jon Cook from DHS Indoor Track Ass’t Coach to Head Coach, Jon Cook from DMS Head Wrestling Coach to DMS Ass’t Wrestling Coach, Clay

Ewing from DMS Ass't Wrestling Coach to DMS Head Wrestling Coach, Rebecca Favinger from DMS Boys Basketball (7th) Ass't Coach, to DMS Girls Basketball (7th) Ass't Coach, Troy Brown from DMS Boys Ass't Soccer Coach to DMS Boys Head Soccer Coach.

Mark Curtis made a motion to approve the resignation of Taylor Wagstaff – 7th Girls Ass't Basketball Coach. Seconded by Jennifer Rinn. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:29 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman

Jay Butler, Board Clerk