

Converse County School District #1
Douglas, Wyoming

Official minutes of the regular meeting of the Board of Education held **August 14, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting reconvened at 7:31 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Jim Bolinger, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Tracy Boner, Monty Gilbreath, Wes Gamble, Brent Notman, Ryan Mackey, John Bartling, Mitch Johnson, Tanya Seeds, Justin Carr, Steve Walker, Dan Edwards, Andrea Gilbert, Penny Hawk.

ALLEGIANCE TO THE AMERICAN FLAG:

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Brandon Gilbreath made a motion to approve the August 14, 2018, agenda as amended. Seconded by Kim Hiser. Motion carried.

APPROVAL OF MINUTES:

Mark Curtis made a motion to approve the July 10, 2018, regular board meeting minutes. Seconded by Jim Bolinger. Motion carried.

FINANCIAL REPORT:

Mark Curtis made a motion to approve the financial report for General Funds checks #97871 - #98044; with Jim Bolinger abstaining from ck #97878, #98041; Mark Curtis abstaining from ck #97958, #98037; Federal Programs checks #19663 - #19700; Depreciation Reserve check #1074 - #1075; BOCES checks #3452 - #3455; with Jim Bolinger abstaining from ck #3453; Major Maintenance checks #4067 - #4075; Hot Lunch checks #6039 - #6049; Student Funds checks #20665 - #20684; Day Care checks #1099 - #1100; Health Care checks #1562 - #1565; Payroll Clearing checks #92979 - #93040; Direct Deposit #1685645 - #1685994. Seconded by Jim Bolinger. Motion carried.

DATES FOR YOUR CALENDARS:

August 21, 2018, is the All Staff Welcome Back at DHS. WSBA Fall Roundup is scheduled for August 22, 2018. The Board Policy meeting is scheduled for September 10, 2018 at 12:00 p.m.(noon) at Central Administration. The next Rec and Regular Board Meetings will be September 11, 2018 at 7:15 pm at Central Administration.

AUDIENCE RECOGNIZED:

Kristi Ortega was recognized for being the School Nutrition Association Food Service Employee of the Year.

POLICIES:

Mark Curtis made a motion to approve the third reading on policies: GBA-R – Hiring Procedures, GCOA – Evaluation of Instructional Staff, GCO-R – Philosophy of Instruction and Evaluation with the change of informal observations from a minimum of three to multiple, GDO – Evaluation of Classified Support Staff, GDO-R – Discipline, Suspension, and Dismissal of Classified Staff. Seconded by Jim Bolinger. Motion carried.

Brandon Gilbreath made a motion to approve the third reading on DHS Activity Handbook with the change of minimum eligibility requirement to 2.0 GPA or above. Seconded by Jim Bolinger. Motion carried.

PAPER BID:

Jennifer Rinn made a motion to approve the District Paper Bid from Quill in an amount not to exceed \$26,151.84. Seconded by Brandon Gilbreath. Motion carried.

POLICIES:

Paige Fenton Hughes shared information on policies: DKC-Expenses Authorization/Reimbursement, JICFA – Hazing, Bullying, Cyber Bullying and Harassment,

JICFA-R – Hazing, Bullying, Cyber Bullying and Harassment Complaint Process, JKA – Restraint and Seclusion, JKA-R – Discipline and Conduct.

- CRISIS TEAM:** Paige Fenton Hughes and Andrea Gilbert shared information regarding the Crisis Team.
- BOARD RETREAT:** The Board discussed the date for the Board Retreat, with possible dates in November.
- ELECTRICAL SERVICE AGREEMENT:** Mark Curtis made a motion to approve the electrical agreement from Arrow Electric. Seconded by Kim Hiser. Motion passed with a 6-3 vote.
- CONSOLIDATED GRANT COORDINATOR:** Brandon Gilbreath made a motion to approve Penny Hawk as the Consolidated Grant Coordinator. Seconded by Kim Hiser. Motion carried.
- ISOLATION MILEAGE RECOMMENDATIONS:** Jim Bolinger made a motion to approve the Isolation Mileage Recommendations as presented. Seconded by Kim Hiser. Motion carried.
- USED EQUIPMENT:** Brandon Gilbreath made a motion to call for Used Equipment Bids with a bid opening on September 6, 2018, at 2:00 pm. Seconded by Jim Bolinger. Motion carried.
- F.A.S.T. AGREEMENT:** Kim Hiser made a motion to approve the N.E.W. BOCES Services Agreement for FY19-Early Childhood Development (FAST) in an amount not to exceed \$238,667.00. Seconded by Jim Bolinger. Motion carried.
- BASE AGREEMENT:** Kim Hiser made a motion to approve the N.E.W. BOCES Services Agreement for FY19-Alternative Suspension (BASE) in an amount not to exceed \$167,361.00. Seconded by Mark Curtis. Motion carried.
- STUDENT PLACEMENT:** Mark Curtis made a motion to approve the out of district student placement as presented. Seconded by Kim Hiser. Motion carried.
- EXECUTIVE SESSION:** Brad Reese asked the board members if there was a need for executive session. The board declined.
- PERSONNEL REPORT:** Brandon Gilbreath made a motion to approve new hires of Shantelle Merchen – PT Daycare Paraprofessional, Amber Ortega – Daycare Paraprofessional, Kathryn Gregersen – Daycare Paraprofessional, Megan Adels – DHS ISS Paraprofessional, Laura Bunting – FT FSW1, Gemma Gushurst – DMS PT FSW1, Hannah Wells – DPS PT FSW1, Yukimi Yeoman – DPS SpEd Paraprofessional, Brandi Claussen – DHS SpEd Paraprofessional, Nichole Pence – DUES Paraprofessional, Brittany Haukerei – DIS Paraprofessional, Tayler Walker – DIS Paraprofessional, Laura Alvarez Carbajal – FT Nutrition Services Van Driver. Seconded by Kim Hiser. Motion carried.
- Kim Hiser made a motion to approve the extra duty contract for Paige Fenton Hughes – School Board & Rec Board Administrator FY19, Theresa Jackson – Consolidated Grant Technical/Data Coordinator FY19, Traci Curtis - School Board & Rec Board Secretary FY19, Megan Adels – Perkins Grant Coordinator, Bob Bath-DHS 9th Assistant Football Coach, Tim Painter-2018 Summer Band. Seconded by Jennifer Rinn. Motion carried.
- Mark Curtis made a motion to approve the Spring Activity extra duty contracts as presented. Seconded by Kim Hiser. Mark Curtis mad a motion to amend the motion to exclude Jenna Anderson-HS Girls SoccerAssistant Coach and exclude Clay Ewing-MS Boys Soccer Coach. Seconded by Kim Hiser. Motion carried
- Brad Reese recognized the transfers of Kathleen Price from FSW1 to Daycare Paraprofessional, Raegen Hubbard from DUES/DIS PT Nurse to DUES/DIS FT Nurse, Karena Ferguson from DUES SpEd Para to DHS SpEd Para, Anna Gusse from DUES Para to SpEd Para.

Mark Curtis made a motion to approve the resignations Jennifer Ewing – DUES/DIS Nurse, Baylee Kerkvliet – DMS Speech and Debate, Kyla Pierce – DUES/DIS Paraprofessional, Cherie Crisman – DHS Custodian, Valeria Vrooman – DPS Paraprofessional. Seconded by Kim Hiser. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 8:21 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman

Jay Butler, Board Clerk