

**Converse County School District #1
Douglas, Wyoming**

Official minutes of the regular meeting of the Board of Education held **April 10, 2018** in the Board Room of the School Administration Office.

Chairman Brad Reese called the Regular board meeting to order at 7:30 pm.

ROLL CALL: Chairman Brad Reese, Brandon Gilbreath, Mark Horr, Jay Butler, Tom Holt, Jennifer Rinn, Mark Curtis, Kim Hiser.

ADMINISTRATORS

PRESENT: Paige Fenton Hughes, Tony Witbrod, Monty Gilbreath, Tracy Boner, Wes Gamble, Brent Notman, Ryan Mackey, Ron Wagner, John Bartling, Jim Cobb, Tanya Seeds, Justin Carr, Dan Edwards, Steve Walker, Andrea Gilbert, Penny Hawk.

**ALLEGIANCE TO THE
AMERICAN FLAG:**

Those present quoted the Pledge of Allegiance.

APPROVAL OF AGENDA:

Brandon Gilbreath made a motion to approve the April 10, 2018, agenda. Seconded by Kim Hiser. Motion carried.

APPROVAL OF MINUTES:

Kim Hiser made a motion to approve the March 13, 2018, Regular Board meeting minutes. Seconded by Mark Curtis. Motion carried.

FINANCIAL REPORT:

Mark Curtis made a motion to approve the financial report for April claims: General Funds checks #96835 - #97129; with Mark Curtis abstaining from ck#96966, Mark Horr abstaining from ck#97064; Federal Programs checks #19519 - #19551; BOCES checks #3422 - #3430; Major Maintenance checks #4051 - #4052; Cap & Minor Cap Check #1361; Hot Lunch checks #5949 - #5966; Student Funds checks #20461 - #20513; Day Care checks #1090 - #1091; Health Care checks #1544 - #1547; Payroll Clearing checks #92166 - #92375; Direct Deposit #1681875 - #1682677. Seconded by Jennifer Rinn. Motion carried.

**DATES FOR YOUR
CALENDARS:**

IBN will be April 26-27, 2018, with training from 8:00 am – 10:00 am. The Board Policy meeting scheduled for April 30, 2018 at 5:15 p.m. at Central Administration. TABS meeting will be held May 1, 2018. The next Rec and Regular Board Meetings will be May 8, 2018 at 7:15 pm at Central Administration. DHS Graduation will be May 13, 2018.

ART DISPLAY:

Jay Butler shared that the art display was from Douglas Rural Schools.

SPOTLIGHT EMPLOYEE:

Jay Butler presented The Staff Spotlight Recognition Award to Bob Bath for his work as a PE/Health Teacher and Wrestling Coach at Douglas High School.

AUDIENCE RECOGNIZED:

None at this time.

CCSD1 LAPTOP:

Tony Witbrod shared an explanation regarding the laptop recommendation.

POLICIES:

Kim Hiser made a motion to approve the third and final reading on policies: IKF–Graduation Requirements; GCB–Professional Staff Contracts and Compensation; GDBD–R – Fringe Benefits Regulations; GDE–Support Staff Recruiting; GDEA–Advertising Positions. Seconded by Jay Butler. Motion carried.

Kim Hiser made a motion to approve the second reading and call for written comments by April 26, 2018 on policies: JFABD–Homeless Students; JLG–Homeless Students; KBDA–Parent and Family Engagement. Seconded by Jay Butler. Motion carried.

DISTRICT ACCESS CONTROL:

Mark Curtis made a motion to approve the bid for district access control from Barker & Associates in an amount not to exceed \$83,693.00. Seconded by Jennifer Rinn. Motion carried.

DISTRICT PHONE PROJECT:

Mark Curtis made a motion to approve the bid for district phone project from Arrow Electric in an amount not to exceed \$123,295.40. Seconded by Kim Hiser. Motion carried with Brandon Gilbreath abstaining.

DHS/DMS LED LIGHTING:

Mark Curtis made a motion to approve the bid for DHS/DMS LED Lighting from Arrow Electric in an amount not to exceed \$126,453.00. Seconded by Kim Hiser. Motion carried.

STUDENT LAPTOPS:

Mark Curtis made a motion to approve the bid for 252 student laptops from CDWG in an amount not to exceed \$86,617.44. Seconded by Kim Hiser. Motion carried.

CLASSROOM DISPLAY:

Mark Curtis made a motion to approve the bid from Educate Me in an amount not to exceed \$149,134.00. Seconded by Jennifer Rinn. Motion carried with Brandon Gilbreath abstaining.

DHS FLOORING:

Mark Curtis made a motion to approve the bid for DHS flooring from Commercial Flooring, Inc. in an amount not to exceed \$310,000.00. Seconded by Kim Hiser. Motion carried.

DHS SPECIAL EDUCATION REMODEL:

Mark Curtis made a motion to approve the bid for DHS Special Education remodel from Can-Do Company in an amount not to exceed \$277,000.00. Seconded by Jennifer Rinn. Motion carried.

DHS INTERIOR PAINT:

Mark Curtis made a motion to approve the bid extension for DHS Interior Paint with a bid opening on May 2, 2018 at 2:00 pm. Seconded by Kim Hiser. Motion carried.

USED EQUIPMENT:

Brandon Gilbreath made a motion to approve the used equipment bid recommendations as presented. Seconded by Kim Hiser. Motion carried.

DISTRICT HEALTH INSURANCE:

Tracy Boner reported that the health insurance increased 6% and dental insurance had no increase for next year. Brandon Gilbreath made a motion to approve the health insurance rate increase as presented. Seconded by Mark Horr. Motion carried.

POLICY:

Paige Fenton Hughes shared information on policies: FFA – Memorials; GDKB – Support Staff Calendars/Staff Work Year; HA – Negotiations; HA-R – Interest Based Negotiations; LB – Relations with other Educational Systems; LBC – Home Schooling.

STUDENT PLACEMENT:

Mark Curtis made a motion to approve two student placement requests in CCSD1. Seconded by Kim Hiser. Motion carried.

HEARING ON MILLS:

Kim Hiser made a motion to Call for Hearing on Mills on May 8, 2018 at 7:00 pm. Seconded by Mark Curtis. Motion carried.

WCFD MOU:

Kim Hiser made a motion to approve the WCFD MOU for one year. Seconded by Jennifer Rinn. Motion carried.

WCFD BUS SERVICE AGREEMENT:

Kim Hiser made a motion to approve the WCFD Bus Service Agreement. Seconded by Mark Horr. Motion carried.

EXECUTIVE SESSION:

Brad Reese asked the board members if there was a need for the executive session.

Mark Curtis made a motion to go into Executive Session for the purpose of discussing legal, contractual and personnel issues at 8:05 p.m. Seconded by Kim Hiser. Motion carried.

Brandon Gilbreath made a motion to reconvene into Regular Session after Executive Session at 10:08 p.m. and to approve the minutes as reviewed and signed by all in attendance. Seconded by Kim Hiser. Motion carried.

PERSONNEL REPORT:

Brandon Gilbreath made a motion to approve new hires David Clark – HVAC Technician, Alexandria Wells – WSI, Callie Hellbaum – DPS Teacher, Jason Armstrong – DPS Teacher, Baxter Heinert – DPS Teacher, Kerstin Rue – DMS Counselor, Evan Helenbolt – DMS 6th Math Teacher, Trina Johnson – DMS 6th Social Studies Teacher, Nate Hellbaum – DMS 8th Math Teacher, Stacy Wood – Special Education Counselor, Mitch Johnson – Maintenance Director, Anita Carpenter – DHS Soccer Aide, Texi Herrick – Summer Field Crew, Gabriel Saint – Summer Field Crew, Branden Lehner – Summer Field Crew, Samuel Renner – Summer Field Crew. Seconded by Kim Hiser. Motion carried.

Brandon Gilbreath made a motion to approve the Extra Duty contract to Chase Plumb – DHS Head Boys Basketball Coach, Rochelle Wagner – ESY/Summer School Principal-DUES, Cara Bolinger – ESY/Summer School Secretary, Nicole Tresch – DHS Ass't Girls Basketball Coach, Bill Pearson – DHS Ass't Boys Basketball Coach, Evan Helenbolt – DHS Ass't Boys Basketball Coach. Seconded by Kim Hiser. Motion carried.

Brandon Gilbreath made a motion to approve the 2018-19 Winter Extra duty contracts as presented. Seconded by Mark Horr. Motion carried.

Brad Reese recognized the resignations of Sean Conaway – DMS Math Teacher, Kayla Kennedy – DMS 7th VB Assistant Coach, Joel Schell – Speech & Debate Coach, Cleo Scheer – DHS Paraprofessional, Joyce Meyen – Rural Paraprofessional, Michelle Miller – PT FSW1, Matt Maidl – DPS SpEd Teacher, Darla Busboom – Perkins Coordinator, Sean Geer – 2018 Summer Weight Room Supervisor, Billie Reed – DHS Instructional Facilitator, Michael Austin – DIS Custodian, Ashley Bargaen – DIS Teacher.

Brad Reese recognized the transfers of Chase Plumb from DUES/DIS PE to DHS PE/Health teacher, Nicole Tresch from DPS Teacher to DHS PE/Health teacher, Stephanie Williams from DIS Teacher to Elementary Reading Specialist

EXPENDITURE TRANSFER:

Mark Curtis made a motion to approve the Expenditure Budget Transfers. Seconded by Kim Hiser. Motion carried.

ADJOURNMENT:

There being no further business, the Regular Meeting adjourned at 10:12 p.m. by Chairman Brad Reese.

Brad Reese, Board Chairman
Jay Butler, Board Clerk